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Minute Order of the Board of Supervisors
April 20, 2010 Regular Meeting
County of Glenn, State of California

1. Supervisors/Department Heads
Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.
Proceedings:
   a. Planning & Public Works Agency Director John Linhart distributed a Planning & Public Works Agency Newsletter and advised that it will be posted on the Glenn County website, advised that Bridge 200A project will be 100% Federal and State funded, and spoke regarding the benefits of the GIS project being implemented countywide.
   b. Sheriff Larry Jones advised that a Deputy Sheriff has returned to work from a disability status.
   c. Human Resource Agency Director Scott Gruendl advised that the Re-Use Committee has created a Technical Review Subcommittee to monitor and be more responsive to issues in the County regarding economic development and the Business Advisory Subcommittee comprised of local business owners, advised of a grant application in the amount of $25,000 for technical assistance to local businesses pursuing waste conversion activities, and advised that Glenn County is the only county in California that exceeds the All Family and Two-Parent federal work participation rates.
   d. Clerk of the Board of Supervisors Sandy Soeth advised that two bids have been received for legal advertising services, and will be awarded at the May 18th Board meeting.
   e. County Counsel Huston Carlyle advised that he is working on the next phase of the Marijuana Ordinance;
   f. Agricultural Commissioner Mark Black advised that he has received a letter from Doc Boggart protesting CUPA fees, that the Technical Advisory Committee for the Water Advisory Committee is meeting to discuss the areas that the Basin Management Objective levels have been in the red zone the past three years, that he has been in Sacramento working on the Irrigated Lands Regulatory Program, and advised that the State is working towards including ground water in the surface water program; later spoke of dairies being contacted and urged to move out of the State due to proposed regulatory mandates, and
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**County of Glenn, State of California**

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**Minute Order of the Board of Supervisors**
**April 20, 2010 Regular Meeting**
**County of Glenn, State of California**

1. **Minutes**
   - Matter: Approve Minutes of April 6, 2010
   - Motion/Second: Supervisor Quarne/Supervisor Viegas
   - Order: Approve the Minutes of April 6, 2010.
   - Vote: Unanimous by members present.
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Minute Order of the Board of Supervisors
April 20, 2010 Regular Meeting
County of Glenn, State of California

2. Unscheduled Matters
   Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.
   Proceedings: a. The Chairman asked for comments from the public; whereby Orland resident Byron Denton commented on the Joint City/County Meeting held on April 15, 2010 at Thunderhill Park.
   b. Supervisors reported on meeting attendance and various matters.
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Minute Order of the Board of Supervisors
April 20, 2010 Regular Meeting
County of Glenn, State of California

3. **Consent Calendar**
   - **Matter:** Review and take actions related to the Consent Calendar as follows:
   - **Proceedings:**
     - a. **Proclamation – Child Care Provider Appreciation Day**
     Upon the recommendation of the Clerk of the Board, on behalf of the Local Child Care Planning Council, authorize the Chairman of the Board of Supervisors to execute Proclamation “Child Care Provider Appreciation Day Friday, May 7, 2010”.
   - **Motion/Second:** Supervisor Viegas/Supervisor McDaniel
   - **Order:** Approve the Consent Calendar
   - **Vote:** Unanimous by members present.
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**Minute Order of the Board of Supervisors**
**April 20, 2010 Regular Meeting**
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3. **Consent Calendar**
Matter: Review and take actions related to the Consent Calendar as follows:
   b. **Proclamation – National Crime Victims Rights Week**
   Upon the recommendation of Human Resource Agency Director Scott Gruendl, authorize the Chairman of the Board of Supervisors to execute Proclamation “National Crime Victims’ Rights Week, April 18-24, 2010”.

Motion/Second: Supervisor Viegas/Supervisor McDaniel
Order: Approve the Consent Calendar
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
April 20, 2010 Regular Meeting  
County of Glenn, State of California

4. **Budget Changes**
   
   **Matter:** Approve the following 2009/10 Budget changes, 4/5 vote required:  
   (No general fund impact)

<table>
<thead>
<tr>
<th>Trans No.</th>
<th>Dept/ Budget</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5155</td>
<td>Sheriff</td>
<td>To appropriate revenue reimbursement to cover overtime expenses in the Sheriff budget associated with participation in interagency (Avoid the 5 and ABC Compliance grants)</td>
<td>$1,699.00</td>
</tr>
<tr>
<td>5156</td>
<td>Sheriff</td>
<td>To appropriate revenue reimbursement to cover additional help and vehicle rental expenses in the Sheriff budget</td>
<td>$1,525.00</td>
</tr>
</tbody>
</table>

**Motion/Second:** Supervisor Quarne/Supervisor McDaniel  
**Order:** Approve the aforesaid matter  
**Vote:** Unanimous by members present.
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**Minute Order of the Board of Supervisors**
**April 20, 2010 Regular Meeting**
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5. **Resolution - 2010-2011 Tax Revenue Anticipation Note**

   **Matter:** Recommendation of Assistant Director of Finance Deborah Storz to adopt Resolution 2010-26 “Authorizing and Approving the Borrowing of Funds for Fiscal Year 2010-2011; The Issuance and Sale of a 2010-2011 Tax and Revenue Anticipation Note Therefore and Participation in the California Communities Cash Flow Financing Program”.

