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Minute Order of the Board of Supervisors
April 19, 2016 Regular Meeting
County of Glenn, State of California

1. Supervisors/Department Heads

Proceedings:
a. Hambright Creek Flood Prevention: Supervisor Viegas advised that Fish & Game approved permits to clean the Hambright Creek waterway, that individual landowners could sign the proposed agreement and a sixty day extension to the permit was approved to allow the landowners time to decide if they were going to sign and accept the agreement.
b. Sustainable Groundwater Management Act (SGMA): Agricultural Commissioner Marcie Skelton advised of a Governance Working Group meeting to begin SGMA roundtable discussions to be held on April 26th, 1:00 p.m., at Willows City Hall.
c. Code Enforcement/Development Fees: Planning & Public Works Agency Deputy Director Di Aulabaugh advised that the recruitment closed for a Code Enforcement Officer and Permit Technician, Staff Services Manager Cathy Ehorn advised that if changes to fees are proposed the Cities will need to be notified quickly, and Supervisor McDaniel advised that Supervisor Corum will take Supervisor Minto's place on the ad hoc committee looking at county fees.
d. Marijuana Policy Review: Supervisor McDaniel advised that marijuana policy work would begin in-house soon, and committee appointees outside County employment would become involved after November’s elections due to a marijuana initiative on the ballot.
e. Budget: Supervisor McDaniel advised that up to June 30th Supervisor Corum will take his place on the adhoc budget committee.
f. Butte City LAFCO Application: Planning & Public Works Agency Deputy Director Di Aulabaugh advised that Planning staff are assisting with the preparation of the Butte City LAFCO application.
g. Mrs. Aulabaugh advised that a Request for Bid was posted for legal advertising services.
h. Sheriff Rich Warren advised that violent crime is up in Glenn County, that he is recruiting for officers, and spoke of recruiting difficulties.
i. The Chairman adjourned the Informal Session at 8:32 a.m.
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**Minute Order of the Board of Supervisors**  
April 19, 2016 Regular Meeting  
County of Glenn, State of California

1. **Unscheduled Matters**
   
   **Matter:** Receive comments from the audience, staff and Board members and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2(b), action or Board discussion cannot be taken on “Unscheduled Matters”.
   
   **Proceedings:**
   a. The Supervisors spoke of various meetings and activities they attended;
   b. Mardy Thomas, Local Transportation Commission, advised that California is looking for participants from rural areas for a pilot program to replace gas tax with a road user charge, and encouraged the public to sign up at the Caltrans website, www.californiaroadchargepilot.com;
   c. Later this date, Supervisor Corum advised that he would be collecting a $6.00 fee from each Supervisor for the Lamb Derby Parade.
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**Minute Order of the Board of Supervisors**  
**April 19, 2016 Regular Meeting**  
**County of Glenn, State of California**

2. **Minutes**  
Matter: Approve the Minutes of March 15, 2016.  
Motion/Second: Supervisor Corum/Supervisor Viegas  
Order: Approve the Minutes of March 15, 2016.  
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 19, 2016 Regular Meeting**  
**County of Glenn, State of California**

3. **Consent Calendar**

   Matter: Review and take actions related to the Consent Calendar as follows:
   a. **Cash Report/Investment Portfolio**
      (2) Investment Portfolio Report for the quarter ending March 31, 2016.
      (3) Contingency Analysis
   b. Ms. Zoppi requested that item 3(c) be pulled from the consent calendar;
   c. On motion of Supervisor Corum, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve consent items 3(a), 3(b), 3(d), 3(e), 3(f) and 3(g);
   d. Ms. Zoppi introduced Children's Interagency Coordinating Council Coordinator Linda Howe-Ram who reported on the Child & Family Fair that was held April 9th and gave the Supervisors outreach items from the Fair;
   e. On motion of Supervisor Viegas, seconded by Supervisor Corum, it was unanimously ordered by members present to approve consent item 3(c);
   f. Rape Crisis Intervention and Outreach Counselor Virginia Scarbrough reviewed consent item 3(e), distributed outreach items and invited all to wear jeans on Denim Day and attend an open house at the Rape Crisis Office on April 27th.
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**Minute Order of the Board of Supervisors**
**April 19, 2016 Regular Meeting**
**County of Glenn, State of California**

3. **Consent Calendar**
   
   **Matter:** Review and take actions related to the Consent Calendar as follows:
   
   b. **Maintained Mileage Report**
      
      Upon the recommendation of Planning & Public Works Agency Deputy Director Matthew Gomes, adopt Resolution 2016-15 "Adopting the County Maintained Road Mileage Report". (Annual Process - Section 2121 of the Streets & Highways Code)

