COUNTY OF GLENN
AGENDA ITEM TRANSMITTAL

MEETING DATE: September 19, 2017
Submiting Department(s):
Health and Human Services Agency (HHSA)

BRIEF SUBJECT/ISSUE DESCRIPTION:
Authorize the signing of the Child Abuse Treatment Program (CHAT) Certification of Assurance of Compliance from the California Office of Emergency Services (Cal OES), submission of a proposal and the signing of any additional certifications and documentation required to administer the program.

Contact: Christine Zoppi
Phone: 934-1439

AGENDA PLACEMENT

APPOINTMENT – Appearances by: (Specify Name & Title)

□ Required ___ Minutes

□ Business – No □ Consent □ Correspondence □ Reports & Notices

LEGAL/PERSOENNEL/FISCAL

□ County Counsel
□ Personnel
□ Finance
□ County Administrative Office

ATTACHMENTS

□ Board Report □ Letter □ Minute Order □ Contract
□ Transfer □ Grant App. □ Resolution
□ Ordinance □ Proclamation □ Policy Update
□ Code Update □ Other □ Certification of Assurance of Compliance

CLERK INSTRUCTIONS

□ Return Minute Order to Teresa Chavez
□ Return Certified Copy Of:
□ Other: Return Certification of Assurance of Compliance to Nan DiLouie by Aug 4 in order to get Proposal mailed in by Aug 8.

□ Receive Concurrency

AFFECTED DEPARTMENT(S)

PUBLIC HEARINGS & COMMITTEE VACANCIES

□ State □ Federal

□ New □ Renewal
□ Amendment
□ Insurance Certificate
□ Contract Report

FUNDING SOURCE/IMPACT

□ General Fund Impact □ Budgeted
□ Transfer Attached □ 4/5ths Vote Required
□ Contingency Request

CONTRACTS, LEASES & AGREEMENTS

Date of Original Contract:
Contract:
Contingency:
Fiscal

RECOMMENDED ACTION/MOTION:

This request does not require the use of County General Funds.

1) Authorize the Behavioral Health Director, or designee, to execute the Certificate of Assurance of Compliance as required by the California Office of Emergency Services for the Child Abuse Treatment Program (CHAT) grant.
2) Authorize the Board Chair to sign the Certification of Assurance of Compliance.
3) Authorize the Behavioral Health Director, or designee, to submit a proposal, enter into an agreement, and sign any amendments and subcontracts thereto, and execute any and all required certifications and documentation required to administer the program.

Christine Zoppi, Director

Reviewed By (if applicable):

Personnel Director

Department of Finance

CC:
BOARD REPORT

EXECUTIVE SUMMARY

The Health and Human Services Agency (HHSA) requests the Board to authorize the Behavioral Health Director, or designee, and the Board Chairman to sign the Certification of Assurance of Compliance for the Child Abuse Treatment Program (CHAT). In addition, the HHSA requests the Board to authorize the Behavioral Health Director, or designee to execute any required certifications, proposals and/or other documentation necessary to administer the program.

The Child Abuse Treatment (CHAT) Program is a comprehensive child abuse treatment service utilizing collaborative efforts of other county departments and community-based organizations to provide therapeutic services to child victims of abuse and/or neglect. The Health and Human Services Agency (HHSA) has been awarded CHAT funding consecutively for the past seventeen (17) years through the California Emergency Management Agency (Cal EMA), now known as the California Office of Emergency Services (Cal OES). This year the awards are being made on a competitive basis, and Cal OES is soliciting proposals which are due September 27, 2017.

RECOMMENDATION(S):

1) Authorize the Behavioral Health Director, or designee, to execute the Certificate of Assurance of Compliance as required by the California Office of Emergency Services for the Child Abuse Treatment Program (CHAT) grant.
2) Authorize the Board Chair to sign the Certification of Assurance of Compliance.
3) Authorize the Behavioral Health Director, or designee, to submit a proposal, enter into an agreement, and sign any amendments and subcontracts thereto, and execute any and all required certifications and documentation required to administer the program.

