COUNTY OF GLENN
AGENDA ITEM TRANSMITTAL

MEETING DATE: April 20, 2010
Submiting Department(s): Department of Finance

Brief Subject/Issue Description: To approve budget transfers requiring 4/5 vote

Contact: Don Santoro
Phone: 934-6742

AGENDA PLACEMENT

APPOINTMENT – Appearances by: (Specify Name & Title)

Required _____ Minutes

☑ Business – No ☐ Consent
☐ Correspondence ☐ Reports & Notices

AFFECTED DEPARTMENT(S)
Various departments

☐ Receive Concurrency

ATTACHMENTS

☐ Board Report
☐ Letter
☐ Minute Order
☐ Contract
☐ Transfer
☐ Grant App.
☐ Resolution
☐ Ordinance
☐ Proclamation
☐ Policy Update
☐ Code Update
☐ Other

LEGAL/PERSONNEL/FISCAL

☐ County Counsel
☐ Personnel
☒ Finance
☐ County Administrative Office

CLERK INSTRUCTIONS

☐ Return Minute Order
☐ Return Certified Copy Of:

☐ Other:

PUBLIC HEARINGS & COMMITTEE VACANCIES

☐ State ☐ Federal

Public Hearings:
☐ Published
☐ Affidavit on File w/Clerk
☐ Affected Parties Notified

Committees:
☐ Vacancy Posted
☐ Application Attached

Bill#: ______
☐ Latest Version of Bill
☐ Draft Letter Attached
☐ List of Supporters/Opposers
☐ Statement of Relevance to County Interests
☐ Description Attached

☐ General Fund Impact
☐ Other: _____
☐ Budgeted
☒ Transfer Attached
☒ 4/5ths Vote Required
☐ Contingency Request

FUNDING SOURCE/IMPACT

CONTRACTS, LEASES & AGREEMENTS

☐ New ☐ Renewal
☐ Amendment
☐ Insurance Certificate
☐ Contract Report

Date of Original Contract:
☐ Contract No.:
☐ Fiscal Year:

RECOMMENDED ACTION/MOTION:

Approve the following budget transfers requiring 4/5 vote: #5155-5156

Reviewed By (if applicable):

Personnel Director

Department of Finance

County Administrative Officer

CC:
COUNTY OF GLENN  
REQUEST FOR APPROPRIATION OR TRANSFER OF FUNDS

Department Name: SHERIFF

Narrative: TO APPROPRIATE UNANTICIPATED REVENUES AND REIMBURSE PERSONNEL COSTS ASSOCIATED WITH PARTICIPATION IN THE "AVOID THE 5" AND ABC COMPLIANCE GRANTS WHILE ASSISTING THE ORLAND POLICE DEPARTMENT

<table>
<thead>
<tr>
<th>Org. Key</th>
<th>Object</th>
<th>Description</th>
<th>Current Budget</th>
<th>Change Increase (Decrease)</th>
<th>Revised Budget</th>
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<tbody>
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<td></td>
<td>General Ledger</td>
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<td>Revenues:</td>
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<tr>
<td>01042110</td>
<td>64250</td>
<td>LAW ENFORCEMENT SERVICES</td>
<td>26,000.00</td>
<td>1,699.00</td>
<td>27,699.00</td>
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<td>1,699.00</td>
<td>107,714.00</td>
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</tbody>
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Signature of requesting official: [Signature]

Date: April 2, 2010

To Board of Supervisors:
There are sufficient balances available to meet this transfer request in the amount of: 1,699.00

Department of Finance

Action of Board of Supervisors:

Date of Approval: ______________________

Attest: Clerk of the Board by: ____________

Agenda Description: To appropriate revenue reimbursement to cover overtime expenses in the Sheriff budget associated with participation in interagency Avoid the 5 and ABC Compliance grants. 4-5 vote required.
COUNTY OF GLENN
BOARD REPORT

Appropriation of unanticipated revenues for AVOID DUI Checkpoint and ABC Compliance participation
April 20, 2010
Submitted by Sheriff Larry Jones

EXECUTIVE SUMMARY:

The City of Orland as the principle participating agency in the California AVOID DUI program and the ABC Compliance Program, invited Glenn County Sheriff's Office to join them in DUI Checkpoint and ABC Sting during overtime hours.

RECOMMENDATION(S):

Approve transfer of unanticipated funds for appropriation. Deposits in the amount of $1,423.22 #3045 made on March 8, 2010 and $275.38 #3215 made on March 22, 2010.

HISTORY AND BACKGROUND:

The AVOID Program was launched in 1973 to bring law enforcement agencies together in countywide clusters to crack down on the drinking driver and reduce the number of deaths and injuries caused by alcohol related crashes.

The overall goal is to increase the awareness of drivers and warn them that the only way to “AVOID” the county’s law enforcement officers is to drive sober.

In conjunction with California’s Alcoholic Beverage Control law enforcement periodically conducts “sting” operations to ensure retailers are properly checking identification prior to alcohol sales in compliance with state law and curb underage drinking.

FISCAL/PERSONNEL IMPACT(S):

Funding is provided by grants from the California Office of Traffic Safety through the Business, Transportation and Housing Agency, which allows counties to add overtime hours, reassign officers and conduct public awareness campaigns during the increased enforcement periods.

