COUNTY OF GLENN  
AGENDA ITEM TRANSMITTAL

MEETING DATE: Tuesday, April 19, 2016

<table>
<thead>
<tr>
<th>Submitting Department(s): Planning &amp; Public Works Agency</th>
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<tbody>
<tr>
<td>Contact: Di Aulabaugh, Deputy Director</td>
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<td>Phone: (530) 934-6530</td>
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BRIEF SUBJECT/ISSUE DESCRIPTION:
The draft Glenn County Multi-Jurisdiction Hazard Mitigation Plan has been completed and is being presented to the Board of Supervisors in order to request authorization to submit the plan to California Office of Emergency Services (Cal/OES) for their review and conditional approval.

AGENDA PLACEMENT

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<tr>
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</tr>
</thead>
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<tr>
<td>Andy Popper, Associate Planner</td>
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<tr>
<td>Mardy Thomas, Principal Planner</td>
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Required: 10 Minutes

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<thead>
<tr>
<th>Business – No</th>
<th>Consent</th>
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<tr>
<td>Correspondence</td>
<td>Reports &amp; Notices</td>
</tr>
</tbody>
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AFFECTED DEPARTMENT(S)

- Receive Concurrence

ATTACHMENTS

- Board Report
- Letter
- Minute Order
- Contract
- Transfer
- Grant App.
- PC Resolution
- Ordinance
- Proclamation
- Policy Update
- Code Update
- Support Letters and MJHMP

LEGAL/PERSONNEL/FISCAL

- County Counsel
- Personnel
- Finance

CLERK INSTRUCTIONS

- Return Minute Order
- Return Certified Copy Of:

OTHER:

PUBLIC HEARINGS & COMMITTEE VACANCIES

- State
- Federal

LEGISLATION

- Bill#: __
- Latest Version of Bill
- Draft Letter Attached
- List of Supporters/Opposers
- Statement of Relevance to County Interests
- Description Attached

FUNDING SOURCE/IMPACT

- General Fund Impact
- Other:
- Budgeted
- Transfer Attached
- 4/5ths Vote Required
- Contingency Request

CONTRACTS, LEASES & AGREEMENTS

- New
- Renewal
- Amendment
- Insurance Certificate
- Contract Report

Date of Original

Contract:

Contract No.:

Fiscal Year:

RECOMMENDED ACTION/MOTION:
Authorize submittal of the Glenn County Multi-Jurisdiction Hazard Mitigation Plan to Cal/OES for review and conditional approval.

Reviewed By (if applicable):

Personnel Director

Department of Finance

Deputy Director

Deputy Director

CC:
BOARD REPORT

EXECUTIVE SUMMARY:
Glenn County, along with the incorporated cities of Orland and Willows, has completed the process of preparing a (draft) Multi-Jurisdiction Hazard Mitigation Plan (MJHMP). The MJHMP identifies natural hazards that may affect the County, their impacts, and the desired mitigation actions to address and minimize the risk and future losses from natural hazards such as flooding, severe storms, earthquakes, and wild land fires. Based on the comprehensive nature of the MJHMP, it will also be useful when updating existing and developing new planning mechanisms in the County, including information that can be incorporated into an updated Land Use and/or Public Safety Element.

RECOMMENDATION(S):
Direct staff to submit draft Glenn County Multi-Jurisdiction Hazard Mitigation Plan to California Office of Emergency Services for their review and conditional approval.

HISTORY AND BACKGROUND:
In accordance with Board approval on Oct. 4, 2011 (BOS MO#16) and Board Resolution 2014-02 (Jan. 7, 2014) staff submitted, accepted and performed the tasks of California Office of Emergency Services (CalOES) Pre-Disaster Mitigation Grant (2012-004-PL10-021-00000-0). The process for developing the MJHMP included putting out a request for proposals, awarding of a consultant contract, and following Federal Emergency Management Agency (FEMA) guidelines for Local Mitigation Planning (table of contents attached).

