1. **WELCOME**  
   Proceedings: The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:05 a.m. The Pledge of Allegiance was recited.

2. **ROLL CALL**  
   Proceedings: Roll Call of Supervisors was taken, attendance as follows:  
   Supervisors Present: Supervisors Barr, Minto, Viegas and McDaniel  
   Supervisors Absent: Supervisor Corum  
   Also Present: Scott De Moss, County Administrative Officer  
   William J. Vanasek, County Counsel  
   Michelle Lunde, Deputy County Counsel  
   Di Aulabaugh, Clerk of the Board  
   Tina Brothers, ASA II - Deputy Clerk  
   Cole Grube, Public Works Director  
   Talia Richardson, Staff Services Manager

3. **MINUTES**  
   Matter: Approve minutes of April 21, and April 23, 2020.  
   Motion/Second: Supervisor Minto/Supervisor Barr  
   Order: Approve minutes of April 21, 2020 and April 23, 2020 as presented.  
   Vote: Unanimous by members present.

4. **UNSCHEDULED MATTERS**  
   Matter: Receive comments from the audience, staff and Board Members. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2(b), action or Board discussion cannot be taken on "Unscheduled Matters". (Ralph M. Brown Act)  
   Proceedings: Supervisor McDaniel announced there were no comments received by email at this time.

5. **CONSENT CALENDAR**  
   Matter: Review and take actions related to the Consent Calendar as follows:  
   a. **AGRICULTURAL COMMISSIONER - COOPERATIVE AGREEMENT / NOXIOUS WEED PROJECT**  
      Authorize the Agricultural Commissioner, or designee, to enter in a Cooperative Agreement (19-1013-000-SG) with the California Department of Food and Agriculture for the purpose of carrying out a Noxious Weed abatement project in Glenn County for the term of May 1, 2020 through December 31, 2020.  
   b. **AGRICULTURAL COMMISSIONER - AGREEMENT / CALIFORNIA RICE COMMISSION**  
      Authorize the Agricultural Commissioner, or designee, to enter into an agreement with the California Rice Commission for the purpose of supporting increased surveillance activities on non-traditional work days in order to enforce the restricted material permit conditions for all formulations of thiobencarb. The term of this agreement is May 1, 2020 through July 19, 2020.  
   c. **CLERK OF THE BOARD OF SUPERVISORS - CONFLICT OF INTEREST CODE/ LAKE VIEW CHARTER SCHOOL**  
      Approve the proposed Conflict of Interest Code for Lake View Charter School, pursuant to Government Code Section 87303.  
   d. **CLERK OF THE BOARD OF SUPERVISORS - GLENN COUNTY RETENTION SCHEDULE**
Adopt Resolution 2020-023 "Amending Appendix to Chapter 17.02.12 of the Glenn County Administrative Manual, the General Records Retention Schedule".

e. COMMUNITY ACTION DEPARTMENT- RESOLUTION / 2019 EMERGENCY SOLUTIONS GRANTS PROGRAM

Adopt Resolution 2020-024 "Authorizing Glenn County, Through its Community Action Department, to Execute all Agreements with the State of California Department of Housing and Community Development for the Emergency Solutions Grants Program (ESG) and any Amendments Thereto", and amendments are contingent on review and approval of County Administrative Officer, County Counsel and Director of Finance in an amount not to exceed $300,000.00.

f. COMMUNITY ACTION DEPARTMENT - AGREEMENT / HOMELESS HOUSING, ASSISTANCE, AND PREVENTION GRANT -

1. Authorize the Glenn County Community Action Director, or designee, to execute grant Agreement #20-HHAP-00031 with the Business Consumer Services and Housing Agency for FY20-25 to address homelessness challenges in Glenn County, and modify or amend the Agreement contingent upon the review and approval by the County Administrative Officer, County Counsel, and Director of Finance for an amount not to exceed $62,206.24.

