THE PLEDGE OF ALLEGIANCE WAS RECITED

1. ROLL CALL
Proceedings: Roll call of Supervisors was taken, attendance as follows:
Supervisors Present: Supervisors Barr, Corum, McDaniel, Minto and Viegas
Supervisors Absent: None
Also Present: Scott H. De Moss, County Administrative Officer
William J. Vanasek, County Counsel
Tina Brothers, ASA II - Deputy Clerk

2. MINUTES
Motion/Second: Supervisor Barr/Supervisor Viegas
Vote: Unanimous.

3. UNSCHEDULED MATTERS
Matter: Receive comments from the audience, staff and Board Members. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2(b), action or Board discussion cannot be taken on "Unscheduled Matters". (Ralph M. Brown Act)
Proceedings: a. Planning & Community Development Director, Don Rust gave an update on the progress of moving into the new office located at Tehama Street, Willows;
b. Citizen Sharon Green submitted applications for the Elk Creek Community Service District, the Clerk accepted the applications, whereby County Administrative Officer Scott De Moss thanked her for the additional applications, and stated they would be verified by the County Elections Department prior to being considered;
c. Citizen Gee Singh stated he was running for Supervisorial District 5 and was recording the meeting on Facebook Live, expressed his concerns regarding county roads and Sustainable Groundwater Management Act (SGMA);
d. Citizen Bryon Denton stated the Orland City Council Meeting was not scheduled prior to this meeting due to the holiday so he had no update.

4. CONSENT CALENDAR
Matter: Review and take actions related to the Consent Calendar as follows:
   a) HEALTH & HUMAN SERVICES AGENCY - AGREEMENT / CRESTWOOD BEHAVIORAL HEALTH, INC.
      Authorize the Health and Human Services Agency Director, or designee, to execute Amendment #1 to the Agreement between HHSA and Crestwood Behavioral Health, Inc., and to modify or amend the Agreement contingent upon the review and approval of County Counsel, the County Administrative Officer, and the Department of Finance for an amount not to exceed $350,000.00 (three hundred and fifty thousand dollars) per fiscal year.
   b) HEALTH AND HUMAN SERVICES AGENCY - AGREEMENT / RESTPADD HEALTH CORP
      Authorize the Health and Human Services Agency Director, or designee, to sign Amendment #1 to the Agreement between the HHSA and Restpadd Health
Corp., and to modify or amend the Agreement contingent the review and approval of County Counsel, the County Administrative Officer, and the Department of Finance for an amount not to exceed $300,000.00 (three hundred thousand dollars) per Fiscal Year.

Motion/Second: Supervisor Viegas/Supervisor Corum
Order: Approve the Consent Calendar.
Vote: Unanimous.

5. BUDGET CHANGES
Matter: Approve County Administrative Officer recommended Budget changes for fiscal year 2019/20. Items listed by Transaction Number, Department/Budget, Amount and Description (Requires 4/5 vote):
   a) **#205042 - ADVERTISING / COMMUNITY ACTION DEPARTMENT $31,000**
      1. Approve budget transfer appropriating USDA grant funds from Advertising to Community Action Department to develop mailing list, tools, workshops and events for Glenn Grows Center; and
      2. Approve two Public Service Employees (PSEs), Yadira Gonzalez Sanchez and Yazmin Rosas, to work in excess of 25 hours per week, not to exceed 960 hours in through the end of fiscal year 2019/2020, for the Community Action Department.
   b) **#205038 CHILD SUPPORT / APPROPRIATE ONE TIME FEDERAL & STATE ALLOCATION - $35,000**
      Approve budget transfer #205038 in the amount of $35,000.00 as presented by Child Support Services.

Motion/Second: Supervisor Minto/Supervisor Corum
Order: Approve budget transfers #205042 and #205038
Vote: Unanimous.