   **Proceedings:**
   
   a. Ms. Zoppi requested that item 3(c) be pulled from the consent calendar;
   
   b. On motion of Supervisor Corum, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve consent items 3(a), 3(b), 3(d), 3(e), 3(f) and 3(g);
   
   c. Ms. Zoppi introduced Children's Interagency Coordinating Council Coordinator Linda Howe-Ram who reported on the Child & Family Fair that was held April 9th and gave the Supervisors outreach items from the Fair;
   
   d. On motion of Supervisor Viegas, seconded by Supervisor Corum, it was unanimously ordered by members present to approve consent item 3(c);
   
   e. Rape Crisis Intervention and Outreach Counselor Virginia Scarbrough reviewed consent item 3(e), distributed outreach items and invited all to wear jeans on Denim Day and attend an open house at the Rape Crisis Office on April 27th.
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**Minute Order of the Board of Supervisors**

**April 19, 2016 Regular Meeting**

**County of Glenn, State of California**

3. **Consent Calendar**

   Matter: Review and take actions related to the Consent Calendar as follows:
   
   c. **Proclamation - Child Abuse Prevention Awareness Month**
      
      Upon the recommendation of Health and Human Services Agency Director Christine Zoppi, approve Proclamation "Declaring April 2016 as Child Abuse Prevention Awareness Month" and execute said Proclamation.

   Proceedings:
   
   a. Ms. Zoppi requested that item 3(c) be pulled from the consent calendar;
   
   b. On motion of Supervisor Corum, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve consent items 3(a), 3(b), 3(d), 3(e), 3(f) and 3(g);
   
   c. Ms. Zoppi introduced Children’s Interagency Coordinating Council Coordinator Linda Howe-Ram who reported on the Child & Family Fair that was held April 9th and gave the Supervisors outreach items from the Fair;
   
   d. On motion of Supervisor Viegas, seconded by Supervisor Corum, it was unanimously ordered by members present to approve consent item 3(c);
   
   e. Rape Crisis Intervention and Outreach Counselor Virginia Scarbrough reviewed consent item 3(e), distributed outreach items and invited all to wear jeans on Denim Day and attend an open house at the Rape Crisis Office on April 27th.
3. **Consent Calendar**

**Matter:** Review and take actions related to the Consent Calendar as follows:

d. **Proclamation - National Crime Victim's Rights Week**

Upon the recommendation of Health and Human Services Agency Director Christine Zoppi, Proclaim the week of April 10th - 16th, 2016 as "National Crime Victims’ Rights Week", execute said Proclamation, and recognize a week in April of each year from this point forward as National Crime Victims’ Rights Week.

**Proceedings:**

a. Ms. Zoppi requested that item 3(c) be pulled from the consent calendar;
b. On motion of Supervisor Corum, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve consent items 3(a), 3(b), 3(d), 3(e), 3(f) and 3(g);
c. Ms. Zoppi introduced Children's Interagency Coordinating Council Coordinator Linda Howe-Ram who reported on the Child & Family Fair that was held April 9th and gave the Supervisors outreach items from the Fair;
d. On motion of Supervisor Viegas, seconded by Supervisor Corum, it was unanimously ordered by members present to approve consent item 3(c);
e. Rape Crisis Intervention and Outreach Counselor Virginia Scarbrough reviewed consent item 3(e), distributed outreach items and invited all to wear jeans on Denim Day and attend an open house at the Rape Crisis Office on April 27th.
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### Minute Order of the Board of Supervisors
#### April 19, 2016 Regular Meeting
##### County of Glenn, State of California

3. **Consent Calendar**

**Matter:** Review and take actions related to the Consent Calendar as follows:

**e. Proclamation - Child Abuse & Sexual Assault Awareness Month**

Brought forward by Clerk of the Board of Supervisors Di Aulabaugh, upon the request of Rape Crisis Intervention and Prevention, "Proclaim April 2016 as Child Abuse & Sexual Assault Awareness Month and April 27, 2016 as Denim Day in California" and execute said Proclamation.