   **Motion/Second:** Supervisor Quarne/Supervisor McDaniel
   **Order:** Adopt Resolution 2010-26
   **Vote:** Unanimous by members present.
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**Minute Order of the Board of Supervisors**
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6. **Resolution – Investment Policy**
Matter: Recommendation of Director of Finance Don Santoro to adopt Resolution 2010-27 “Approving the Annual Glenn County State of Investment Policy”.
Motion/Second: Supervisor McDaniel/Supervisor Quarne
Order: Adopt Resolution 2010-27
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**
**April 20, 2010 Regular Meeting**
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7. **Department of Water Resources (DWR)**
Matter: Recommendation of Supervisor Leigh McDaniel to authorize the Chairman of the Board of Supervisors to execute a letter to DWR requesting that the local contribution match for a grant be reduced from 50% to 25% for the Northern Sacramento Valley Integrated Regional Water Management Group. (Proposition 204)

Proceedings: Supervisor McDaniel reviewed the aforesaid matter
Motion/Second: Supervisor McDaniel/Supervisor Quarne
Order: Approve the aforesaid matter
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**

**April 20, 2010 Regular Meeting**

**County of Glenn, State of California**

8. **Agreement – Centralized Dispatch Implementation Plan**

   **Matter:** Recommendation of Supervisor Mike Murray to authorize the Chairman of the Board of Supervisors to execute the following:
   a. Agreement between the County of Glenn and Matrix Consulting Group for Development of a Centralized Dispatch Implementation Plan, Phase 1; and
   b. Agreement between the County of Glenn and Matrix Consulting Group for Development of a Centralized Dispatch Implementation Plan, Phase II; and
   c. Agreement between the County of Glenn and Matrix Consulting Group for development of a Centralized Dispatch Implementation Plan, Phase III, based upon determination that the terms and conditions of Phase I & Phase II contacts have been satisfactorily completed.

   **Proceedings:**
   a. Supervisor Viegas reviewed the aforesaid matter;
   b. Byron Denton, Orland resident, spoke in support of this matter;
   c. Denny Bungarz, Dispatch Committee member, spoke in support of this matter and reviewed the plan.

   **Motion/Second:** Supervisor Viegas/Supervisor Quarne

   **Order:** Approve the aforesaid matter

   **Vote:** Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 20, 2010 Regular Meeting**  
**County of Glenn, State of California**

Matter: Recommendation of Human Resource Agency Director Scott Gruendl to:
   a. Waive the liability insurance requirement for Douglas City Soup Kitchen for the provision of Community Services Block Grant services for low income residents in Trinity County through December 2012;
   b. Authorize the Director, or designee, to execute the contracts; and
   c. Authorize the Director, or designee, to modify or amend the contracts contingent upon the review and approval of County Counsel.

Proceedings: Mr. Gruendl reviewed the aforesaid matter
Motion/Second: Supervisor McDaniel/Supervisor Viegas
Order: Approve the aforesaid matter
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 20, 2010 Regular Meeting**  
**County of Glenn, State of California**

10. **County Recognition Service Pin**  
Also Present: Erin Valdez, Health Services Program Manager  
Kimberly Vasco, Administrative Services Officer, Human Resource Agency  
Cheryl Harrison, Program Manager I, Human Resource Agency  
Sheri Brown, Eligibility Worker II, Human Resource Agency  

Matter: Present County Service Pin to Erin Valdez, Kimberly Vasco, Cheryl Harrison and Sheri Brown for 10 years of service with the County of Glenn.

Proceedings: The Chairman presented recognition pins to employees.
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**Minute Order of the Board of Supervisors**  
**April 20, 2010 Regular Meeting**  
**County of Glenn, State of California**

11. **Rural Business Enterprise Grant Program**  
Matter: Recommendation of Human Resource Agency Director Scott Gruendl to:  
a. Authorize the Director to apply for Rural Business Enterprise Grant funding in an amount not to exceed $25,000 from the US Department of Agriculture;  
b. Authorize the Chairman of the Board of Supervisors to execute all necessary certifications and assurances; and  
c. If funded, authorize the Director, or designee, to enter into an Agreement and any amendments or modification thereto, and execute any subcontracts, perform any and all responsibilities in relationship to administration of the Agreement, and execute other instruments necessary to provide services as required by the USDA.