6. COUNTY SERVICE PIN - COMMUNITY ACTION DEPARTMENT / STEVEN PEIRCE
Matter: Present County Service Pin to Steven Peirce in recognition of 10 years of service with the County of Glenn.
Proceedings: a. Supervisor McDaniel reviewed the aforesaid matter and shared the recipient's history with the County;
b. The Board presented a County Service Pin and Certificate to Community Action Manager, Steven Peirce.

7. AGRICULTURAL COMMISSIONER - PRESENTATION / SMARTWATER TECHNOLOGY CSI PRODUCT OVERVIEW
Also Present: Marcie Skelton, Agricultural Commissioner / Randy Butschillinger, SmartWater CSI
Matter: Receive information about SmartWater CSI from company representative. Hold discussion and provide direction for staff if applicable.
Proceedings: a. Agricultural Commissioner, Marcie Skelton reviewed the aforesaid matter, distributed brochures and introduced Randy Butschillinger, CSI Representative;
b. Mr. Butschillinger gave a presentation on a liquid product used to mark possessions and if stolen can be traced back to the owner;
c. Supervisor Viegas stated he has been researching this for a while and is glad it has been brought before the Board;
d. Mr. Butschillinger stated its a onetime cost unless you purchase more equipment;
e. Supervisor Corum asked how long the product would remain on farm equipment, whereby Mr. Butschillinger stated once completely dry it will remain on the item up to 5 years;
f. Supervisor Corum asked if there is a certain area on equipment that is recommended, whereby Mr. Butschillinger confirmed there was;
g. Supervisor McDaniel asked about commodities such as beehives or bailed hay, whereby Mr. Butschillinger stated they do have programs for beehives however the product is not FDA approved for edibles;
h. Supervisor McDaniel recommended the next step to be for the Agricultural Commissioner and Mr. Butschillinger to meet with the Sheriff and Farm Bureau;
i. Supervisor Viegas concurred that Ms. Skelton should meet with the Sheriff and research the cost of equipment for the Sheriff's Department, reach out to GSRMA.
on potential funding resources and bring an update back to the Board, which was confirmed as consensus of the Board.

8. **PUBLIC HEARING - PUBLIC WORKS / MITIGATED NEGATIVE DECLARATION FOR COUNTY ROAD 200A BRIDGE REPLACEMENT PROJECT**

   **Matter:** Conduct a public hearing in compliance with CEQA requirements to allow for input regarding the Initial Study and Mitigated Negative Declaration for the Glenn County Road 200A Bridge Replacement Project; and

   Adopt Resolution 2020-011 "Adopting a Mitigated Negative Declaration, for the Glenn County Road 200A Bridge Replacement Project"; and

   Authorize the Director of Public Works, or designee, to execute and file a Notice of Determination with the Glenn County Office of the Recorder.

   **Proceedings:**
   a. Supervisor Barr asked how long it takes to build a bridge, whereby Mr. Grube stated in this case it takes over 20 years;
   b. The Chairman opened the public comment portion of the Hearing, whereby, upon no comments being heard, the Chairman closed the public comment portion of the Hearing;
   c. The Chairman called for any exhibits to be entered into the record, whereby the Clerk advised there were none;
   d. Supervisor Viegas stated he was glad the project is moving forward and thanked staff for the detailed documentation;
   e. On motion of Supervisor Barr, seconded by Supervisor Corum, it was unanimously ordered to adopt Resolution 2020-011 and authorize Public Works Director to execute and file the Notice of Determination.

9. **PUBLIC WORKS - AGREEMENT AMENDMENT / USA WASTE OF CALIFORNIA, INC.**

   **Matter:** Approve the Fifth Amendment to the Franchise Agreement with USA Waste of California, Inc. (Contract No. PPWA 2226) and authorize the Chairperson to execute the agreement upon written acceptance by USA Waste of California, Inc and the review and approval of County Counsel, the County Administrative Officer and the Department of Finance.