**Proceedings:**

- **a.** Ms. Zoppi requested that item 3(c) be pulled from the consent calendar;
- **b.** On motion of Supervisor Corum, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve consent items 3(a), 3(b), 3(d), 3(e), 3(f) and 3(g);
- **c.** Ms. Zoppi introduced Children’s Interagency Coordinating Council Coordinator Linda Howe-Ram who reported on the Child & Family Fair that was held April 9th and gave the Supervisors outreach items from the Fair;
- **d.** On motion of Supervisor Viegas, seconded by Supervisor Corum, it was unanimously ordered by members present to approve consent item 3(c);
- **e.** Rape Crisis Intervention and Outreach Counselor Virginia Scarbrough reviewed consent item 3(e), distributed outreach items and invited all to wear jeans on Denim Day and attend an open house at the Rape Crisis Office on April 27th.
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**Minute Order of the Board of Supervisors**  
*April 19, 2016 Regular Meeting*  
*County of Glenn, State of California*

3. **Consent Calendar**  
Matter: Review and take actions related to the Consent Calendar as follows:  
   f. **Continue Proclamation of Local Emergency Due to Drought**  
      Brought forward by the Clerk of the Board, upon the recommendation of Director of Emergency Services Richard Warren, continue Proclamation of Local Emergency due to drought conditions and imminent threat of disaster.

Proceedings:  
a. Ms. Zoppi requested that item 3(c) be pulled from the consent calendar;  
b. On motion of Supervisor Corum, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve consent items 3(a), 3(b), 3(d), 3(e), 3(f) and 3(g);  
c. Ms. Zoppi introduced Children's Interagency Coordinating Council Coordinator Linda Howe-Ram who reported on the Child & Family Fair that was held April 9th and gave the Supervisors outreach items from the Fair;  
d. On motion of Supervisor Viegas, seconded by Supervisor Corum, it was unanimously ordered by members present to approve consent item 3(c);  
e. Rape Crisis Intervention and Outreach Counselor Virginia Scarbrough reviewed consent item 3(e), distributed outreach items and invited all to wear jeans on Denim Day and attend an open house at the Rape Crisis Office on April 27th.
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Minute Order of the Board of Supervisors
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County of Glenn, State of California

3. Consent Calendar
Matter: Review and take actions related to the Consent Calendar as follows:
g. Sheriff’s Office Inmate Welfare Fund Report
   Upon the recommendation of Sheriff Warren, approve the Annual Glenn County Sheriff's Office Inmate Welfare Fund 2015 Annual Report. (Required by California Penal Code Section 4025)
Proceedings: a. Ms. Zoppi requested that item 3(c) be pulled from the consent calendar;
b. On motion of Supervisor Corum, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve consent items 3(a), 3(b), 3(d), 3(e), 3(f) and 3(g);
c. Ms. Zoppi introduced Children's Interagency Coordinating Council Coordinator Linda Howe-Ram who reported on the Child & Family Fair that was held April 9th and gave the Supervisors outreach items from the Fair;
d. On motion of Supervisor Viegas, seconded by Supervisor Corum, it was unanimously ordered by members present to approve consent item 3(c);
e. Rape Crisis Intervention and Outreach Counselor Virginia Scarbrough reviewed consent item 3(e), distributed outreach items and invited all to wear jeans on Denim Day and attend an open house at the Rape Crisis Office on April 27th.
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**Minute Order of the Board of Supervisors**  
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4. **County Recognition Service Pin**
   
   **Also Present:** Ben Niblack, Sheriff’s County Services Officer  
   Dan Blair, Sheriff’s Detective  
   Travis Goodwin, Sheriff’s Sergeant  
   Barry Corbin, Deputy Sheriff

   **Matter:** Present County Service Pins to Ben Niblack, Dan Blair, Travis Goodwin, and Barry Corbin in recognition of ten years of service with the County of Glenn.

   **Proceedings:** The Chairman presented each of the above listed employees with a ten year service pin in recognition of service with Glenn County. Sheriff Rich Warren spoke to their dedication and years of experience.
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**Minute Order of the Board of Supervisors**  
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5. **Public Hearing - General Plan Amendment 2015-002 & Zone Change 2015-002**

   Also Present: Mardy Thomas, Principal Planner  
   Casey Murray, Associate Planner

Matter: Pursuant to Affidavit of Publication on File in the Office of the Clerk of the Board of Supervisors, and on the recommendation of the Glenn County Planning Commission, hold a Public Hearing to consider the following:

   a. Grant a Negative Declaration for General Plan Amendment 2015-002 and Zone Change 2015-002 with 18 findings and no mitigation measures; and
   b. Adopt Resolution 2016-16 "Making Determinations, Reasons, and Findings for Amending the General Plan of Glenn County and Adopting General Plan Amendment 2015-002"; and
   c. Introduce Ordinance "Rezoning a Certain Portion of the County", Zone Change 2015-002 from "AE-20" (Exclusive Agricultural Zone, 17 acre minimum parcel size) to "SC" (Service Commercial District) for Assessor Parcel Number 046-150-027.

