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**Minute Order of the Board of Supervisors**  
**January 7, Regular Meeting**  
**County of Glenn, State of California**

1. **ROLL CALL**  
   Proceedings: Roll call of Supervisors was taken, attendance as follows:  
   Supervisors Present: Supervisors Barr, Corum, Minto, Viegas, and McDaniel  
   Supervisors Absent: None  
   Also Present: Scott H. De Moss, County Administrative Officer  
   William J. Vanasek, County Counsel  
   Tina Brothers, ASA II-Deputy Clerk
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2. **ANNUAL ELECTION OF BOARD CHAIR AND VICE CHAIR**

   **Matter:** Election of Chair and Vice Chair persons of the Board of Supervisors to serve for one year, or until the election of their successors, whichever occurs later.

   **Proceedings:**
   a. Supervisor Viegas opened nominations for Chairman;
   b. Motion was made by Supervisor Corum to nominate Supervisor McDaniel for Chairman, seconded by Supervisor Minto, it was unanimously ordered to close nominations and elect Supervisor McDaniel as Chairman;
   c. Supervisor McDaniel assumed Chairmanship of the meeting and opened nominations for Vice Chairman;
   d. Motion was made by Supervisor Viegas to nominate Supervisor Corum for Vice-Chairman, seconded by Supervisor Minto, it was unanimously ordered to close the nominations and to elect Supervisor Corum as Vice-Chairman.
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3. **MINUTES**  
Matter: Approve the Minutes of December 10, 2019 and December 17, 2019.  
Motion/Second: Supervisor Barr/Supervisor Corum  
Order: Approve the Minutes of December 10, 2019 and December 17, 2019 as presented.  
Vote: Unanimous.
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County of Glenn, State of California

4. **UNSCHEDULED MATTERS**

Proceedings:

a. Behavioral Health Deputy Director Amy Lindsey on behalf of staff expressed their appreciation for additional holidays given, whereby Health & Human Services Director Christine Zoppi added that those scheduled days off proved to be a restful and necessary break;

b. Interim Director of Finance Humberto Medina stated there were no findings or issues with the Countywide and Federal Expenditures audit for fiscal year 18/19 and announced the County was awarded special recognition from the State Controller’s office, received a Certificate for Counties Financial Transactions Reporting for fiscal year 17/18 and thanked the Department of Finance staff for their dedication, commitment and efforts;

c. Orland citizen Bryon Denton thanked the Administrative Officer and Public Works staff for attending the recent Orland City Council Meeting.
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5. CONSENT CALENDAR
5.a) COMMUNITY ACTION DEPARTMENT - RESOLUTION / TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM

Adopt Resolution 2020-002 "A Resolution of the Glenn County Board of Supervisors Authorizing the County of Glenn through its Community Action Department to Participate in the Home Investment Partnerships Program" in the amount not to exceed $500,000.

Proceedings:

a. Supervisor McDaniel pulled item (a) above from the Consent Calendar for discussion;
b. Motion was made by Supervisor Minto, seconded by Supervisor Corum, to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
c. Supervisor Viegas stated the Orland Volunteer Department Fire Chief Justin Chaney was present in regards to item 5(f);
d. Supervisor Barr asked Mr. Chaney how they intended to utilize the Repeater, whereby Mr. Chaney confirmed the repeater will be utilized at the tower up at Black Butte, and in the future the plan is to use it as a dual repeater for the Glenn County Fire Department and the Sheriff's Department;
e. On motion of Supervisor Minto, seconded by Supervisor Corum, as stated in (b) above, it was unanimously ordered to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
f. Supervisor McDaniel stated he pulled item 5(a) for discussion because in the past the home grants were only for homeowners or property owners however the grant has been extended to renters and rental services;
g. Community Action Assistant Director Lucy Hernandez reviewed the aforesaid matter;
h. On motion of Supervisor Barr, seconded by Supervisor Minto, it was unanimously ordered to adopt Resolution 2020-002.
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**Minute Order of the Board of Supervisors**

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County of Glenn, State of California

5. **CONSENT CALENDAR**

5.b) **HEALTH AND HUMAN SERVICES AGENCY - AGREEMENT / LOCUM TENENS.COM, LLC**  
Authorize the Health and Human Services Agency (HHSA) Director, or designee, to sign an Agreement between the HHSA and LocumTenens.com, LLC for psychiatric services during Fiscal Years 2019-2022, and to modify or amend the Agreement contingent upon the review and approval of the County Administrative Officer, County Counsel, and Director of Finance for an amount not exceed two hundred eighty-one thousand eight hundred forty dollars ($281,840) for Fiscal Years 2019-2022.