2. As the governing board for the Colusa-Glenn-Trinity Community Action Partnership, Authorize the Glenn County Community Action Director, or designee, to execute grant Agreement #20-HHAP-00070 with the Business Consumer Services and Housing Agency for FY20-25 to address homelessness challenges in Colusa, Glenn, and Trinity Counties through the Continuum of Care (CA-523), and modify or amend the Agreement contingent upon the review and approval by the County Administrative Officer, County Counsel, and Director of Finance for an amount not to exceed $500,000.00.

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2. As the governing board for the Colusa-Glenn-Trinity Community Action Partnership, Authorize the Glenn County Community Action Director, or designee, to execute grant Agreement #20-HHAP-00070 with the Business Consumer Services and Housing Agency for FY20-25 to address homelessness challenges in Colusa, Glenn, and Trinity Counties through the Continuum of Care (CA-523), and modify or amend the Agreement contingent upon the review and approval by the County Administrative Officer, County Counsel, and Director of Finance for an amount not to exceed $500,000.00.

g. HEALTH AND HUMAN SERVICES AGENCY - AGREEMENT / CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

Adopt Resolution 2020-025 "Authorization to Enter into Grant Agreement Number 19-10893 with the California Department of Public Health" for Infectious Disease Prevention and Control Local Infrastructure, authorize the Public Health Director or designee to execute the Agreement and sign any subcontracts, amendments, and other documents necessary to administer the agreement contingent upon the review and approval by the County Administrative Officer, County Counsel, and Director of Finance in an amount not to exceed $122,167.20.

h. HEALTH AND HUMAN SERVICES AGENCY - AGREEMENT / CRESTWOOD BEHAVIORAL HEALTH, INC.

Authorize the Health and Human Services Agency Director, or designee, to execute Amendment #2 to County Agreement with Crestwood Behavioral Health, Inc., and to modify or amend the Agreement contingent upon the review and approval of County Counsel, the County Administrative Officer, and the Department of Finance for an amount not to exceed $1,350,000 (one million, three hundred and fifty thousand dollars) for fiscal years 2019-2022.
i. HEALTH AND HUMAN SERVICES AGENCY - AGREEMENT / THE REGENTS OF THE UNIVERSITY OF CALIFORNIA DAVIS
Authorize the Health and Human Services Agency Director, or designee, to execute the agreement with the University of California Regents, Davis in an amount not to exceed $258,863; and to sign any agreements, amendments, and other documents necessary to administer the agreement with The Regents of the University of California, Davis, and consortium counties, contingent to review and approval of County Counsel, the Director of Finance and the County Administrative Officer.

j. PERSONNEL - RESOLUTION TO AMEND THE SCHEDULE OF PERSONNEL CLASSES, SALARY RANGES, AND STEPS FOR DEPUTY DIRECTOR OF PUBLIC WORKS
Adopt Resolution 2020-026 "To amend the Schedule of Personnel Classes, Salary Ranges, and steps for the position of Deputy Director of Public Works".

Motion/Second: Supervisor Barr/Supervisor Minto
Order: Approve the Consent Calendar.
Vote: Unanimous by members present.

6. BUDGET CHANGES

a. #205062 GENERAL SERVICES: FLEET RESERVE / $87,000 REPLACEMENT FUNDS
Matter: Approve budget transfer of appropriations between accounts in order to appropriately segregate Vehicle Reserve activity, as per 3.10 of Glenn County Sheriff's Law Enforcement Agreement with City of Willows.

b. #205067 CLERK-RECORDER: E-RECORDER TRUST / $2,600 EXPENSE OF DEPARTMENT OF JUSTICE
Matter: Approve budget transfer to appropriate operational transfer out from E-Recorder trust to Recorder for Department of Justice required security check.

c. #205070 DEPARTMENT OF FINANCE: ANNUAL AUDIT / $5,200 UNEXPECTED FINANCIAL AUDIT COSTS
Matter: Approve budget transfer to appropriate unanticipated revenues in Annual Audit account to cover unexpected financial audit costs for GASB 68 and 75 actuarial reports.