Proceedings:

   a. The Chairman called the aforesaid matter for Public Hearing;
   b. Mr. Murray reviewed the matter;
   c. The Chairman opened the Hearing to the public;
   d. Applicant Bernard Flynn stated that if the matter is approved consideration would be given to the neighbors to the north who graze sheep, whereupon Mr. Thomas advised that said neighbors stated they had no concerns with the matter;
   e. The Chairman closed the Hearing to the public;
   f. The Chairman called for exhibits, whereby the Clerk advised there were none;
   g. On motion of Supervisor Viegas, seconded by Supervisor Corum, it was unanimously ordered by members present to grant the Negative Declaration for General Plan Amendment 2015-002 and Zone Change 2015-002 with 18 findings and no mitigation measures;
   h. On motion of Supervisor Corum, seconded by Supervisor Viegas, it was unanimously ordered by members present to adopt Resolution 2015-16; and
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i. Title of Ordinance having been read, on motion of Supervisor Viegas, seconded by Supervisor Corum, it was unanimously ordered by members present to waive further reading and accept introduction of Ordinance.
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**Minute Order of the Board of Supervisors**  
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6. **Public Hearing - Zone Change 2015-001**  
**Also Present:** Mardy Thomas, Principal Planner  
**Matter:** Pursuant to Affidavit of Publication on File in the Office of the Clerk of the Board of Supervisors, hold a Public Hearing to consider the following:  
   a. Find Zone Change 2015-001 Categorically Exempt from the California Environmental Quality Act; and  
   b. Introduce, to subsequently consider and adopt, Ordinance "Amending Title 15 of the Glenn County Code" to provide guidance on permit processing for power generation facilities.  
**Proceedings:**  
   a. The Chairman opened the aforesaid matter for Public Hearing;  
   b. Mr. Thomas reviewed the aforesaid matter, advised that comments from Pristine Sun were received after the comment period regarding additional factors for siting land in the agricultural areas and stating that not permitting them within the Williamson Act areas could be superseded by Senate Bill 618. Mr. Thomas advised that landowners in the Williamson Act desiring solar may need to cancel their Williams Act Contract. Also advised that the Planning Commission added a provision for one-to-one mitigation in terms of land that has farming potential, and a landowner may fulfill that mitigation on their property;  
   c. Supervisor McDaniel expressed concerns that smaller parcels within the Exclusive Ag (AE) zone may be allowed to develop solar farms, whereupon Mr. Thomas advised of conditions and parameters to be met, that approval by the Planning Commission is needed, that consideration was given for property owners rights, and that they did not want to limit solar for co-generation or agricultural operations;  
   d. The Chairman opened the Hearing to the public;  
   e. Capay Landowners Association President Ian Turnbull submitted and reviewed a letter of opposition to the proposed zoning change due to the modifications still allowing industrial scale power generation projects to be built on land designated AE;  
   f. The Chairman closed the Hearing to the public;  
   g. The Chairman called for exhibits, whereupon the Clerk advised there were none;  
   h. County Counsel asked that the letter submitted by Mr. Turnbull be entered into the record;
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i. Supervisor McDaniel spoke of concerns with the time and money spent to obtain a conditional use permit for a solar plant in AE zoning that may later be appealed and denied, and requested that the AE zone not allow industrial use;

j. Upon discussion it was the general consensus to send the matter back to Planning to split the agricultural land use/zone district AE and FA so to not allow solar as a primary use on AE and to improve the secondary use to ensure property owners needs are satisfied;

k. Mr. Thomas suggested that to be more restrictive Williamson Act criteria could be required to obtain a conditional use permit for agricultural land in the AE zone;