Proceedings: Mr. Gruendl reviewed the aforesaid matter  
Motion/Second: Supervisor Viegas/Supervisor McDaniel  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 20, 2010 Regular Meeting**  
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12. **Town Hall Meetings/Board of Supervisors Regular Meetings**  
Matter: Pursuant to Minute Order 12 of March 30, 2010, hold continued discussion for possible action on the possibility of holding Town Hall Meetings regarding Glenn County’s current activities, holding Board of Supervisors meetings at different times and locations, and the differences between a Board of Supervisors meeting and a Town Hall meeting.

Proceedings: Recommendation of Supervisor Quarne to continue this matter to allow all Supervisors to be present; whereupon it was the consensus of the Board to continue this matter to a later meeting.
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**Minute Order of the Board of Supervisors**

**April 20, 2010 Regular Meeting**

**County of Glenn, State of California**

13. **Glenn County Resource Conservation District**

**Matter:** Recommendation of the Clerk of the Board, on behalf of the Glenn County Resource Conservation District, to appoint Gilbert Goedhart for a four year term.

**Motion/Second:** Supervisor Viegas/Supervisor McDaniel

**Order:** Approve the aforesaid matter

**Vote:** Unanimous by members present.
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**Minute Order of the Board of Supervisors**

**April 20, 2010 Regular Meeting**

**County of Glenn, State of California**

14. **Glenn County Local Child Care Planning Council**

Matter: Recommendation of the Clerk of the Board, on behalf of the Glenn County Local Child Care Planning Council, to appoint Amy Alves to the Council for a three year term, representing Child Care Provider.

Motion/Second: Supervisor Quarne/Supervisor Viegas

Order: Approve the aforesaid matter

Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 20, 2010 Regular Meeting**  
**County of Glenn, State of California**

15. **Quarterly Portfolio Reports**  
Matter: Quarterly Portfolio Reports for 2009/2010, 3rd Quarter from Director of Finance Don Santoro.  
Proceedings: No action was taken on the aforesaid matter.
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Minute Order of the Board of Supervisors
April 20, 2010 Regular Meeting
County of Glenn, State of California

Matter: Monthly Cash Report ending March 31, 2010 from Director of Finance Don Santoro.
Proceedings: No action was taken on the aforesaid matter.
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**Minute Order of the Board of Supervisors**  
*April 20, 2010 Regular Meeting*  
*County of Glenn, State of California*

17. **Work Participation Report**  
Matter: Recommendation of Human Resource Agency Director Scott Gruendl to review and accept the Work Participation Report indicating Glenn County as No. 1 in the State.  
Motion/Second: Supervisor Quarne/Supervisor Viegas  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.
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Minute Order of the Board of Supervisors
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18. Resolution – California Energy Commission
Also Present: John Linhart, Planning & Public Works Agency Director
              Annette Chavez, Deputy Director of Planning & Public Works Agency
Matter: Pursuant to Minute Order 18 of April 6, 2010, and on the recommendation of Mr. Linhart, adopt Resolution 2010-28 “Approving the Application for Funding of Low Interest (3%) Loan Financing from the California Energy Commission and The American Recovery and Reinvestment Act (ARRA) for Energy Efficiency and Energy Generation Projects Program”.
Proceedings: Mr. Linhart reviewed the aforesaid matter and advised he will bring this matter back to the Board of Supervisors for acceptance.
Motion/Second: Supervisor McDaniel/Supervisor Viegas
Order: Adopt Resolution 2010-28
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 20, 2010 Regular Meeting**  
**County of Glenn, State of California**

19. **Waste to Energy Project**  
Also Present: John Linhart, Planning & Public Works Agency Director  
Matter: Recommendation of Mr. Linhart to appoint one member of the Board of Supervisors and one member of the public at large to serve as a review panel for the applications. This composition will require that three out of four of the members of the panel reach consensus in order to advance a candidate to the Board for final approval. The panel would not be unduly weighted towards any particular special interest that could sway a recommendation.  
Motion/Second: Supervisor Quarne/Supervisor McDaniel  
Order: Appoint Supervisor Viegas, David Vodden, CEO of Thunderhill Park, if available, John Linhart, Randy Murphy, and a third party person of vocational knowledge.  
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 20, 2010 Regular Meeting**  
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20. **Presentation by the California Arts Council**
   
   Also Present: Marilyn Nielsen, Deputy Director  
   Rob Lautz, Arts Program Specialist, State-Local Partnership Program  
   Josie Talamantez, Chief of Programs
   
   Matter: Presentation by the California Arts Council regarding the State-Local Partnership Program, in support for the arts and culture of Glenn County. The Board to direct staff as deemed appropriate.
   