   **Proceedings:**
   a. Public Works Director Cole Grube reviewed the aforesaid matter;
   b. County Administrative Officer Scott De Moss stated there is a meeting scheduled later this week with USA Waste Management to discuss items on the new Collection Agreement and items regarding SB1383 organic waste recycling;
   c. Supervisor McDaniel stated if extra time is needed, he didn't have a problem extending the date another month, whereby Mr. De Moss stated this is time sensitive due to Waste Management holding off on the Collection Agreements with the cities pending final agreement with the County;
   d. Supervisor Corum stated there is an impact, he called for the pickup schedule and was informed the schedule isn't available due to the contract not being signed;
   e. Supervisor Viegas asked if both of the cities filed extensions for another month, whereby Mr. De Moss stated the City of Orland has but wasn't sure about the City of Willows;
   f. Citizen Bryon Denton stated his concern regarding the increase of the cost that may occur;
   g. On motion of Supervisor Corum, seconded by Supervisor Minto, it was unanimously ordered to approve the aforesaid matter.

9:59 a.m. - DEPUTY ASHLEE VENEMAN ENTERED THE MEETING AND DEPUTY CLERK TINA BROTHERS LEFT THE MEETING

10. **COMMUNITY ACTION DEPARTMENT - AGREEMENT / REGION 1 CENSUS 2020 OUTREACH PARTNER GRANT**

   **Matter:** Authorize the Glenn County Community Action Director, or designee, to execute grant Agreement with Sierra Health Foundation for FY 2019-2020 to provide outreach and assistance to clients to participate in the 2020 census, and modify or amend the Agreement contingent upon the review and approval by the County Administrative Officer, County Counsel, and Director of Finance for an amount not to exceed $120,600.00; and approve appropriation of funds to add funding source to the department budget.
Proceedings:
a. Program & Administrative Services Coordinator, Kathryn McDaniel reviewed the aforesaid matter and stressed the importance of participation;
b. Supervisor Corum stated the homeless data has been collected, and asked if it would be collected again, whereby Ms. McDaniel stated there is a section within the Census documentation regarding the homeless population and she plans to do more research on that;
c. Supervisor Corum stated he has a Post Office Box, so how can he fill out his census online, whereby Ms. McDaniel stated the Census Bureau has a website, which her department will be posting the link on their website page or an individual may call the Census Bureau;
d. Supervisor Corum asked if her department will be publishing in the paper or providing information on how to identify a census worker, whereby Ms. McDaniel stated they wear an official worker's badge, and are required to be fingerprinted with a full background check. Ms. McDaniel clarified that if the grant was approved, her department would have funds for education and outreach but would not be participating as census workers;
e. Supervisor Corum asked if the workers are required to get a peddler's license, whereby Ms. McDaniel stated she would need to do some research;
f. Supervisor Viegas asked if her department will be working in conjunction with the Sheriff's department to identify different areas of homeless, whereby Ms. McDaniel stated they worked with the cities and other groups to prepare the Point and Time Count so she will reach out to them again as well as the Sheriff's department;
g. Hamilton City Community Service District Chairman, Ken Hahn stated at their last meeting their board authorized fliers regarding the census to go out with their Sewer Billing, and reminded all that Hamilton City is strictly a PO Box area, whereby Supervisor McDaniel stated the Hamilton City Library had internet access, however Mr. Hahn stated it will probably be shut down during the county construction project;
h. Citizen Byron Denton expressed the importance of the Census Study;
i. Citizen Gee Singh asked if there was a plan to count undocumented individuals living in Hamilton City, whereby Ms. McDaniel stated there are no restrictions of citizen status, it's safe and the information is not shared with other agencies;
j. On motion of Supervisor Minto, seconded by Supervisor Viegas, it was unanimously ordered to approve the aforesaid matter.

10:14 a.m. - DEPUTY CLERK TINA BROTHERS ENTERED THE MEETING AND DEPUTY CLERK ASHLEE VENEMAN LEFT THE MEETING

11. COUNTY ADMINISTRATIVE OFFICE - REPORT / COUNTY BUDGET UPDATE POSTPONED TO MARCH 17
Matter: Staff seeks direction regarding county budget update and priority setting for Fiscal Year 2020/2021
Proceedings: County Administrative Officer, Scott De Moss reviewed the aforesaid matter and stated the report is close to completion, however not ready to be presented at today's meeting.