l. On motion of Supervisor Corum, seconded by Supervisor Viegas, it was unanimously ordered by members present to continue the matter to May 3, 2016.
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7. **Glenn County Multi-Jurisdiction Hazard Mitigation Plan**
   - Also Present: Mardy Thomas, Principal Planner; Andy Popper, Associate Planner
   - Matter: Recommendation of Planning & Public Works Agency Di Aulabaugh to authorize the submittal of the Glenn County Multi-Jurisdiction Hazard Mitigation Plan to the California Office of Emergency Services for review and conditional approval.
   - Proceedings: Mr. Popper thanked all who participated in drafting the Hazard Plan
   - Motion/Second: Supervisor Corum/Supervisor Viegas
   - Order: Approve the aforesaid matter.
   - Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**
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8. **Contingency - Transfer of Funds**
   - Also Present: Sheriff-Coroner Rich Warren
   - Matter: Recommendation of Sheriff Warren to approve Transfer of Funds No. 5081 in the amount of $15,000.00 from Contingency to Professional Services for costs incurred by the Sheriff's Coroner Division for 2015/2016 death investigations.
   - Proceedings: Sheriff Warren reviewed the aforesaid matter
   - Motion/Second: Supervisor Foltz/Supervisor Viegas
   - Order: Approve Transfer of Funds No. 5081
   - Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
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9. **Resolution - Position Allocation List/Cooperative Extension**  
Also Present: Betsy Karle, Cooperative Extension Director  
Jody Samons, Administrative Services Officer  
Matter: Recommendation of Personnel Director Linda Durrer and Mrs. Karle to adopt Resolution 2016-17 "To Amend the Position Allocation List for the Cooperative Extension Department", which would delete one (1) Administrative Services Officer position and add one (1) Administrative Services Analyst I position and one (1) Office Assistant I/II/III position and adjust the baseline budget accordingly for fiscal year 2016/2017.  
Proceedings: Mrs. Karle reviewed the proposed reorganization and advised that restoring personnel would allow the office to return to full public service.  
Motion/Second: Supervisor Viegas/Supervisor Foltz  
Order: Adopt Resolution 2016-17  
Vote: Unanimous by members present.
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10. Proposed Outline of Glenn County Groundwater Management/Well Permitting Ordinance
Also Present: Leigh McDaniel, Supervisor District 5
Matter: Recommendation of Supervisor McDaniel to discuss and give direction regarding the Proposed Outline of Glenn County Groundwater Management/Well Permitting Ordinance.
Proceedings: a. Supervisor McDaniel reviewed the aforesaid matter and recommended forwarding it to the water committees for further work;
   b. Supervisor Foltz spoke of the need to address transfer of service water in relation to the use of wells;
   c. Water Resource Coordinator Lisa Hunter stated that clarification regarding export and production wells is needed;
   d. Supervisor McDaniel stated that the intent of well use should be for the parcels the well is serving;
   e. It was the general consensus to forward the proposed outline to the adhoc committee for development and to bring the matter back to the next Board of Supervisors meeting.
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11. **Budget Changes**
   
   **Matter:** Approve the following 2015/16 Budget Changes. Items listed by Transaction Number, Department/ Budget, Amount and Description (Requires 4/5 vote):
   
   a. **#5067 - Standard and Training Corrections - $1,160.00**
      
      To appropriate and budget the entire award for the 2015/2016 fiscal year for correctional officers’ training.
   
   b. **#5072 - Child Support Services - $23,442.00**
      
      To recognize additional revenue from the California Department of Child Support Services for Child Support VoIP phone system upgrade.
   
   c. **#5076 - Probation/Assembly Bill 109/2011 Public Safety Realignment Act - $72,849.36**
      
      To show anticipated revenue for the 2015/2016 fiscal year and expenditures as approved by the Community Corrections Partnership Executive Committee.
   
   d. **#5079 - Health & Human Services Agency/Social Services Division - $35,000.00**
      
      To adjust the Health and Human Services Social Services budget to allow for the purchase of a new vehicle for the Special Investigations Unit/Fraud Division.
   
   e. **#5080 - Planning & Public Works Agency/Fleet Service Center - $12,500.00**
      
      To move budget allocation for three vehicles received in 2015/2016 but ordered in the prior year, to cover the difference and align budget to actual.
   
   f. **#5082 - County Counsel - $10,000.00**
      
      To transfer from salaries & benefits to services & supplies.
   
   **Motion/Second:** Supervisor Viegas/Supervisor Corum
   
   **Order:** Approve the following 2015/16 Budget Changes
   
   **Vote:** Unanimous by members present.
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12. Resolution - Classification Specification/Health & Human Services Program Manager/Mental Health Division

Matter: Recommendation of Personnel Director Linda Durrer and Health & Human Services Agency Director Christine Zoppi to adopt Resolution 2016-18 "To Amend the Classification Specification for the Classification of Health and Human Services Program Manager", which adds the requirement of valid and current licensure as required by the State of California for the Licensed Clinical Social Worker, Licensed Marriage and Family Therapist, Marriage and Family Therapist Intern, or Approved Social Worker License in the Mental Health Division of Health & Human Services Agency.

Proceedings: Ms. Zoppi reviewed the aforesaid matter
Motion/Second: Supervisor Corum/Supervisor Viegas
Order: Adopt Resolution 2016-18
Vote: Unanimous by members present.
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13. **Resolution - Position Allocation List/Health & Human Services Agency**

Matter: Recommendation of Personnel Director Linda Durrer and Health & Human Services Agency Director Christine Zoppi to adopt Resolution 2016-19 “To Amend the Position Allocation List for the Health and Human Services Agency” which adds one (1) Social Work Supervisor I/II position and one (1) Staff Services Specialist position.

