COUNTY OF GLENN
AGENDA ITEM TRANSMITTAL

MEETING DATE: April 20, 2010
Submitting Department(s):
Human Resource Agency

BRIEF SUBJECT/ISSUE DESCRIPTION:
Approve the multi-year Agreement with Dell (government) for the purchase of multi-year licensure renewals, Intranet maintenance software, replacement computers, servers, and firewall.

Contact: Christine Zoppo
Prepared by Suzi Kochems
Phone: 934-1458

AGENDA PLACEMENT

APPOINTMENT – Appearances by: (Specify Name & Title)
Scott Gruendl, Director

ATTACHMENTS

LEGAL/PERSONNEL/FISCAL

Return Minute Order to Pat Auser
Return Certified Copy Of:

Required 5 Minutes

☐ Business – No ☐ Consent
☐ Correspondence ☐ Reports & Notices

AFFECTED DEPARTMENT(S)

☐ Receive Concurrence

LEGAL/PERSONNEL/FISCAL

Return Minute Order to Pat Auser
Return Certified Copy Of:

PUBLIC HEARINGS & COMMITTEE VACANCIES

☐ State ☐ Federal

LEGISLATION

FUNDING SOURCE/IMPACT

General Fund Impact
☐ Other:

☐ Budgeted
☐ Transfer Attached

☐ 4/5ths Vote Required
☐ Contingency Request

CONTRACTS, LEASES & AGREEMENTS

Date of Original Contract:
Contract:
Contract No.: 1849
Fiscal Year:

RECOMMENDED ACTION/MOTION:

This request does not require the use of County General Funds.
1.) Approve the Agreement with Dell for expenses related to multi-year licensure renewals and for the purchase of computer related equipment for the HRA’s state mandated programs.
2.) Authorize the HRA Director, or designee, to execute the Agreement.
3.) Authorize the HRA Director, or designee, to modify or amend the Agreement contingent upon the review and approval of County Counsel.

Scott Gruendl, Director

Reviewed By (if applicable):

Personnel Director

Department of Finance

County Administrative Officer

CC:
EXECUTIVE SUMMARY:
The HRA must renew our Microsoft licenses to maintain the legal requirements with the Microsoft systems that the agency operates. In order to maintain network infrastructure, the agency also needs to replace several web, exchange and domain servers, multiple computers which are no longer supported by Microsoft, routers and a new firewall.

RECOMMENDATION(S):
1.) Approve the Agreement with Dell for expenses related to multi-year licensure renewals and for the purchase of computer related equipment for our state mandated programs.
2.) Authorize the HRA Director, or designee, to execute the Agreement.
3.) Authorize the HRA Director, or designee, to modify or amend the Agreement contingent up on the review and approval of County Counsel.

HISTORY AND BACKGROUND:
The HRA is mandated to maintain current licensing with Microsoft for the systems that it operates; therefore, the HRA needs to purchase the appropriate quantity of license renewals for the desktop systems/programs and servers that we use. For several years, the HRA has utilized Microsoft’s Volume Licensing to select the best pricing option for what is needed. The Full Platform Enterprise Agreement, is a Volume Licensing package, is $37,256 annually for three (3) years, and includes SharePoint, SharePoint client access licenses and a SharePoint standard server license. The SharePoint software will allow the HRA the opportunity to maintain our Intranet; rather than contracting for that service with an outside vendor. Enterprise Agreements are only available in 3 year terms.

Also, because hardware is no longer being supported by Microsoft, the HRA must replace several workstations that have met their life expectancy, in addition to purchasing new servers and routers to maintain the agency’s network infrastructure.

In procuring a vendor for this project the HRA utilized the CMAS list of approved vendors, and chose Dell from that list. As Dell currently provides the HRA’s Microsoft licenses, we will be able to maintain our software assurance; the assurance entities the HRA to upgrade to any version of Microsoft desktop of office professional software that is currently supported by Microsoft, at no additional cost.

FISCAL/PERSONNEL IMPACT(S):
There is no general fund impact with this request.

This project is funded entirely by state and federal funds; the HRA is requesting the Board to appropriate the funds at this time for the 3 year period; however, payments to
the vendor will be made at the beginning of each fiscal year to support the annual renewal costs.

The vendor Agreement with Dell does not require a Certificate of Liability insurance as the vendor is providing products/goods, and no provision of service is involved.

**ANALYSIS/DISCUSSION:**
In order to maintain compliance with Microsoft's licensure provisions and the business processes mandates from the state and federal government, the HRA must update I.T. equipment and Microsoft licenses for the desktop operating system and other software programs that the agency operates. The HRA would like to execute a three year Agreement with Dell (government division) for multi year licensure provisions.
GLEN COUNTY HUMAN RESOURCE AGENCY
PURCHASE AGREEMENT

Date: March 24, 2010

Contractor: Dell Marketing LP
One Dell Way
R.R.8-8707
Round Rock, TX 78682
(512) 725-1197

County: Scott Gruendl, Director
Glenn County Human Resource Agency
420 E. Laurel Street
Willows, CA 95988
(530) 934-6514

Description: To provide the Glenn County Human Resource Agency with software licenses, computer related equipment and parts upon receipt of authorized purchase order.

Payment upon invoice and approval of invoice by authorized Agency employees and subject to the limitations listed below.

Cost: The total amount of this agreement shall not exceed $220,000.00.

Term: Agreement shall commence on July 1, 2010 and shall terminate on June 30, 2013.

I understand and accept the above description: Approval is granted to supply the Glenn County Human Resource Agency with the products and services stated above.

DELL MARKETING LP:

_________________________  ___________________________
Signature                                              Date

APPROVED FOR CONTENT AND FUND AVAILABILITY
GLEN COUNTY HUMAN RESOURCE AGENCY/COUNTY:

_________________________  ___________________________
Scott Gruendl, Director                                  Date

APPROVED AS TO FORM:

_________________________  ___________________________
Huston T. Carlyle, Jr., County Counsel                    Date
County of Glenn, California

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