Proceedings:  
a. Supervisor McDaniel pulled item (a) above from the Consent Calendar for discussion;  
b. Motion was made by Supervisor Minto, seconded by Supervisor Corum, to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);  
c. Supervisor Viegas stated the Orland Volunteer Department Fire Chief Justin Chaney was present in regards to item 5(f);  
d. Supervisor Barr asked Mr. Chaney how they intended to utilize the Repeater, whereby Mr. Chaney confirmed the repeater will be utilized at the tower up at Black Butte, and in the future the plan is to use it as a dual repeater for the Glenn County Fire Department and the Sheriff’s Department;  
e. On motion of Supervisor Minto, seconded by Supervisor Corum, as stated in (b) above, it was unanimously ordered to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);  
f. Supervisor McDaniel stated he pulled item 5(a) for discussion because in the past the home grants were only for homeowners or property owners however the grant has been extended to renters and rental services;  
g. Community Action Assistant Director Lucy Hernandez reviewed the aforesaid matter;  
h. On motion of Supervisor Barr, seconded by Supervisor Minto, it was unanimously ordered to adopt Resolution 2020-002.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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5. **CONSENT CALENDAR**
   5.c) **HEALTH & HUMAN SERVICES AGENCY - AGREEMENT / UNITY HOUSE**

   Authorize the Health & Human Services Agency Director, or designee, to execute the Agreement with Unity House, a sober living environment, for Fiscal Years 2019-2020, and to modify or amend the Agreement contingent upon the review and approval of County Counsel, the Director of Finance, and the County Administrative Officer for an amount not to exceed $80,000.

   Proceedings:
   a. Supervisor McDaniel pulled item (a) above from the Consent Calendar for discussion;
   b. Motion was made by Supervisor Minto, seconded by Supervisor Corum, to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
   c. Supervisor Viegas stated the Orland Volunteer Department Fire Chief Justin Chaney was present in regards to item 5(f);
   d. Supervisor Barr asked Mr. Chaney how they intended to utilize the Repeater, whereby Mr. Chaney confirmed the repeater will be utilized at the tower up at Black Butte, and in the future the plan is to use it as a dual repeater for the Glenn County Fire Department and the Sheriff’s Department;
   e. On motion of Supervisor Minto, seconded by Supervisor Corum, as stated in (b) above, it was unanimously ordered to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
   f. Supervisor McDaniel stated he pulled item 5(a) for discussion because in the past the home grants were only for homeowners or property owners however the grant has been extended to renters and rental services;
   g. Community Action Assistant Director Lucy Hernandez reviewed the aforesaid matter;
   h. On motion of Supervisor Barr, seconded by Supervisor Minto, it was unanimously ordered to adopt Resolution 2020-002.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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5. CONSENT CALENDAR  
5.d) PERSONNEL - RESOLUTION / SCHEDULE OF PERSONNEL CLASSES, SALARY RANGES, AND STEPS  
Adopt Resolution 2020-001 to "Approve the Schedule of Personnel Classes, Salary Ranges, and Steps reflecting previously approved changes."

Proceedings:
- a. Supervisor McDaniel pulled item (a) above from the Consent Calendar for discussion;
- b. Motion was made by Supervisor Minto, seconded by Supervisor Corum, to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
- c. Supervisor Viegas stated the Orland Volunteer Department Fire Chief Justin Chaney was present in regards to item 5(f);
- d. Supervisor Barr asked Mr. Chaney how they intended to utilize the Repeater, whereby Mr. Chaney confirmed the repeater will be utilized at the tower up at Black Butte, and in the future the plan is to use it as a dual repeater for the Glenn County Fire Department and the Sheriff's Department;
- e. On motion of Supervisor Minto, seconded by Supervisor Corum, as stated in (b) above, it was unanimously ordered to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
- f. Supervisor McDaniel stated he pulled item 5(a) for discussion because in the past the home grants were only for homeowners or property owners however the grant has been extended to renters and rental services;
- g. Community Action Assistant Director Lucy Hernandez reviewed the aforesaid matter;
- h. On motion of Supervisor Barr, seconded by Supervisor Minto, it was unanimously ordered to adopt Resolution 2020-002.
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5. CONSENT CALENDAR
5.e) SHERIFF - AGREEMENT / SWEET-OLSEN FAMILY MORTUARY
Approve contract between the Sheriff's Office and Sweet-Olsen Family Mortuary for Coroner’s services for a term of July 1, 2019 to June 30, 2022, with two optional 1-year extensions, in an amount not to exceed $200,000. Authorize Sheriff to execute said agreement.