Proceedings: a. On motion of Supervisor Corum, seconded by Supervisor Foltz, it was moved to adopt Resolution 2016-19;
   b. Ms. Zoppi advised that within the Resolution the proposed allocation for Staff Services Specialist should be one;
   c. Supervisor Corum amended the motion in (a) above to reflect said correction, with Supervisor Foltz concurring;
   d. Motion passed unanimously by members present.
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14. **Resolution - Position Allocation List/Department of Finance**
Matter: Recommendation of Personnel Director Linda Durrer and Director of Finance Edward Lamb to adopt Resolution 2016-20 “To Amend the Department of Finance Position Allocation List, Reclassify Cathy Ehorn from Supervising Accountant to Staff Services Manager I and to Specify Ms. Ehorn Starting at Step "C" of Range 413”.
Proceedings: Mrs. Durrer reviewed the aforesaid matter
Motion/Second: Supervisor Corum/Supervisor Viegas
Order: Adopt Resolution 2016-20
Vote: Unanimous by members present.
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15. **Resolution - County Deferred Property Tax Program for Senior Citizens and Disabled Citizens**

   **Matter:** Recommendation of Director of Finance Edward Lamb to adopt Resolution 2016-21 "Adopting Section 2 (Government Code §53684) of Assembly Bill 1090 as Chaptered by Secretary of State - Chapter 369, Statutes of 2011", which adopts a County Deferred Property Tax Program for senior citizens and disabled citizens.

   **Motion/Second:** Supervisor Corum/Supervisor Viegas

   **Order:** Adopt Resolution 2016-21

   **Vote:** Unanimous by members present.
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**Minute Order of the Board of Supervisors**
**April 19, 2016 Regular Meeting**
**County of Glenn, State of California**

16. **Resolution - State Airport Improvement Program Matching Grant**

Matter: Recommendation of Planning & Public Works Agency Deputy Director Matthew Gomes to adopt Resolution 2016-22 "Authorizing the Submittal of an Application, Acceptance of an Allocation of Funds and Execution of a Grant Agreement with the California Department of Transportation, for an Airport Improvement Program (AIP) Matching Grant" for construction of the runway and taxiway crack repair and slurry seal project at the Willows-Glenn Airport.

Motion/Second: Supervisor Foltz/Supervisor Corum
Order: Adopt Resolution 2016-22
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
**April 19, 2016 Regular Meeting**  
**County of Glenn, State of California**

17. **Memorandum of Understanding - Glenn County Deputy Sheriffs’ Association**

Matter: Recommendation of Personnel Director Linda Durrer to:

a. Approve and authorize the Chairman of the Board to execute the Memorandum of Understanding between the County of Glenn and the Glenn County Deputy Sheriffs’ Association (DSA), term July 1, 2015 through September 30, 2017; and

b. Approve the 2015 Glenn County Pay Schedule for the DSA effective April 10, 2016; and

c. Approve range adjustments for members of the DSA effective July 3, 2016.

Proceedings: Mrs. Durrer spoke of the positive outcome of negotiations.

Motion/Second: Supervisor Foltz/Supervisor Viegas

Order: Approve the aforesaid matter.

Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**  
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18. **Contract - Air Rite Heating & Air**  
Matter: Recommendation of Planning & Public Works Agency Deputy Director Di Aulabaugh approve and authorize Mrs. Aulabaugh to execute a professional services contract with Air Rite Heating & Air to upgrade the heating and cooling system at the N. Villa Avenue Health Services office, for an amount not to exceed $50,000.  
Motion/Second: Supervisor Viegas/Supervisor Corum  
Order: Approve the aforesaid matter.  
Vote: Unanimous by members present.
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19. **Agreement - Pacific Gas and Electric Company**
Matter: Recommendation of Planning & Public Works Agency Deputy Director Matthew Gomes to approve and authorize Mr. Gomes to execute a Gas and Electric Extension Agreement with Pacific Gas and Electric Company for a ten-year refundable advance option and non-refundable 50% discount option for electric service to complete the extension of power services to the Glenn County Landfill, cost $52,758.47.

Motion/Second: Supervisor Foltz/Supervisor Viegas
Order: Approve the aforesaid matter.
Vote: Unanimous by members present.
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20. Agreement - City of Willows/Fleet Vehicles Rental, Maintenance and Repair Services
   Matter: Recommendation of Planning & Public Works Agency Deputy Director Matthew Gomes to approve and authorize Planning & Public Works Agency Deputy Director Mrs. Aulabaugh to execute a triennial renewal Agreement Between the County of Glenn and the City of Willows for the Provision of Leased Law Enforcement Vehicles, Including Routine Maintenance and Repair Services, operation & maintenance costs and shop rates set forth therein.
   Motion/Second: Supervisor Viegas/Supervisor Corum
   Order: Approve the aforesaid matter.
   Vote: Unanimous by members present.
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21. **Lease Agreement -Health & Human Services Agency**  
Matter: Recommendation of Health & Human Services Agency (HHSA) Director Christine Zoppi to authorize the Chairman of the Board to execute a Lease Agreement with Sandhill Holdings, LLC, for the HHSA office located at 420 E. Laurel St., Willows, terms set forth therein. (County Contract #509)  
Motion/Second: Supervisor Corum/Supervisor Viegas  
Order: Approve the aforesaid matter.  
Vote: Unanimous by members present.
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**Minute Order of the Board of Supervisors**