The MJHMP was completed with direction from the Michael Baker Jr., Inc. consulting firm and a work sample review process. Development of the plan has been guided by a Multi-Jurisdictional Steering Committee, which includes representation from participating communities and other key stakeholders. The Committee is planned to remain formed through a sustained MJHMP community engagement strategy.

In addition to Committee Meetings and an evening Public Meeting, the Glenn County Planning Commission conducted a Public Meeting and workshop regarding the matter on Wednesday, January 20, 2016.

The draft MJHMP is now complete and prepared for submittal to Cal OES and the FEMA Region 9 for their review and conditional plan approval.

After the MJHMP is conditionally approved by FEMA, it will be necessary for the Board of Supervisors to approve a Resolution adopting the MJHMP as the official HMP of the County, and that the officials and agencies identified in the implementation strategy of the MJHMP are to implement the activities assigned to them. The cities of Orland and Willows as multi-jurisdictional partners and stakeholders will be required to adopt the MJHMP as well.
**FISCAL / PERSONNEL IMPACT(S):**
Total grant funds awarded are $120,157 with a Federal Share of: $90,089 and an In Kind Match of: $30,068. In Kind Match was achieved with staff participation and administration time. Consultant contract was paid as a reimbursement process, run through the PPWA Permit Center fund #02261000. PPWA staff from the departments of Road, Planning, Transportation Planning, Permit Center and Public Works all participated in the process. A 10% hold of the total cost, is to be compensated upon CalOES/FEMA conditional approval.

The MJHMP also serves to meet key federal planning regulations that require local governments to develop a hazard mitigation plan as a condition for receiving certain types of non-emergency disaster assistance, including funding for hazard mitigation projects.

**ANALYSIS / DISCUSSION:**
(Excerpt from FEMA Local Mitigation Planning Handbook, March 2013)
Mitigation is most effective when it is based on a comprehensive, long-term plan that is developed before a disaster occurs. The purpose of mitigation planning is to identify local policies and actions that can be implemented over the long term to reduce risk and future losses from hazards. These mitigation policies and actions are identified based on an assessment of hazards, vulnerabilities, and risks and the participation of a wide range of stakeholders and the public in the planning process. Benefits of mitigation planning include:

- Identifying actions for risk reduction that are agreed upon by stakeholders and the public.
- Focusing resources on the greatest risks and vulnerabilities.
- Building partnerships by involving citizens, organizations, and businesses.
- Increasing education and awareness of threats and hazards, as well as their risks.
- Communicating priorities to State and Federal officials.
- Aligning risk reduction with other community objectives.

Additional information is also posted to the Hazard Plan website at [http://gcppwa.net/LHMPProject.aspx](http://gcppwa.net/LHMPProject.aspx).

**Attachments:**
- Glenn County Multi-Jurisdiction Hazard Mitigation Plan, March 2016
- Support Letters
- Board Minute Order #16 of Oct. 4, 2011 Authorizing Grant Application
- Grant Award
- Board Resolution 2014-02 Accepting Award
- FEMA’s Local Mitigation Planning Handbook Table of Contents
April 2016

To Glenn County Board of Supervisors,  
California Office of Emergency Services (Cal/OES), and  
Federal Emergency Management Agency (FEMA) Region 9

RE: Support and Participation in the Completion of the  
Glenn County Multi-Jurisdiction Hazard Mitigation Plan

To whom it may concern,

We would like to express our support and acknowledgement of this agency’s inclusion in the development and completion of the Glenn County Multi-Jurisdiction Hazard Mitigation Plan (MJHMP).

With the involvement and contribution from our agency, the MJHMP identifies and prioritizes a comprehensive analysis of actions to reduce the effects and costs of natural disaster damage. The MJHMP analyzes local and regional hazards in order to protect citizens, public infrastructure, and private resources.