Proceedings:

a. Supervisor McDaniel pulled item (a) above from the Consent Calendar for discussion;
b. Motion was made by Supervisor Minto, seconded by Supervisor Corum, to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
c. Supervisor Viegas stated the Orland Volunteer Department Fire Chief Justin Chaney was present in regards to item 5(f);
d. Supervisor Barr asked Mr. Chaney how they intended to utilize the Repeater, whereby Mr. Chaney confirmed the repeater will be utilized at the tower up at Black Butte, and in the future the plan is to use it as a dual repeater for the Glenn County Fire Department and the Sheriff's Department;
e. On motion of Supervisor Minto, seconded by Supervisor Corum, as stated in (b) above, it was unanimously ordered to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
f. Supervisor McDaniel stated he pulled item 5(a) for discussion because in the past the home grants were only for homeowners or property owners however the grant has been extended to renters and rental services;
g. Community Action Assistant Director Lucy Hernandez reviewed the aforesaid matter;
h. On motion of Supervisor Barr, seconded by Supervisor Minto, it was unanimously ordered to adopt Resolution 2020-002.
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5. CONSENT CALENDAR
   5.f) SHERIFF - DONATION / REPEATER TO ORLAND VOLUNTEER FIRE DEPARTMENT
      The Sheriff recommends that the Board of Supervisors finds that a decommissioned Motorola Repeater is surplus property that is not needed for County purposes; that donation of that repeater to the Orland Volunteer Fire Department would serve a public purpose; and, authorize the donation to be made.
      Proceedings:
      a. Supervisor McDaniel pulled item (a) above from the Consent Calendar for discussion;
      b. Motion was made by Supervisor Minto, seconded by Supervisor Corum, to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
      c. Supervisor Viegas stated the Orland Volunteer Department Fire Chief Justin Chaney was present in regards to item 5(f);
      d. Supervisor Barr asked Mr. Chaney how they intended to utilize the Repeater, whereby Mr. Chaney confirmed the repeater will be utilized at the tower up at Black Butte, and in the future the plan is to use it as a dual repeater for the Glenn County Fire Department and the Sheriff’s Department;
      e. On motion of Supervisor Minto, seconded by Supervisor Corum, as stated in (b) above, it was unanimously ordered to approve Consent Calendar items 5(b), 5(c), 5(d), 5(e), and 5(f);
      f. Supervisor McDaniel stated he pulled item 5(a) for discussion because in the past the home grants were only for homeowners or property owners however the grant has been extended to renters and rental services;
      g. Community Action Assistant Director Lucy Hernandez reviewed the aforesaid matter;
      h. On motion of Supervisor Barr, seconded by Supervisor Minto, it was unanimously ordered to adopt Resolution 2020-002.
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6. COUNTY ADMINISTRATIVE OFFICE - PRESENTATION / PREMIERE OF GLENN COUNTY RECREATION LIFESTYLE VIDEO
   Also Present: Community Development Director, Jody Samons
   Matter: No action required.
   Proceedings: a. Ms. Samons gave an update on the project and presented a video called, “Premiere of Recreation Lifestyle Throughout Glenn County”; b. Orland citizen Bryon Denton expressed his appreciation for the video and shared his recent visit to the Sacramento National Wildlife Refuge.
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7. **ASSESSOR - RESOLUTION / CONSIDER ADOPTION OF RESOLUTION TO MAKE CHANGES TO THE MASTER FEE SCHEDULE**

Matter: Adopt Resolution 2020-003 to "Amend the Master Fee Schedule", updating new rates for 2020/2021 calendar year.

Motion/Second: Supervisor Minto/Supervisor Corum

Order: Adopt Resolution 2020-003.

Vote: Unanimous.
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8. PUBLIC WORKS - AGREEMENT / MITIGATION BANK CREDITS COUNTY ROAD 35
Matter: Authorize Public Works Director, or designee, to execute the purchase agreement, and to purchase 1.53 giant garter snake mitigation credits from Westervelt Ecological Services for the County Road 35 at Walker Creek Bridge Replacement Project. Total costs not to exceed $91,800.00
Proceedings: a. Supervisor Corum stated this project started in 2011 and asked why there was such a delay, whereby Public Works Director Mr. Grube stated when requesting federal funding there are several steps that require action, we are at the discretion of the Regulatory Agency and in 2017 the department was required to perform a biological Assessment which caused another delay; b. Supervisor Corum asked if this will impact all projects, whereby Mr. Grube stated the habitat of the giant garter snake is water sources so the majority of projects in the valley will be affected; c. Supervisor Viegas stated it is due to the State and Federal bureaucracy processes and we keep fighting to streamline these project regulations; d. Supervisor McDaniel shared the J Levee project experienced the same issues; e. On motion of Supervisor Viegas, seconded by Supervisor Barr, it was unanimously ordered to approve the aforesaid matter.
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**County of Glenn, State of California**

9. **COUNTY ADMINISTRATIVE OFFICER - ANNUAL SUPERVISOR APPOINTMENTS, COMMITTEES, COMMISSIONS AND LIMITED TERM AD-HOC ASSIGNMENTS**

**Matter:**

Review and discuss liaison or Policy Committee structure, determine best course of action, and make appointments; and Review Committees and Commissions, appoint / reappoint Supervisors to various Committees and Commissions including adHoc Committee assignments.