   Proceedings:  
   a. Mrs. Nielsen introduced the California Arts Council Partnership Program and Mr. Lautz and Ms. Talamantez;  
   b. Mr. Lautz reviewed the Partnership Program, advised that they are working to return Arts Councils to Counties and Cities and desires that Glenn County become involved in the Program;  
   c. Ms. Talamantez advised that through a partnership the Arts Council can provide resources and technical assistance to the County, and that they would provide resources to initiate a cultural and arts research survey with an in-kind match and commitment such as office space, and advised that through a future partnership they have resources to develop an Arts Council that fits the County;  
   d. Supervisor Quarne reviewed the arts present in Glenn County and volunteered to serve as liaison to the California Arts Council to assist in conducting the surveys;  
   e. Clerk of the Board of Supervisors Sandy Soeth spoke of the needs of the Historical Records Commission;  
   f. On motion of Supervisor Viegas, seconded by Supervisor Quarne, it was unanimously ordered by members present to appoint Supervisor Quarne as the liaison to the California Arts Council, to work with Clerk of the Board/Historical Records Representative Mrs. Soeth, and to bring a recommendation back to the Board.
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**Minute Order of the Board of Supervisors**
**April 20, 2010 Regular Meeting**
**County of Glenn, State of California**

21. **Resolution – Health Services Agency Positions**
Also Present: Scott Gruendl, Interim Director for Health Services Agency
Matter: Recommendation of Mr. Gruendl to:
   a. Adopt Resolution 2010-29 “Reorganizing the Health Services Agency by Reclassifying the Women, Infants and Children (WIC) Program’s Health Services Program Coordinator to a Health Services Program Manager”; and
   b. Delete one Health Services Program Coordinator position at Salary Range 372, Step E, $28.81/hr, $2,304.80 bi-weekly which is an annual salary of $59,924.80 (Actual Salary - $65,917.28).

Proceedings: Mr. Gruendl reviewed the aforesaid matter
Motion/Second: Supervisor Quarne/Supervisor Viegas
Order: Adopt Resolution 2010-29 and approve (b) as set forth above
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 20, 2010 Regular Meeting**  
**County of Glenn, State of California**

22. **Agreement – Dell**

Also Present: Scott Gruendl, Human Resource Agency Director  
Matter: Recommendation of Mr. Gruendl to:  
   a. Approve the Agreement with Dell for expenses related to multi-year licensure renewals and for the purchase of computer related equipment for the Human Resource Agency’s state mandated programs;  
   b. Authorize the Director, or designee, to execute the Agreement; and  
   c. Authorize the Director, or designee, to modify or amend the agreement contingent upon the review and approval of County Counsel. (County Contract 1849)

Proceedings: Mr. Gruendl reviewed the aforesaid matter  
Motion/Second: Supervisor Viegas/Supervisor McDaniel  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 20, 2010 Regular Meeting**  
**County of Glenn, State of California**

23. **Discharge of Accountability**

Also Present: Don Santoro, Director of Finance  
Matter: Recommendation of Mr. Santoro to order Discharge of Accountability for Unsecured Property Taxes in the amount of $4,329.24, unpaid Hangar Rents in the amount of $1,870.03, and an Uncollectible Housing Rehabilitation Loan in the amount of $17,646.35.

Proceedings:  
  a. Mr. Santoro reviewed the aforesaid matter;  
  b. Planning & Public Works Agency Director John Linhart advised that airport rents are no longer allowed to lapse.

Motion/Second: Supervisor Quarne/Supervisor McDaniel  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
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24. **Closed Session**  
Matter: Adjourn to Closed Session pursuant to Government Code Section 54956.9 (a) Conference with Legal Counsel – Existing Litigation:  
b. Case No. 09CV00676 Glenn County vs. Patrick Foley, et al.  
c. George Thomas vs. Janell Suzanne Pineda, County of Glenn  
Proceedings:  
a. The Chairman asked for public comment on the aforesaid Closed Session, whereby none was heard;  
b. Later this date, the Chairman advised that there was nothing to report on the aforesaid matter.

25. **Closed Session**  
Matter: Adjourn to Closed Session pursuant to Government Code Section 54956.9(b) – Conference with Legal Counsel – Significant Exposure to Litigation – one case.  
Proceedings:  
a. The Chairman asked for public comment on the aforesaid Closed Session, whereby none was heard;  
b. Later this date, the Chairman advised that there was nothing to report on the aforesaid matter.