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22. **County Victim Services Program Grant**

Matter: Recommendation of Health & Human Services Agency (HHSA) Director Christine to:

a. Authorize the Chairman of the Board of Supervisors and the Director of HHSA, to execute the Certificate of Assurance of Compliance for the County Victim Services Program grant (as required by California Office of Emergency Services); and

b. Authorize the Director of HHSA, or designee, to submit an application for funding, if awarded accept and enter into an agreement with California Office of Emergency Services, execute amendments and subcontracts thereto, and execute any and all required certifications and documentation required to administer said program.

Motion/Second: Supervisor Corum/Supervisor Viegas

Order: Approve the aforesaid matter.

Vote: Unanimous by members present.
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23. **Purchase and Transfer of Funds - Setco, Inc.**
Matter: Recommendation of Planning & Public Works Agency Deputy Director Matthew Gomes to accept the Setco, Inc. quote as most favorable price, approve budget transfer #5077, and proceed with the purchase of four solid rubber tires for the landfill front end loader, amount not to exceed $31,000.00. (Approved in the 2016 Budget)

Motion/Second: Supervisor Corum/Supervisor Viegas
Order: Approve the aforesaid matter.
Vote: Unanimous by members present.
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*April 19, 2016 Regular Meeting*

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24. **Purchase - Tilt Equipment Trailer**

**Matter:** Recommendation of Planning & Public Works Agency Deputy Director Matthew Gomes to proceed with the purchase of a tilt equipment trailer in for an amount not to exceed $40,000.00. (Approved in the 2016 Budget)

**Motion/Second:** Supervisor Corum/Supervisor Foltz

**Order:** Approve the aforesaid matter.

**Vote:** Unanimous by members present.
25. **Elections -Party Central Committees in Lieu of Election**

Matter: Recommendation of County Clerk Sheryl Thur to declare the nominees for County Party Central Committee elected in lieu of election (Pursuant to Elections Code 7423):

a. Republican Party:
   - District #2 - Deborah D. Fogarty, Ray H. Gollnick, Jose D. Lopez, and Bonnie Morgan
   - District #3 - Ryan Edson
   - District #4 - John C. Benningfield and Shirley L. Benningfield
   - District #5 - Leland H. McCorkle

b. Democratic Party:
   - District #2 - Vangie Porras

Motion/Second: Supervisor Viegas/Supervisor Corum
Order: Approve the aforesaid matter.
Vote: Unanimous by members present.
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26. Willows Memorial Hall Rental Fees - Willows Lamb Derby

Matter: Recommendation of Clerk of the Board of Supervisors to discuss and provide staff direction on request to reduce Willows Memorial Hall rental fees to $500.00 for the Willows Lamb Derby rehearsals and events taking place in the Memorial Hall from May 1st through May 9th.

Proceedings:

a. Mrs. Aulabaugh advised that the three year average utility costs for the auditorium in the Memorial Hall for May is $55.00/day;

b. The motion of Supervisor Corum to charge $500 rent plus $55.00/day for utilities, with a second by Supervisor McDaniel, was withdrawn by Supervisor Corum with Supervisor McDaniel concurring after discussion was held regarding increasing the rent in increments;

c. Supervisor Corum made a motion to charge $500 for rent plus $25.00/day for utilities, and after discussion withdrew his motion;

d. On motion of Supervisor Foltz, seconded by Supervisor Corum, it was unanimously ordered by members present to charge Willows Lamb Derby $750.00 for use of Willows Memorial Hall.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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27. Strategic Planning Committee Report/Draft Plan
Matter: Recommendation of Clerk of the Board of Supervisors Di Aulabaugh, on behalf of the Strategic Planning Committee, to receive Strategic Planning Committee Report and Draft Plan and provide direction to staff.

