COUNTY OF GLENN
AGENDA ITEM TRANSMITTAL

MEETING DATE: 7/17/07
Submitting Department(s):
Glenn County Health Services Agency

BRIEF SUBJECT/ISSUE DESCRIPTION:
Permission to purchase a mobile clinical trailer for $58,687.00. This trailer will be used to provide public health services to the community and to the region as needed.

Contact: Grinnell Norton, Deputy Director, Public Health
Phone: 934-6588

AGENDA PLACEMENT
APPOINTMENT – Appearances by: (Specify Name & Title)
Scott Gruendl, Director, Health Services Agency

ATTACHMENTS
☐ Board Report
☐ Letter
☐ Minute Order
☐ Contract
☐ Transfer
☐ Grant App.
☐ Resolution
☐ Ordinance
☐ Proclamation
☐ Policy Update
☐ Code Update
☐ Other

LEGAL/PERSONNEL/FISCAL
☐ County Counsel
☐ Personnel
☐ Finance
☐ County Administrative Office

CLERK INSTRUCTIONS
☐ Return Minute Order to Andy Hibdon
☐ Return Certified Copy Of:
☐ Other:

PUBLIC HEARINGS & COMMITTEE VACANCIES
☐ State
☐ Federal

Bill#:
☐ Latest Version of Bill
☐ Draft Letter Attached
☐ List of Supporters/Opposers
☐ Statement of Relevance to County Interests
☐ Description Attached

☐ General Fund Impact
☐ Other: _____
☐ Budgeted
☐ Transfer Attached
☐ 4/5ths Vote Required
☐ Contingency Request

CONTRACTS, LEASES & AGREEMENTS
☐ New
☐ Renewal
☐ Amendment
☐ Insurance Certificate
☐ Contract Report
☐ Date of Original Contract:
☐ Contract No.:
☐ Fiscal Year:

RECOMMENDED ACTION/MOTION:
1.) Accept the recommended bidder and approve the purchase of this trailer for $58,687.00.
2.) Authorize the Director or his designee to execute an agreement to purchase the trailer, contingent upon county counsel review and approval.
3.) Authorize the Director or his designee to amend or modify the agreement upon review by county counsel and approval by the CAO.

Reviewed By (if applicable):

Personnel Director

Department of Finance

County Administrative Officer

Department Head

CC:
COUNTY OF GLENN
BOARD REPORT

Submitted by Health Services
(Department)

EXECUTIVE SUMMARY  Due to recent disease emergence and resulting planning efforts we would like to purchase an aluminum trailer to increase our ability to respond to public health emergencies and to provide additional clinical services offsite. This trailer would be handicapped accessible and have the ability to conduct mass vaccinations, clinical services, screenings and treatment. Additionally, at a later date we will be installing radio communications equipment so this could also function as a DOC in a disaster. This would be a countywide resource as well as a regional resource as needed.

RECOMMENDATION(S):  Approve the purchase of this trailer for 58,687.00 from Aluminum Trailer Co (ATC) in Nappanee, IN.

HISTORY AND BACKGROUND:  Public health has been creating an infrastructure that would support disaster response and this would allow us to mobilize at any given site in the county. This resource will be used primarily for clinical outreach. We have plans to utilize this trailer for vaccination clinics, school screenings, lead outreach and screenings, senior outreach, screenings and immunization. We attempted to purchase this trailer locally but were unable to find a vendor that could provide the clinical specification needed. We obtained two bids and selected the most competitive vendor.

FISCAL/PERSOONNEL IMPACT(S):  This request does not require the use of county general funds. A portion of this trailer will be purchased with CDC pandemic flu funding and the remainder from public health realignment dollars.

ANALYSIS/DISCUSSION  Based on the need for additional emergency and clinical capacity we recommend the purchase of this mobile clinical trailer to provide public health services to the community and to the region as needed.

All items transmitted by a County Department or Agency for inclusion in the agenda for Board of Supervisors action must include all background and analysis necessary for the Board to make an informed decision. Failure to provide adequate information, analysis, or backup could result in the matter not being added to the agenda and returned to the department for additional information.