HISTORY AND BACKGROUND:

CHAT is a vital link in a comprehensive treatment program for all child and teen victims of abuse and their non-offending family members. CHAT provides therapeutic treatment for victims of abuse and on-going supportive services. Through the CHAT program the entire family receives treatment so that a nurturing, structured home environment is available for the child(ren) to thrive in. The CHAT treatment program provides therapeutic services for “at risk” children and their caregivers; assists abused children in healing from their trauma; strengthens children socially, emotionally and intellectually; and breaks the cycle of child mistreatment by working with families to build on their existing strengths.
Funding in support of these activities comes from the Federal Child Abuse Prevention and Treatment Act which also provides a framework and goals for the program. State funds provide for statewide improvements in areas such as improving risk and safety assessments; assessing families’ needs for services; and strengthening linkages between child welfare services, public health, mental health, and developmental disabilities agencies to screen children ages 0-5 years that have come to the attention of child protective services and are in need of early intervention services.

**FISCAL/PERSOENNEL IMPACT(S):**

No County General Funds Required. The HHSA is applying for $183,772.00 and is requesting matching funds in the amount of $45,943.00. HHSA’s match which will come from in-kind match for volunteer or intern hours provided in support of the program. If further matching funds are required, then these funds will come from the Mental Health Services Act to cover the remaining portion.

**ANALYSIS/DISCUSSION**

The Glenn County CHAT Program provides therapeutic and other supportive services to child victims of abuse or neglect. By co-locating a clinician onsite with the child welfare unit, the response to trauma induced harm takes place immediately, regardless of eligibility, and provides a bridge for clients to access specialty mental health services covered by MediCal.

Services include: therapeutic treatment through county Mental Health; court escort and other criminal justice support; and linkage to other services, as appropriate. The predominant types of victimization experienced by these children include: neglect; domestic violence; and physical, emotional and sexual abuse. Over the past sixteen (16) years, CHAT has provided much-needed support to child victims in Glenn County and is an essential component of services provided to children in our communities.

This funding has allowed Glenn County to be responsible to trauma in a way that results in an immediate and on-going response, which is one of the most effective practices for families and sets us apart from other counties.
CERTIFICATION OF ASSURANCE OF COMPLIANCE

The applicant must complete a Certification of Assurance of Compliance (Cal OES 2-104), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program, Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, and Civil Rights Compliance. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Subaward. In signing the Grant Subaward Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VII, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

Certification of Assurance of Compliance - Cal OES 2-104 (Rev. 5/2017)
CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Amy Lindsey (official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

hereby certify that

SUBRECIPIENT: County of Glenn

IMPLEMENTING AGENCY: Health and Human Services Agency

PROJECT TITLE: Child Abuse Treatment (CHAT) Program

is responsible for reviewing the Subrecipient Handbook and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending $750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

☐ The above named Subrecipient receives $750,000 or more in federal grant funds annually.

☐ The above named Subrecipient does not receive $750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of ancestry, age (over 40), color, disability (physical and mental, including HIV and AIDS), genetic information, gender, gender identity, gender expression, marital status, medical condition (genetic characteristics, cancer or a record or history of cancer), military, veteran status, national origin, race, religion (includes religious dress and grooming practices), sex (includes pregnancy, childbirth, breastfeeding and/or related medical conditions) sexual orientation, or request for family medical leave. Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.

Please provide the following information:

Equal Employment Opportunity Officer: Linda Durrer
Title: Personnel Director
Address: 525 W. Sycamore Street, Willows, CA 95988
Phone: 530-934-6451
Email: ldurrer@countyofglenn.net
III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000 et seq.) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)
(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies will all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.
All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official’s Signature: ____________________________
Authorized Official’s Typed Name: Amy Lindsey
Authorized Official’s Title: Behavioral Health Director
Date Executed: ____________________________
Federal Employer ID #: 94-6000691 Federal DUNS #: 0793308286
Current System for Award Management (SAM) Expiration Date: 5/5/18
Executed in the City/County of: Willows/Glenn

AUTHORIZED BY: (not applicable to State agencies)

☐ City Financial Officer ☐ County Financial Officer
☐ City Manager ☐ County Manager
☒ Governing Board Chair

Signature: ____________________________
Typed Name: Keith Corum
Title: Chairman, Glenn County Board of Supervisors