Motion/Second: Supervisor Minto/Supervisor Viegas
Order: Approve Budget Transfers #205062, #205067, and #205070.
Vote: Unanimous by members present.

7. COUNTY ADMINISTRATIVE OFFICER - BUDGET REPORT AND RECOMMENDED ACTIONS
Matter: County Administrative Officer to provide report on COVID-19 "shelter in-place" order impacts to County Budget and seek direction from the Board.

Proceedings:

a. County Administrative Officer, Scott De Moss reviewed the aforesaid matter, recommended taking a more thoughtful approach to the way we are running the county and stated he will be evaluating revenues and expenditures on an ongoing basis to ensure the financial health of the county;

b. Supervisor Viegas stated he has discussed this with Paul Smith at Rural County Representatives of California (RCRC) and the legislative team is working on how to realign the funds for the small rural counties;

c. Supervisor McDaniel asked for confirmation on the 10% impact starting the 20/21 Budget, whereby Mr. De Moss confirmed and stated it is typical in County Government to see tight cash flows at the beginning of a fiscal year because the greatest revenue comes from property tax collection in the months of December and April;

d. Supervisor McDaniel stated this was a presentation and no action will be taken, whereby County Counsel William Vanasek affirmed this item was placed on the agenda as informational Only;

e. Supervisor McDaniel asked Mr. De Moss if the Board gave him enough feedback to move forward, whereby Mr. De Moss confirmed their acknowledgement helped him to understand that the county is on the right path and he will continue as such.

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8. PUBLIC WORKS - SOLID WASTE TRANSFER STATION UPDATE AND STUDY SESSION
Matter: Pursuant to Board action on November 19, 2019 staff is presenting an update regarding the Solid Waste Enterprise Fund and operations of the Transfer Station.
Proceedings:
   a. Public Works Director, Cole Grube gave a presentation on the Solid Waste Fund and operations of the Transfer Station, and the Staff Services Manager, Talia Richardson handed out the Rate Increase Procedures;
   b. Supervisor Barr stated he noticed the daily loads for Mondays are low which could allow the landfill to be closed on that day if need be, whereby Mr. Grube stated in that case, no operations would be performed at all that day. He also mentioned with six days of operations, there is a need for two crews, however if there were five days of operations, only one crew is needed;
   c. Supervisor Viegas stated the county is at a critical point and there is a need for discussion between the City of Willows and City of Orland regarding their Franchise Fees. Supervisor Viegas also mentioned the idea of creating a Joint Powers Authority (JPA) and the reopening of the landfill, whereby Mr. Grube stated geographically where the landfill is, there are existing permits and agreed it would be a good long term goal;
   d. Supervisor McDaniel agreed reopening the landfill would be a long term benefit and asked about the term of the USDA loan, whereby Mr. Grube stated it is a 40 year loan;
   e. Supervisor McDaniel asked for clarification of the cash flow deficiency, whereby Mr. Grube stated the fund will be fully expended by the end of the 2020/2021 budget, they are deficit spending at this time, and every ton of waste received is a cost against the budget which is the fundamental problem;
   f. County Administrative Officer, Scott De Moss thanked staff for presenting the update and reaffirmed that the department doesn't have the flexibility in our finances, whereby Supervisor McDaniel stated he looks forward to the next update.

