COUNTY OF GLENN
AGENDA ITEM TRANSMITTAL

MEETING DATE: July 17, 2007
Submitting Department(s):
COUNTY COUNSEL

BRIEF SUBJECT/ISSUE DESCRIPTION:
Request for transfer of funds from Contingency

Contact: THOMAS C. AGIN
Phone: 530-934-6455

AGENDA PLACEMENT

APPOINTMENT – Appearances by: (Specify Name & Title)

Thomas C. Agin, County Counsel

ATTACHMENTS

LEGAL/PERSONNEL/FISCAL

☐ Board Report
☐ Letter
☐ Minute Order
☐ Contract
☒ Transfer
☐ Grant App.
☐ Resolution
☐ County Counsel
☐ Personnel
☐ Finance
☐ County Administrative Office

☐ Ordinance
☐ Proclamation
☐ Policy Update
☐ Code Update
☐ Other
☐ District
☐ appointment

Required Minutes

☐ Business – No ☐ Consent
☐ Correspondence ☐ Reports & Notices

AFFECTED DEPARTMENT(S)

☐ Receive Concurrence

PUBLIC HEARINGS & COMMITTEE VACANCIES

LEGISLATION

☐ State
☐ Federal

FUNDING SOURCE/IMPACT

eneral Fund Impact

CERTIFIED COPY OF:

☐ Renewal
☐ Amendment
☐ Insurance Certificate
☐ Contract Report

☐ 4/5ths Vote Required
☐ Contingency Request

DATE OF ORIGINAL CONTRACT:

☐ Contract No.:
☐ Fiscal Year:

RECOMMENDED ACTION/MOTION:

Authorize transfer of funds from Contingency to cover unanticipated unemployment charges.

Reviewed By (if applicable):

Thomas C. Agin
Department Head

Personnel Director

Department of Finance

County Administrative Officer

cc:
EXECUTIVE SUMMARY

Unanticipated unemployment charges for quarter ending 3/31/07 have been charged to this department in the amount of $8,550.00. This department does not have money left in the budget to cover this charge.

RECOMMENDATION(S):

Authorize the transfer of $8300.00 from the Contingency Fund to cover this charge.

HISTORY AND BACKGROUND:

FISCAL/PERSONNEL IMPACT(S):

ANALYSIS/DISCUSSION

Since it is the end of this fiscal year, there is no money remaining to pay for this unanticipated expense.
COUNTY OF GLENN
REQUEST FOR APPROPRIATION OR TRANSFER OF FUNDS

Department Name: COUNTY COUNSEL

Narrative: To cover unanticipated unemployment charges for quarter ending 3/31/07

<table>
<thead>
<tr>
<th>Org. Key</th>
<th>Object</th>
<th>Account Description</th>
<th>Beginning Budget</th>
<th>Change Increase (Decrease)</th>
<th>Revised Budget</th>
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<tbody>
<tr>
<td>01017020</td>
<td>09900</td>
<td>CONTINGENCY</td>
<td>366,245.41</td>
<td>(8,300.00)</td>
<td>357,945.41</td>
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<tr>
<td>01011080</td>
<td>01045</td>
<td>UNEMPLOYMENT CHARGES</td>
<td>0.00</td>
<td>8,300.00</td>
<td>8,300.00</td>
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</tbody>
</table>

Signature of requesting official: Thomas C. Agnew
Date: 6-27-07

To Board of Supervisors:
There are sufficient balances available to meet this transfer request in the amount of: $8,300.00

Action of Board of Supervisors:
Attest: Clerk of the Board by:

Agenda Description: To transfer $8,300.00 from General Fund Contingency to cover unemployment expenses in County Counsel. General fund impact = $8,300.00. 4/5 vote required.
Memo

To: Glenn County Board of Supervisors
From: Don Santoro, CPA, Director of Finance
Date: March 20, 2007
Re: Report on Contingency Request Budget number 5279

Transfers requesting the use of contingency require a report from the Department of Finance either recommending the transfer or recommending the denial of the use of contingency and the reasons therefore (Chapter 5.16.07 of the County Administrative Manual).

My recommendation is that the request be allowed.