We readily provided our staff insight and input for the necessary discussions and development of the completed MJHMP for the unincorporated area of Glenn County, as well as, the incorporated cities of Orland and Willows.

Sincerely,

Wayne Peabody  
Interim City Manager

"The City of Willows Is an equal opportunity provider"
To Glenn County Board of Supervisors, California Office of Emergency Services (Cal/OES), and Federal Emergency Management Agency (FEMA) Region 9

RE: Support and Participation in the Completion of the Glenn County Multi-Jurisdiction Hazard Mitigation Plan

To whom it may concern,

We would like to express our support and acknowledgement of this agency’s inclusion in the development and completion of the Glenn County Multi-Jurisdiction Hazard Mitigation Plan (MJHMP).

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We readily provided our staff insight and input for the necessary discussions and development of the completed MJHMP for the unincorporated area of Glenn County as well as the incorporated cities of Orland and Willows.

Sincerely,

Peter R. Carr
City Manager
To: Glenn County Board of Supervisors
   California Office of Emergency Services (Cal/OES)
   Federal Emergency Management Agency (FEMA) Region 9

RE: Support and Participation in the Completion of the
    Glenn County Multi-Jurisdiction Hazard Mitigation Plan

To Whom It May Concern,

I would like to express the support and acknowledgement of this agency’s inclusion in the development and completion of the Glenn County Multi-Jurisdiction Hazard Mitigation Plan (MJHMP).

With the involvement and contribution from our agency, the MJHMP identifies and prioritizes a comprehensive analysis of actions to reduce the effects and costs of natural disaster damage. The MJHMP analyzes local and regional hazards in order to protect citizens, public infrastructure, and private resources.

We readily provided our staff insight and input for the necessary discussions and development of the completed MJHMP for the unincorporated area of Glenn County, as well as, the incorporated cities of Orland and Willows.

Sincerely,

Marcie Skelton
CUPA Director
Air Pollution Control Officer
Agricultural Commissioner
April 7, 2016

To Glenn County Board of Supervisors,
California Office of Emergency Services (Cal/OES), and
Federal Emergency Management Agency (FEMA) Region 9

RE: Support and Participation in the Completion of the
Glenn County Multi-Jurisdiction Hazard Mitigation Plan

To whom it may concern,

We would like to express our support and acknowledgement of this agency’s inclusion in the development and completion of the Glenn County Multi-Jurisdiction Hazard Mitigation Plan (MJHMP).

With the involvement and contribution from our agency, the MJHMP identifies and prioritizes a comprehensive analysis of actions to reduce the effects and costs of natural disaster damage. The MJHMP analyzes local and regional hazards in order to protect citizens, public infrastructure, and private resources.

We readily provided our staff insight and input for the necessary discussions and development of the completed MJHMP for the unincorporated area of Glenn County, as well as, the incorporated cities of Orland and Willows.

Sincerely,

Grinnell Norton, PHN
Deputy Director

Equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities.
The following Minute Order of the Board of Supervisors is being sent to you for information or possible action. If you have any questions concerning this matter, please call the Board’s office.

Minute Order of the Board of Supervisors
October 4, 2011, Regular Meeting
County of Glenn, State of California

16. Federal Emergency Management Agency
Also Present: John Linhart, Planning & Public Works Agency Director
Annette Chavez, Planning & Public Works Agency Deputy Director

Matter: Recommendation of Mr. Linhart to:

a. Authorize the submittal of a grant application to the Federal Emergency Management Agency (FEMA) for funds from the 2012 Pre-Disaster Mitigation Grant Program, to develop a local hazard mitigation plan (LHMP) that will form the foundation of Glenn County’s long-term strategy to reduce disaster losses and damages, reconstruction, and repeated damages;

b. Authorize Planning & Public Works Agency to accept a grant award up to the amount of $240,000 (Federal Share $180,000, Applicant Match County Share $60,000, for a total activity cost of $240,000); and

c. Authorize the Planning & Public Works Agency Director, or designee, to execute all required certifications, enter into a Grant Agreement and any amendments thereto, execute any subcontract required to provide services, and perform any and all responsibilities in relation to administration of the Agreement and any subcontract, contingent upon review and approval by County Counsel.