Proceedings: a. Mrs. Aulabaugh reviewed the aforesaid matter, and recommended assigning focus areas to a committee or departments with quarterly reports to be made at the Department Head Committee meeting and annual reports to the Board of Supervisors, with next step to be assigning time lines and bringing the first report back to the Board; b. It was the general consensus to move forward with the Plan and bring a quarterly report back to the Board of Supervisors.
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28. Reclamation District No. 2140 - Reappointment
Matter: Notice of Scheduled Vacancy having been posted, on the recommendation of the Reclamation District No. 2140, reappoint Dawit Zeleke for a term to April 4, 2020 and Lee Ann Grigsby-Puente for a term to April 4, 2018.
Motion/Second: Supervisor Foltz/Supervisor Corum
Order: Approve the aforesaid matter.
Vote: Unanimous by members present.
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29. Colusa Basin Drainage District - Appointment
Matter: Notice of Unscheduled Vacancy having been posted, on the recommendation of the Colusa Basin Drainage District appoint Donald Joseph Perez to fill the unexpired term of John Michael Vereschagin to January 1, 2018.
Motion/Second: Supervisor Foltz/Supervisor Viegas
Order: Approve the aforesaid matter.
Vote: Unanimous by members present.
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30. **Resignation - Glenn County Fish, Game and Recreation Commission**
Matter: Letter of resignation received from Ernie Simpson advising the Board of Supervisors of his resignation from the Glenn County Fish, Game and Recreation Commission. Notice of unscheduled vacancy has been posted.
Proceedings: Information only. No action was taken.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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31. **Senate Bill 1188 - Wildlife Management Areas: Payment of Taxes and Assessments**

Matter: Recommendation of Supervisor Viegas to approve and authorize the Chairman of the Board to execute letter of support for Senate Bill 1188 - Wildlife Management Areas: Payment of Taxes and Assessments, which will return the language of future State Payment in Lieu of Taxes (PILT) to a "shall make" rather than a "may make" payment.

Proceedings: Supervisor Viegas reviewed the aforesaid matter

Motion/Second: Supervisor Corum/Supervisor Foltz

Order: Approve the aforesaid matter.

Vote: Unanimous by members present.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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32. **Senate Bill 1396 - Inner Coast Range Conservancy**

Matter: Recommendation of Supervisor Viegas to ratify vote of opposition at the Regional County Representatives of California level for Senate Bill 1396, which would establish the Inner Coast Range Conservancy to undertake various activities related to the Inner Coast Range Region and would prescribe the management, powers, and duties of the Conservancy.

Proceedings: Supervisor Viegas reviewed the aforesaid matter

Motion/Second: Supervisor Foltz/Supervisor McGowan

Order: Approve the aforesaid matter.

Vote: Unanimous by members present.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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33. **Proposition 65 Notification - Motor Oil Spill**
Matter: Proposition 65 Notification from Glenn County Environmental Health Department reporting the release of approximately 15 to 20 gallons of diesel fuel due to a vehicular collision that occurred on I-5 in the northbound lanes, approximately one half mile north of County Road 27, on March 24, 2016. (Required of the California Health and Safety Code Section 25180.7)
Proceedings: Information only. No action was taken.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

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34. **Closed Session - Real Estate Lease**  
Matter: Adjourn to Closed Session pursuant to Government Code Section 54956.8 to hold a conference to:  
a. Receive an update from negotiators Health & Human Services Agency Director Christine Zoppi and Supervisor John Viegas on behalf of the HHSA regarding the proposed leasing of suites located at 1028B, 1036, 1040, 1042, 1044, and 1046 South Street, Orland, California from Mr. Rick Thomas, Principal; and  
b. Hold discussion regarding lease terms and price, and give direction to the negotiators on how to proceed regarding same.  

Proceedings:  
a. The Chairman asked if there were any comments on the aforesaid Closed Session matter, whereby no comments were heard; and  
b. Later this date, the Chairman advised that the Board gave directions to its real estate negotiating team on how to proceed with the next steps regarding the real properties identified above.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

**Minute Order of the Board of Supervisors**

**April 19, 2016 Regular Meeting**

**County of Glenn, State of California**

35. **Closed Session - Real Estate Lease**

**Matter:** Adjourn to Closed Session pursuant to Government Code Section 54956.8 to hold a conference to:

- a. Receive an update from negotiators Health & Human Services Agency Director Christine Zoppi and Supervisor John Viegas on behalf of the HHSA regarding the proposed leasing of 125 E. Walker Street and 127 E. Walker Street, Orland, California, from the Glenn County Board of Education; and

- b. Give direction to the negotiators on how to proceed regarding same.

**Proceedings:**

- a. The Chairman asked if there were any comments on the aforesaid Closed Session matter, whereby no comments were heard; and

- b. Later this date, the Chairman advised that the Board gave directions to its real estate negotiating team on how to proceed with the next steps regarding the real properties identified above. Supervisor Foltz recused himself as he lives across the street from the subject real property.