COUNTY OF GLENN
AGENDA ITEM TRANSMITTAL

MEETING DATE: April 20, 2010

SUBMITTING DEPARTMENT(S):
Planning & Public Works Agency (PPWA)

BRIEF SUBJECT/ISSUE DESCRIPTION:
Adopt a resolution authorizing Planning & Public Works Agency (PPWA) to submit an application to the California Energy Commission (CEC) for a low-interest line of credit for the replacement of Heating, Ventilating, and Air Conditioning (HVAC) units at three County buildings with high-efficiency units.

Contact: Annette Chavez
Phone: 934-6546

AGENDA PLACEMENT

APPOINTMENT – Appearances by: (Specify Name & Title)
John Linhart, Director
Annette Chavez, Deputy Director

ATTACHMENTS

LEGAL/PERSONNEL/FISCAL

LEGAL/PERSONNEL/FISCAL

× Board Report
☐ Letter
☐ Minute Order
☐ Contract
☐ Transfer
☐ Grant App.

☐ County Counsel
☐ Personnel
☐ Finance
☐ County Administrative Office

CLERK INSTRUCTIONS

☐ Return Minute Order to Annette Chavez
☐ Return Certified Copy Of:
  3 Resolutions to Annette Chavez

☐ Other:

RECOMMENDED ACTION/MOTION:
PPWA recommends that the Board of Supervisors adopt a resolution authorizing the submittal of an application to the CEC for a low-interest (3%) line of credit for the replacement of HVAC units at three County buildings as described in Exhibit "A" with high-efficiency units. And if recommended for funding by the California Energy Commission, the Director of Planning & Public Works Agency or designee shall bring the approval for funding letter and the proposed projects before the Board of Supervisors for review and possible acceptance of the low interest loan.

Reviewed By (if applicable):

Department Head

Personnel Director

Department of Finance

cc:

County Administrative Officer
EXECUTIVE SUMMARY

On April 6, 2010, the Planning & Public Works Agency (PPWA) requested that the Board of Supervisors approve a resolution to submit a loan application to the California Energy Commission (CEC) under a program that finances energy efficiency and energy generation projects to eligible small cities and counties within the State of California, and to accept the loan if granted, and to authorize the PPWA director, or his designee, to execute all contracts and agreements, and to implement and carry out the purposes of the loan as specified in the application.

The Board of Supervisors decided to continue the matter to the next regular Board meeting to have the department come back with a new Resolution for only the loan application and no further steps, and to investigate further an alternate source to validate the current numbers with other agencies, including local companies.

RECOMMENDATION(S):

PPWA recommends that the Board of Supervisors adopt a resolution authorizing the submittal of an application to the CEC for a low-interest line of credit (3%) for the replacement of Heating, Ventilating, and Air Conditioning (HVAC) units at three County buildings as described in Exhibit “A”, with high-efficiency units. And further, if recommended for funding by the California Energy Commission, that the Director of Planning & Public Works Agency or designee shall bring the approval for funding letter and the proposed projects before the Board of Supervisors for review and possible acceptance of the low interest loan.

HISTORY AND BACKGROUND:

This is a loan application for a low-interest (3%) line of credit for the financing of energy efficient (or energy generation) project(s). The loan provides eligible small cities and counties within the State of California funding to install eligible cost-saving energy efficiency retrofits within their jurisdictions. Funding for this program is provided by the CEC.

FISCAL/PERSONNEL IMPACT(S):

The County has thirty (30) days after CEC approval of the loan to sign the loan agreement. There is no obligation to the County to accept the loan should the application be approved. Repayment of the loan does not begin until six (6) months after the completion of the project, thereby allowing the County to accrue the dollar amount of the energy savings prior to repaying the loan. Exhibit “B” is a spreadsheet summarizing the loan projects, the project costs, the annual energy cost savings, and the repayment schedule.
ANALYSIS/DISCUSSION

PPWA staff review of the loan requirements and possible eligible projects in the County resulted in the determination that replacement of the HVAC systems in Exhibit “A” would be the best fit for this loan application. According to State law, all eligible projects must focus on energy efficiency, and must be cost-effective. All construction projects utilizing state funds require CEQA compliance. This proposal is categorically exempt according to CEQA Guidelines §15301, Class 1 (Existing Facilities), because the proposed improvements involve negligible or no expansion of the existing use beyond current levels.
Exhibit "A"

Project Description:

High-efficiency Heating, Ventilation, and Air Conditioning (HVAC) system replacement at various County buildings from the following list:

1. Auditor's Office Building (1970): 516 West Sycamore St., Willows
2. Orland Administration Building (1966): 821 East South Street, Orland
BOARD OF SUPERVISORS, GLENN COUNTY, CALIFORNIA

RESOLUTION 2010-_____

RESOLUTION APPROVING THE APPLICATION FOR FUNDING OF LOW INTEREST (3%) LOAN FINANCING FROM THE CALIFORNIA ENERGY COMMISSION & THE AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) FOR ENERGY EFFICIENCY AND ENERGY GENERATION PROJECTS PROGRAM

* * *

WHEREAS, the California Energy Commission provides loans to schools, hospitals, local governments, special districts, and public care institutions to finance energy efficiency improvements;

NOW THEREFORE, BE IT RESOLVED, that the Glenn County Board of Supervisors authorizes the Director of Planning & Public Works Agency of the County of Glenn or designee to apply for an energy efficiency loan from the California Energy Commission to implement energy efficiency measures described in the “Summary of Recommended Energy Efficiency Measures in Loan Request” table attached and made part of this resolution.

BE IT ALSO RESOLVED, that in compliance with the California Environmental Quality Act (CEQA), the Glenn County Board of Supervisors finds that the activity funded by the loan is a project that is exempt under CEQA because it is a (Class 1) Categorical Exemption under California Code of Regulations (14 CCR 15301), because the minor alterations of existing public facilities involves negligible or no expansion of the existing use.

BE IT ALSO RESOLVED, that if recommended for funding by the California Energy Commission, that the Director of Planning & Public Works Agency or designee shall bring the approval for funding letter and the proposed projects before the Board of Supervisors for review and possible acceptance of the low interest loan.
The foregoing resolution was passed by the Glenn County Board of Supervisors by the following vote on ____________________:

AYES:
NOES:
ABSENT OR ABSTAIN:

________________________
CHAIRMAN, Board of Supervisors
Glenn County, California

ATTEST:

________________________
SANDY SOETH, Clerk of the Board of Supervisors
County of Glenn, State of California

APPROVED AS TO FORM:

________________________
HUSTON T. CARLYLE, JR., County Counsel
Glenn County, California

Resolution Approving the Application For Funding of Low Interest (3%) Loan Financing (ARRA)