Proceedings:

a. Mr. Linhart reviewed the aforesaid matter, advised that the grant match could be “in kind” through a contribution of staff time;

b. Ms. Chavez submitted a letter of support from Sheriff Larry Jones and advised that the grant amount and designated authority need to be on the minute order;

c. Supervisor Soeth requested that if awarded the details of the grant be brought back to the Board;
CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT AWARD FACE SHEET (Cal OES 2-101)

The California Governor's Office of Emergency Services hereafter designated Cal OES, hereby makes a Grant Award of funds to the following:

1. Grant Recipient: Glenn County
   In the amount and for the purpose and duration set forth in this Grant Award.

2. Implementing Agency: Glenn County Planning and Public Works Agency

3. Implementing Agency Address: 777 N. Colusa St. 
   Willows City 
   Glenn County Zip 95988-1070

4. Location of Project: Unincorporated Glenn County

5. Disaster/Program Title: Pre Disaster Mitigation 2012
6. Performance Period: 07/01/13 to 06/30/16

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<th>B. Federal</th>
<th>C. Total</th>
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<th>E. In-Kind Match</th>
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This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the assurance/certifications. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient accepts this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Applicant/Grant Recipient:
   Name: Mike Murray
   Title: Chairman of the County of Glenn Board of Supervisors
   Telephone: (530) 934-6400
   FAX: (530) 934-6419
   Payment Mailing Address: PO Box 1076
   City: Willows
   ZIP: 95988-1070
   Date: 02/03/2014
   Signature: [Signature]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this project as stated above.

Cal OES Fiscal Officer: [Signature] Date: 2/12/14

FEB 2014
-10-10-14-1516171819202122232425262728293031
12345678910111213141516171819202122232425262728293031
Grant Award Face Sheet - Cal OES 2-101 (Revised 7/23/2013)
BOARD OF SUPERVISORS, GLENN COUNTY, CALIFORNIA
RESOLUTION NO. 2014-02

A RESOLUTION ACCEPTING PRE-DISASTER HAZARD MITIGATION GRANT
#2012-0004 FROM THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES

WHEREAS, on October 4, 2011 the Glenn County Board of Supervisors authorized the Planning and Public Works Agency to submit a grant application to the Federal Emergency Management Agency (FEMA) for funds from the 2012 Pre-Disaster Mitigation Grant Program to develop a local hazard mitigation plan for a Glenn County long-term strategy to reduce disaster losses and damages, reconstruction, and repeated damages; and

WHEREAS, the County of Glenn has been notified that the grant application was successful; and

WHEREAS, a designee is to be identified to execute any and all grant documents including but not limited to the grant award acceptance on behalf of the County of Glenn, a public entity established under the laws of the State of California.

THEREFORE BE IT RESOLVED that the Director of the County of Glenn Planning & Public Works Agency, or his/her designee, is hereby authorized and empowered to execute and perform in the name of the County of Glenn any and all responsibilities in relation to the administration of the grant, its documents, including but not limited to, agreements, reports and amendments necessary to secure payments in support of Hazard Mitigation Grant #2012-0004.

THIS RESOLUTION was passed by the Board of Supervisors of the County of Glenn at a regular meeting thereof held on January 7, 2014, by the following vote:

AYES: Supervisors Foltz, McDaniel, Soeth, Viegas, and Murray (Chairman)

NOES: None

ABSENT OR ABSTAIN: None

Mike Murray, Chairman,
Board of Supervisors,
Glenn County, California

JAMIE CANNON, Clerk of the
Board of Supervisors
Glenn County, California

APPROVED AS TO FORM:

HUSTON T. CARLYLE, County Counsel
Glenn County, California
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