**Proceedings:**

a. Administrative Officer Scott De Moss reviewed the aforesaid matter and stated the proposal brought before the Board is to determine if they want to keep the Liaison Assignment List in place or develop Policy Committees;

b. Supervisor McDaniel asked if each committee would bring reports to future meetings, whereby Mr. De Moss stated the idea of the Policy Committee Assignments is to allow continued input of the Board to the various departments on policy development. When policy is brought before the Board for Approval, the policy is well developed and there is a recommended action from the department. Mr. De Moss suggested the committees meet on a quarterly basis and the intent is for the departments to present to the Board policy information as they work through new regulations and laws that are being developed and department heads are providing input, it helps those Board members who sit on those policy committees be educated and able to give feedback to departments from their prospective ongoing policy development where they feel will best serve the county;

c. Supervisor Corum asked if a policy committee is made up of two Supervisors, how is this different than an adHOC committee, whereby Mr. De Moss stated it is a Brown Act Governing meeting with agendas, minutes and appropriate posting;

d. Supervisor Viegas expressed his approval and mentioned this new policy is based on the strategic planning efforts set in place and having a County Administrative Officer allows the Board members more time to participate and be more involved with the departments. Supervisor
GLENN COUNTY
BOARD OF SUPERVISORS

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530-934-6400  FAX 530-934-6419
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Viegas confirmed this process would not hinder the Board members from communicating with department heads not assigned to them, whereby Mr. De Moss concurred;
e. Supervisor McDaniel stated based on his experiences of being a Liaison, he has found it difficult to get thoughts of discussion to the Board level so he suggested each committee bring before the Board a general report each quarter;
f. Supervisor Barr expressed his approval of the new policy and suggested bringing it back for review at the end of the year or maybe even six months;
g. Supervisor Minto expressed his approval and stated the Policy Committee is moving us in the right direction and it gives us an opportunity to try something new;
h. Supervisor Corum expressed his concerns and stated he is willing to try, knowing it’s not set in stone;
i. Supervisor McDaniel suggested bringing this back for discussion at the end of this fiscal year;
j. On motion of Supervisor Barr, seconded by Supervisor Viegas, it was unanimously ordered to change the from Supervisor Liaisons to Policy Committee Assignment List and revisit the process in six months;
k. It was the consensus of the Board Members to set the Policy Assignment Committees as follows:
   1. Administration & Finance-Supervisor McDaniel and Supervisor Corum
   2. Administration of Justice-Supervisor Corum and Supervisor Viegas
   3. Land Use, Natural Resources & Transportation-Supervisor Minto and
       Supervisor Viegas
   4. Parks, Recreation & Libraries-Supervisor McDaniel and Supervisor Barr
   5. Health, Social and Supportive Services-Supervisor Corum and Supervisor Barr
l. Supervisor Minto reviewed the Supervisor Committee Appointments
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and was satisfied with his assigned duties;
m. Supervisor Viegas requested to relinquish his role as Director for CSAC, however expressed his desire to become the alternate, recommending Supervisor Corum to accept the Director position, whereby Supervisor Corum accepted;
n. Supervisor Viegas stated he would maintain his RCRC duties and recommended Supervisor Barr to participate as Alternate, whereby Supervisor Barr accepted;
o. Supervisor McDaniel requested to relinquish his appointment on CSAC, Agriculture & Natural Resources and recommended Supervisor Barr to accept the appointment, whereby Supervisor Barr accepted;
p. Supervisor McDaniel stated the list says he is appointed to Golden State Risk Management Authority, whereby Supervisor Corum stated Supervisor Viegas and himself are appointed to GSRMA, whereby Supervisor McDaniel stated that appointment needs corrected to say Supervisor Corum;
q. Supervisor Corum stated he was appointed to the Community Corrections Partnership Committee however it lists Supervisor Viegas, whereby Supervisor Viegas stated it needs to be corrected to say Supervisor Corum;
r. Mr. De Moss requested to be appointed to the CSAC Excess Insurance Authority as Alternate instead of Scott Schimke, whereby the consensus of the board members accepted the request;
s. Supervisor Barr stated he noticed several committees had individuals that needed removed as well as some of the committees, whereby Mr. De Moss stated this is part of the strategic plan effort and will be reviewed;
t. Supervisor Corum requested the Supervisor Committee Appointments List be brought back to the next meeting for review, whereby Supervisor McDaniel agreed, whereby Mr. De Moss suggested he review the updated list with Supervisor McDaniel prior to bringing it back before the Board for approval.
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10. **MARVIN CHAPEL CEMETERY DISTRICT - APPOINTMENT**