12. PUBLIC WORKS - LOCAL ROADWAY SAFETY PLAN (LRSP) GRANT
Matter: Authorize the Public Works Director, or designee, to execute the Program Supplement Agreement and proceed with the development of a Local Roads Safety Plan.
Proceedings:
a. Public Works Director, Cole Grube reviewed the aforesaid matter and stated the funds will be used for staff hours to collect, identify and analyze safety issues;
b. Supervisor Viegas asked if this will include Caltrans, whereby Mr. Grube stated it does not pertain to state routes;
c. Supervisor McDaniel asked in regards to general road safety, does it pertain to pot holes or is it focused on collisions and casualties, whereby Mr. Grube stated it does not pertain to pot hole maintenance issues;
d. Supervisor Viegas inquired about Switters data, whereby Mr. Grube stated they hope to establish a better dialog with California Highway Patrol and the Sheriff's Department to receive more timely data;
e. Supervisor McDaniel asked about the Railroad Crossing in Hamilton City where children play, whereby Mr. Grube stated it depended on the locations;
13. **VETERAN'S SERVICES - CERTIFICATION OF COMPLIANCE**  
Matter: Authorize the Chair of the Board of Supervisors to sign the California Department of Veterans Affairs Certificates of Compliance.  
Motion/Second: Supervisor Viegas/Supervisor Corum  
Order: Approve the aforesaid matter.  
Vote: Unanimous.

14. **APPOINTMENTS - IN LIEU OF ELECTION / ELK CREEK COMMUNITY SERVICE DISTRICT**  
Matter: 1.) Appoint _________ to fill the unexpired term ending November 5, 2020 at which time the position must be placed on the Ballot for general election in accordance with California Government Code 1780 (d)(2).  
Proceedings:  
   a. Supervisor Minto reviewed the aforesaid matter and stated that Lawrence Groteguth stepped down from his recent appointment and made a recommendation to appoint Emily Groth;  
   b. Supervisor Viegas confirmed with County Counsel, that the applications submitted this morning would need to be confirmed with Elections, whereby Mr. Vanasek stated that the applicants would need to be verified as registered voters in the district;  
   c. Supervisor Viegas inquired about the number of applications submitted, whereby the Clerk confirmed there were four applications;  
   d. Citizen Sharon Green asked when the next board meeting was scheduled, whereby Supervisor McDaniel stated March 3, 2020;  
   e. Ms. Green expressed her concerns regarding the nonfunctional district, whereby Supervisor McDaniel stated he understands and explained the Board is doing all they can to resolve the issue;  
   f. Supervisor Minto suggested having a special meeting and stated once the Board of Supervisors has reestablished the minimum quorum it is the responsibility of the District to fill the remaining vacancies;  
   g. It was the consensus of the Board to schedule a Special Meeting on Friday, February 21, 2020;  
   h. On motion of Supervisor Minto, seconded by Supervisor Corum, it was unanimously ordered to appoint Emily Groth to the unexpired term ending November 5, 2020.

15. **APPOINTMENTS - KANAWHA-GLENN COUNTY FIRE PROTECTION DISTRICT**  
Motion/Second: Supervisor Barr/Supervisor Minto  
Order: Approve the aforesaid matter.  
Vote: Unanimous.

16. **APPOINTMENT - WILLOWS CEMETERY DISTRICT**  
Matter: Upon recommendation of the Willows Cemetery District, appoint Jeff Williams for a four-year term from January 6, 2020 - January 1, 2024.  
Proceedings:  
   a. Supervisor Corum reviewed the aforesaid matter; stated he had spoken with Mr. Williams, who had not been aware of Carol Lemenagor submitting her application and was supportive of her appointment, whereby Supervisor Corum made the recommendation to appoint Ms. Lemenagor;  
   b. On motion of Supervisor Corum, seconded by Supervisor Minto, it was unanimously ordered to appoint Ms. Lemenagor to the Willows Cemetery District for a four-year term from January 6, 2020 to January 1, 2024.
17. **NOTICE OF COMMITTEE VACANCIES**

Matter: This item is presented for information only. The process and application form are included to encourage members of the community to submit their applications to the Board of Supervisors.