ABC is offering grants to local law enforcement to expand their present efforts in addressing alcohol related problems, developing enforcement strategies and comprehensive studies of community resources in relation to minors’ access to prohibited beverages.

ANALYSIS/DISCUSSION:

All items transmitted by a County Department or Agency for inclusion in the agenda for Board of Supervisors action must include all background and analysis necessary for the Board to make an informed decision. Failure to provide adequate information, analysis, or backup could result in the matter not being added to the agenda and returned to the department for additional information.
<table>
<thead>
<tr>
<th>Account</th>
<th>WORKING</th>
<th>(Over)/Under Budg to Act.</th>
<th>% of Budget Note</th>
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<td>126.57*</td>
<td>-126.57* OVER</td>
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<tr>
<td>64250</td>
<td>5,000.00</td>
<td>29,913.81*</td>
<td>-3,913.81* 115.1% OVER</td>
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<td>8,612.41*</td>
<td>17,387.59* 33.1%</td>
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<td>ADMIN REPO FEES</td>
<td>03/15/10</td>
<td>3130</td>
<td>15.00</td>
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**Notes:**
- Move to corrected budget note.
- Appropriate to OT.
- Appropriate to 01/01/10.
- Appropriate to 01/01/10.
COUNTRY OF GLENN
REQUEST FOR APPROPRIATION OR TRANSFER OF FUNDS

Department Name: SHERIFF

Narrative: TO APPROPRIATE UNANTICIPATED REVENUES TO REIMBURSE COSTS ASSOCIATED WITH AN ORLAND POLICE DEPARTMENT BACKGROUND CHECK CONDUCTED BY THE SHERIFF'S INVESTIGATOR

<table>
<thead>
<tr>
<th>Org. Key</th>
<th>Object</th>
<th>Description</th>
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<td>General Ledger:</td>
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<td>04296</td>
<td>VEHICLE RENTAL</td>
<td>243,401.00</td>
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Signature of requesting official: [Signature]
Date: April 2, 2010

Agenda Description: To appropriate revenue reimbursement to cover additional help and vehicle rental expenses in the Sheriff budget. 4/5 vote required.

To Board of Supervisors:
There are sufficient balances available to meet this transfer request in the amount of: 1,525.00

Action of Board of Supervisors:
Attest: Clerk of the Board by:

Date of Approval: ___________________________
COUNTY OF GLENN
BOARD REPORT

Approval of transfer of funds to appropriate and budget for fiscal year 2009/2010
April 20, 2010

Submitted by Sheriff Larry Jones

EXECUTIVE SUMMARY:
Request for authorization of transfer and appropriation of funds to the Sheriff's budget for fiscal year 2009/10.

RECOMMENDATION(S):
The Sheriff recommends that the Board of Supervisors approve a transfer of funds to appropriate reimbursed monies which were used for Sheriff's Sergeant O'Quin's personnel hours and rental vehicle travel while conducting a background investigation for the Orland Police Department.

HISTORY AND BACKGROUND:
Per an agreement between Sheriff Jones and Chief of Police Robert Pasceiro; Public Service Employee Sharon O'Quin conducted a background investigation on a perspective officer for a position in Orland's Police Department using Sheriff's budget hours and a Glenn County Fleet Services vehicle for this specific purpose.

FISCAL/PERSONNEL IMPACT(S):
In accordance with the aforementioned agreement, calculated hourly rate and actual billed vehicle costs spent in this pursuit were documented and the City of Orland was invoiced and two separate checks were cut; #032319 on January 13, 2010 in the amount of $1,430.13 for hours and a second one #032472 on February 10, 2010 for vehicle use. Funds were expended in this fiscal year, reimbursement to offset these expenditures are currently being held in this budget and are available for appropriation.

ANALYSIS/DISCUSSION:

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GLEN CO. SHERIFF
1/10/2010- Jan 12 2010 PO/background investigation 1,430.13 1,430.13

GLEN COUNTY SHERIFF-CORONER
543 West Oak Street  (530) 934-6441
Willows, California 95988

RECEIVED FROM
City of Orland
THE SUM OF
Ninety-five and 24/100 DOLLARS $95.24
FOR
1/10/2010- Jan 12 2010 PO/background investigation

Thank You!

APPRI

from 10 0550 when
and check is paid
for $9522

Totals 1,430.13 .00 1,430.13

CITY OF ORLAND
815 FOURTH ST
ORLAND, CA 95983

PAY

**1,430.13

TO THE ORDER OF

GLEN CO. SHERIFF
543 W. OAK ST.
WILLOWS, CA 95988

Pamela Otterson
CITY THEA MER
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**Totals**

95.22  .00  95.22

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**CITY OF ORLAND**

815 FOURTH ST.

ORLAND, CA 95963

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**PAY************95*DOLLARS*AND*22*CENTS**

**CHECK DATE** 02/10/10  **PAY EXACTLY** 95.22*

**TO THE ORDER OF**

**GLENN CO. SHERIFF**

543 W. OAK ST.

WILLOWS, CA 95988

**CITY TREASURER**

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