   Matter: Upon recommendation of the Marvin Chapel Cemetery District, reappoint Lorinda Dowden for a four-year term from January 6, 2020 - January 1, 2024.

   Motion/Second: Supervisor Viegas/Supervisor Corum

   Order: Approve the aforesaid matter.

   Vote: Unanimous.
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11. UNSCHEDULED AIR POLLUTION CONTROL DISTRICT ITEMS
Matter: Receive comments from the audience, staff and Board Members. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2(b), action or Board discussion cannot be taken on “Unscheduled Matters”. (Ralph M. Brown Act)
Proceedings: No comments heard.
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12. **AIR POLLUTION CONTROL DISTRICT - RESOLUTION / CARL MOYER PROGRAM GRANT**

Matter: To adopt "A Resolution Of The Glenn County Air Pollution Control Board To Authorize The Air Pollution Control District To Accept The Grant Funds Allocated To Glenn County To Participate In The Program Year 22 Carl Moyer Memorial Air Quality Standards Attainment Program From The California Air Resources Board, And To Authorize The Air Pollution Control Officer Carl Moyer Program Document Signing Authority" that resolves that the Air Pollution Control Officer, or their designee, is authorized to execute on behalf of the District grant agreements with ARB, and all other necessary documents to implement and carry out the purposes of the attached resolution subject to the approval of the County Administrative Officer, County Counsel and Director of Finance.

Motion/Second: Supervisor McDaniel/Supervisor Barr

Order: Adopt Resolution 2020-001.

Vote: Unanimous.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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**County of Glenn, State of California**

13. **AIR POLLUTION CONTROL DISTRICT BUDGET TRANSFER #205025**

Matter: Approve budget transfer request #205025 in the amount of $420,000.00 as presented by the Air Pollution Control District

Proceedings:

a. Supervisor McDaniel asked if the funds were coming out of Reserve Account or did the department receive state funding, whereby Environmental Program Manager Ian Ledbetter stated the department received state funds for several grant programs, the funds being transferred out of the Reserve were received from the Farmer Grant in a prior fiscal year and need be transferred into the current fiscal budget for projects set in place;

b. Supervisor McDaniel confirmed the department is not depleting the Reserve Account, whereby Mr. Ledbetter confirmed the Reserve holds the grant funds that have yet been spent or contracted;

c. On motion of Supervisor Minto, seconded by Supervisor Barr, it was unanimously ordered to approve Budget Transfer #205025.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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14. **GLENN COUNTY BOARD OF SUPERVISORS MEETING SCHEDULE FOR 2020**
Matter: Presented as an information item only in accordance with the Rules and Regulations Governing Meetings of the Board of Supervisors.
Proceedings: Item read into record with no action taken.
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15. **RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC)**
   Also Present: Board/CAO/Clerk
   Matter: Brought forward by Supervisor John Viegas, report from RCRC reviewing the December 11, 2019 Board Meeting Highlights.
   Proceedings: Item read into record with no action taken.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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16. BOARD MEMBER REPORTS AND FUTURE AGENDA ITEMS
Proceedings: a. Supervisors gave reports on activities and various meetings they attended;
b. No future agenda items were heard.
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17. CLOSED SESSION / CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION, pursuant to paragraph (1) of Government Code section 54956.9

Matter: Case Name: In re the Bankruptcy of INSYS THERAPEUTICS, INC. Bankruptcy Case: 19-11292 (KG)

Proceedings: The Board of Supervisors conferred with County Counsel, and gave direction to affirm or vote in the affirmative for the negotiated INSYS THERAPEUTICS, INC. Plan.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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18. CLOSED SESSION / CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION, pursuant to paragraph (1) of Government Code section 54956.9
Matter: Case Name: CalPERS Public Agency Review v. County of Glenn
Job Number: 3P17-036
Proceedings: The Board of Supervisors conferred with County Counsel, and gave direction not to appeal the Letter of Determination that was provided by CalPERS to the County on December 13, 2019.