9:58 A.M. - DEPUTY CLERK ASHLEE VENEMAN ENTERED THE MEETING AND DEPUTY CLERK TINA BROTHERS LEFT THE MEETING

9. PUBLIC WORKS - WAIVER OF LATE FEES AND PENALTIES FOR AIRPORT PROPERTY LESSEES
Matter: 1. Make a finding that waiving lease penalty payments serves a public purpose; and
   2. Authorize Public Works Director to waive late fees for airport property lessees in consideration of impacts of COVID-19 if lessee has met certain criteria for waiver.
Proceedings:
   a. County Administrative Officer, Scott De Moss reviewed the aforesaid matter;
   b. County Counsel William Vanasek stated in order to avoid this being a public gift of funds, the Public Purpose would need to be served and then it would allow businesses to continue to operate without incurring extra expenses due to COVID-19;
   c. Supervisor McDaniel asked if guidelines have been setup for time limits for paying late rents, whereby Mr. De Moss stated the form would seek input from the tenant of their hardship which would allow the Public Works Director the flexibility to waive late fees and setup a payment plan with a tenant;
   d. Supervisor Minto stated his concerns and asked if the tenants pay month to month, whereby Public Works Director, Cole Grube confirmed they do, whereby Mr. De Moss reaffirmed these types of penalties and fees would only be waived during the period of time of the COVID-19 Emergency;
   e. Mr. Vanasek clarified that the Board could take action that these waivers are only authorized during the Proclamation of Local Emergency;
   f. Supervisor Viegas had concerns of the prolonged payments, whereby Mr. Vanasek stated the discretion to grant the waiver would only be during the local emergency and time period to make payments would be determined by the Board;
   g. Supervisor Minto asked if the funds were General Fund or Airport Funds, whereby Mr. Grube confirmed it was Airport Enterprise Funds;
   h. Mr. De Moss stated based on advice from County Counsel he summarized the motion to be that the board authorize the Public Works Director to waive late fees for airport property leases in consideration of impacts of COVID-19, if the lessee has met the criteria of the waiver and the period of time in which these waivers can be achieved is tied to the local emergency and the board sees...
fit for the payback period be no greater than twelve months;

i. On motion of Supervisor Viegas, seconded by Supervisor Barr, it was unanimously ordered by members present to approve the motion as stated above in item (h).

10:13 A.M. - DEPUTY CLERK TINA BROTHERS ENTERED THE MEETING AND DEPUTY CLERK ASHLEE VENEMAN LEFT THE MEETING

10. BOARD OF SUPERVISORS - SITES PROJECT JOINT POWERS AUTHORITY MEMBERSHIP
Matter: Receive Annual Report, Notice of recirculation of environmental documents, Notice of new Executive Director, and take action to authorize or decline making payment to Sites Reservoir for Fiscal Year 2020 membership on Authority Board.
Proceedings: a. Supervisor McDaniel reviewed the aforesaid matter;
   b. Supervisor Viegas expressed his concerns with some of the language within the Joint Powers Agreement;
   c. Supervisor McDaniel recommended that the Board evaluate the membership on an annual basis and expressed the need to stay involved;
   d. Supervisor Viegas stated there is a need for discussion between the Water Districts and counties not in favor of the project;
   e. Supervisor Minto agreed the County should stay involved, there may be a chance to develop more recreational sites, however we need to be cautious and protect the County;
   f. Supervisor Barr stated all the statements mentioned are valid however he agreed with Supervisor Minto that we need to stay involved;
   g. On motion of Supervisor Minto, seconded by Supervisor Viegas, it was unanimously ordered by members present to renew the membership.

10:35 A.M. - THE CHAIRMAN CALLED THE MEETING IN RECESS

10:40 A.M. - THE CHAIRMAN CALLED THE MEETING TO ORDER

11. COUNTY ADMINISTRATIVE OFFICE - AMENDMENT OF CALIFORNIA STATE ASSOCIATION OF COUNTIES EXCESS INSURANCE AUTHORITY JOINT POWERS AGREEMENT
Matter: Staff recommends that the Board of Supervisors authorize the County's Primary California State Association of Counties Excess Insurance Authority (CSAC EIA) Board Member (Supervisor John Viegas) to execute the amendment to the Joint Powers Agreement of the EIA.
Proceedings: a. County Administrative Officer Scott De Moss reviewed the aforesaid matter;
   b. Supervisor Viegas stated this has been in the works for two years and that he was in support of signing the amended agreement;
   c. On motion by Supervisor Minto, seconded by Supervisor Barr, it was unanimously ordered to approve the aforesaid matter.