Proceedings: Item read into record with no action taken.

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**THE CHAIRMAN RECESSED AND THE VICE CHAIRMAN CONVENED AS THE GLENN COUNTY AIR POLLUTION CONTROL DISTRICT**

18. **AIR POLLUTION CONTROL DISTRICT BUSINESS ITEMS**

a) #205037 AIR POLLUTION CONTROL DISTRICT - $3,548.29 / WOOD SMOKE REDUCTION GRANT

Approve budget transfer #205037 in the amount of $3,548.29 as presented by the Air Pollution Control District.

Proceedings:
- a. Motion was made by Supervisor McDaniel, seconded by Supervisor Viegas to approve Budget Transfer #205037;
- b. Citizen Bryon Denton asked how the stoves cut down the smoke, whereby Agricultural Commissioner Marcie Skelton stated the grants replace old wood stoves with EPA certified wood stoves, gas or pellet stoves that are less pollute;
- c. On motion and second as stated in (a) above, it was unanimously ordered to approve Budget Transfer #205037.

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**THE VICE CHAIRMAN ADJOURNED THE GLENN COUNTY AIR POLLUTION CONTROL DISTRICT AND THE CHAIRMAN RECONVENCED AS THE GLENN COUNTY BOARD OF SUPERVISORS**

19. **LEGISLATION**

Matter: Reports from Board Members and staff regarding new, revised and or upcoming legislation, as well as future legislative items.

Proceedings: No Legislation items were heard.

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20. **WILDLIFE CONSERVATION BOARD - CENTRAL VALLEY MONARCH BUTTERFLY HABITAT ENHANCEMENT PROPOSAL**

Matter: Provided for informational purposes only, review notice from the California Wildlife Conservation Board announcing potential grant funding for monarch butterfly habitat enhancement throughout the surrounding region.

Proceedings: Item read into record with no action taken.

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21. **BOARD MEMBER REPORTS AND FUTURE AGENDA ITEMS**

Matter: Reports from Board Members and suggestions relative to potential topics for future Board meetings.

Proceedings:
- a. Supervisors gave reports on activities and various meetings they attended;
- b. Citizen Doug Ross asked for clarification regarding the Willows Cemetery Appointment, whereby Supervisor McDaniel stated Ms. Lemenager also submitted an application;
- c. Supervisor Corum stated he wasn't in attendance at the meeting the Community Development Director Agreement was discussed and requested the item be placed on the March 17, 2020 Agenda;
- d. It was the consensus of the Board to remove item #8 from the Future Agenda Item List.

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10:48 A.M. - THE CHAIRMAN INVITED COMMENTS ON THE CLOSED SESSION MATTER, WHEREBY BRYON DENTON INQUIRED ABOUT THE FINANCE DIRECTOR POSITION, WHEREBY SUPERVISOR MCDANIEL STATED MR. MEDINA WAS THE INTERIM FINANCE DIRECTOR AT THIS TIME. HEARING NO FURTHER COMMENTS, THE BOARD OF SUPERVISORS RECESSED TO CLOSED SESSION.

11:17 A.M. THE CHAIRMAN RECONVENCED TO OPEN SESSION
22. **CLOSED SESSION - REVIEW APPLICATIONS FOR DIRECTOR OF FINANCE**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957: Public Employee Appointment, one (1) position - Director of Finance, to review applications and set date for interviews.

Proceedings: The Board of Supervisors, County Administrative Officer, Personnel Director and County Counsel met to review applications. No other reportable action was taken.

23. The chairman adjourned the meeting at 11:18 a.m.

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Leigh W. McDaniel, Chairman

**ATTEST:**

Di Aulabaugh  
Clerk of the Board of Supervisors

**BY:**  
Tina Brothers, ASA II - Deputy Clerk