12. COUNTY ADMINISTRATIVE OFFICE - NEW MARKET TAX CREDIT PROGRAM / NORTH STATE HULLING
Matter: Authorize Chair to sign letter of support for North State Hulling Cooperative, Inc. Highway 32 Project.
Proceedings: a. Supervisor McDaniel reviewed the aforesaid matter;
   b. County Administrative Officer, Scott De Moss mentioned a slide show was provided on Market Tax Credit and stated there is no local impact to these tax credits;
   c. Supervisor McDaniel stated Mr. Mayo would be willing to come before the board to provide a presentation in the near future;
   d. On motion by Supervisor Barr, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve the aforesaid matter.

13. PUBLIC WORKS - AGREEMENT / HOLT LAND LEASE WILLOWS AIRPORT
Matter: Authorize the Public Works Director, or designee, to execute a land lease, for a portion of Assessor's Parcel Number (APN) 001-010-024, with Holt Construction, Inc. at the Willows- Glenn County Airport. (Requires 4/5th vote)
Proceedings: a. County Administrative Officer, Scott De Moss stated a revised action was provided by staff and then reviewed the aforesaid matter;
b. On motion by Supervisor Barr, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve the aforesaid matter.

14. COUNTY ADMINISTRATIVE OFFICE - AIRPORT ADVISORY & AIRPORT LAND USE ADVISORY COMMITTEES
Matter: Discuss and take possible action regarding the combining of Airport Advisory and Airport Land Use Commission.
Proceedings:
   a. County Administrative Officer, Scott De Moss reviewed the aforesaid matter;
   b. Motion was made by Supervisor Viegas, seconded by Supervisor Barr, to combine the Airport Advisory Committee and the Airport Land Use Commission as one Committee Body, whereby County Counsel William Vanasek stated if there is an ordinance it will need to be revised;
   c. On motion as stated in (b) above, it was unanimously ordered by members present to approve the aforesaid matter.

15. GENERAL PLAN ADVISORY COMMITTEE - NOTICE OF RESIGNATION AND VACANCY POSTED
Matter: No action required, informational item only. Notice to the Board that Mr. William Irvin has submitted his resignation as an appointed member of the Glenn County General Plan Advisory Committee effective March 22, 2020.
Proceedings: The item was read into record with no action taken.

ADJOURNED GLENN COUNTY BOARD OF SUPERVISORS AND CONVENED AS GLENN COUNTY AIR POLLUTION CONTROL DISTRICT

16. AIR POLLUTION CONTROL DISTRICT-AB 197 EMISSION INVENTORY DISTRICT GRANT
Matter: Authorize the Air Pollution Control District Officer to accept $8,583 in grant funding allocated to Glenn County Air Pollution Control District to participate in the California Air Resources Board's AB 197 Emission Inventory District Grant Program; and authorize the Air Pollution Control Officer or their designee grant agreement signing ability related to AB 197.
Motion/Second: Supervisor Viegas/Supervisor Minto
Order: Approve the aforesaid matter.
Vote: Unanimous by members present.

17. AIR POLLUTION CONTROL DISTRICT-FY19/20 COMMUNITY AIR PROTECTION PROGRAM GRANT
Matter: Authorize the Air Pollution Control District Officer to accept $25,787 in grant funding provided by the California Air Resources Board under the Community Air Protection Program; and authorize the Air Pollution Control Officer or their designee program document signing authority related to the program, contingent to the review and approval of County Counsel, Director of Finance and County Administrative Officer in an amount not to exceed $25,787.
Motion/Second: Supervisor Barr/Supervisor Viegas
Order: Approve the aforesaid matter.
Vote: Unanimous by members present.

ADJOURNED GLENN COUNTY AIR POLLUTION CONTROL DISTRICT AND CONVENED AS GLENN COUNTY BOARD OF SUPERVISORS

18. COUNTY ADMINISTRATIVE OFFICE - LETTER TO LEGISLATORS / RE-OPENING PLANS
Matter: Pursuant to Board direction given on April 23, 2020, authorize Chair to sign letter to Assemblyman Gallagher and Senator Jim Nielsen expressing the Board's concerns regarding reopening the economies of the north state counties.
Proceedings:
   a. Supervisor McDaniel stated he had several conversations regarding COVID-19 and the reopening of Glenn County. A draft reopening plan has been released on the Glenn County Sheriff's website, the Board is waiting for further direction and coordination, and advised the Board there may be a need to schedule a special meeting later in the week;
   b. Supervisor Viegas stressed the importance of following the draft plan as developed by the Public Health Department and the Office of Emergency Services;
   c. Supervisor Barr stated the release of the draft plan has created some confusion,
whereby Supervisor McDaniel stated he also has received the same feedback and has been working with the County Administrative Officer to setup a meeting with the Sheriff and the Public Health Department;
d. County Administrative Officer, Scott De Moss expressed his appreciation for the Board's perspective and the efforts from staff working together to develop the draft guidelines. Mr. De Moss stated the county doesn't have the authority to reopen at this time, once the County has local control, Mr. De Moss reaffirmed the draft guidelines have been determined to be the best course of action to protect the public and the reopening of the economy. Mr. De Moss also read into record, a letter received from citizen, Mr. Paul Wright regarding the reopening of churches;
e. Supervisor McDaniel also stated he has received feedback that the draft guidelines are very detailed, at a county government, standpoint they are beneficial, however it was suggested to condense the information in an easier reading format;
f. Hearing no further comments, Supervisor McDaniel asked the board to authorize the Chairman to sign the County Letter Regarding Reopening Concerns after further review and additional revisions;
g. On motion by Supervisor Minto, seconded by Supervisor Viegas, it was unanimously ordered by members present to authorize the Chairmen to sign the revised County Letter Regarding Reopening Concerns.

19. DEPARTMENT OF FINANCE - MARCH 2020 INVESTMENT PORTFOLIO DETAILS
Matter: Accept Investment Portfolio Details
Proceedings: The item was read into record with no action taken.

20. BOARD MEMBER REPORTS AND FUTURE AGENDA ITEMS
Matter: Reports from Board Members and suggestions relative to potential topics for future Board meetings.
Proceedings:
a. Supervisor gave reports on various meetings they participated in via telecommuting;
b. Supervisor McDaniel requested an item to increase sales tax countywide be added to the future agenda item list for discussion at the next regular scheduled meeting.

11:31 A.M. - THE CHAIRMAN INVITE COMMENTS ON THE CLOSED SESSION MATTERS, WHEREBY SUPERVISOR VIEGAS AND SUPERVISOR MINTO STATED THEY HAD CONVERSATIONS WITH JOHN RICHTER, WHEREBY HEARING NO FURTHER COMMENTS, THE CHAIRMAN RECESSED TO CLOSED SESSION

12:24 P.M. - THE CHAIRMAN RECONVENED TO OPEN SESSION

21. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS pursuant to Gov. Code Section 56956.8
Matter: Under Negotiations: Lease price and payment terms
Property: 4050 Airpark Drive, Orland Airport Industrial Park
County Negotiator: Scott H. De Moss, County Administrative Officer
Owner Representative: John Richter, Iron Tree Solutions
Proceedings: The Board of Supervisors met in Closed Session with County Administrative Officer Scott De Moss and County Counsel William Vanasek to discuss the aforesaid matter. No reportable action was taken.

22. CLOSED SESSION / CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Matter: Number of Potential Cases: One
Regarding: Request for Subordination Agreement from Tri Counties Bank
Proceedings: The Board of Supervisors met in Closed Session with County Administrative Officer Scott De Moss and County Counsel William Vanasek to discuss the aforesaid matter. No reportable action was taken.
23. The Chairman dedicated this meeting in honor and memory of Kathy Saint-Evens who recently passed away. She retired from County service on December 30, 2010. She will be sincerely missed and her service to the County was deeply appreciated.

24. The Chairman adjourned the meeting at 12:25 p.m.

LEIGH W. McDANIEL, Chairman

ATTEST:

Di Aulabaugh
Clerk of the Board of Supervisors

BY: ________________________________
TINA BROTHERS, ASA II - Deputy Clerk