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**Minute Order of the Board of Supervisors**
**May 20, 2014 Regular Meeting**
**County of Glenn, State of California**

1. **Minutes**
   - Matter: Approve Minutes of May 6, 2014
   - Motion/Second: Supervisor Foltz/Supervisor Viegas
   - Order: Approve the Minutes of May 6, 2014 and correct Minute Order 10 as follows: “Approve the aforesaid matter sale of four and purchase of three vehicles”.
   - Vote: Unanimous.
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**Minute Order of the Board of Supervisors**  
**May 20, 2014 Regular Meeting**  
**County of Glenn, State of California**

2. **Unscheduled Matters**  
Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.  
Proceedings:  
  a. The Supervisors gave reports on activities and various meetings they attended;  
  b. Supervisor Soeth advised that he and Supervisor Murray met with a retired professor from California State University of Fresno who was requesting County support of a Memorial, as February 1920 Glenn County had the first Korean Aviation School in the Country, of which two graduates became Officers in the Korean Air Force, and that he will bring the matter to the Board in the future;  
  c. Director of Finance Edward Lamb introduced Internal Auditor Parker Hunt;  
  d. Orland citizen Byron Denton reported on an Orland Council Meeting he attended and advised of the need for additional Library funding, and also advised that at the American Postal Workers Union State Convention he won an award for services performed, which will in the future be known as the “Byron Denton Award”.
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**Minute Order of the Board of Supervisors**  
**May 20, 2014 Regular Meeting**  
**County of Glenn, State of California**

3. **Consent Calendar**  
   Matter: Review and take actions related to the Consent Calendar as follows:  
   a. **Agreement – Helena Chemical Company Chemical Purchase**  
      Upon the recommendation of Agricultural Commissioner Jim Donnelly, approve an agreement with Helena Chemical Company for purchase of chemicals over the $20,000 purchase limit, and authorize the Agricultural Commissioner to execute the agreement.

   Motion/Second: Supervisor Soeth/Supervisor Viegas  
   Order: Approve the Consent Calendar  
   Vote: Unanimous
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Minute Order of the Board of Supervisors

May 20, 2014 Regular Meeting

County of Glenn, State of California

3. **Consent Calendar**
   Matter: Review and take actions related to the Consent Calendar as follows:
   b. **Letter of Support – Senate Bill 1410/Payment in Lieu of Taxes**
      Upon the recommendation of Clerk of the Board Jamie Cannon and pursuant to Minute Order 22 of April 15, 2014, ratify letter of support for Senate Bill 1410 (Wolk & Nielsen) – Wildlife Management Areas: Payments, which would seek to appropriate $19 million from the General Fund to the Department of Fish and Wildlife (DFW) to make payments to Counties for outstanding obligations related to Payment in Lieu of Taxes (PILT).

Motion/Second: Supervisor Soeth/Supervisor Viegas
Order: Approve the Consent Calendar
Vote: Unanimous
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**Minute Order of the Board of Supervisors**  
**May 20, 2014 Regular Meeting**  
**County of Glenn, State of California**

4. **Resolution – County Classification Plan/Position Allocation List for the District Attorney’s Office**  
   Also Present: Robert Maloney, District Attorney  
   Jamie Cannon, Director of Personnel  
   Matter: Recommendation to adopt Resolution “Amending the Classification Plan and the District Attorney Position Allocation List”, which reclassifies the existing position of Deputy District Attorney to the new classification series: Deputy District Attorney I, II, III, and amends the Position Allocation List for the District Attorney’s Office to include 2.0 FTE Unfunded Deputy District Attorney III (with room to be under filled) positions.

   Proceedings:  
   a. Mrs. Cannon reviewed the aforesaid matter and advised that the positions are currently unfunded;  
   b. Mr. Maloney spoke of the advantages of at-will positions and advised that he does not agree with the reclassification due to the positions not being at-will;  
   c. Mrs. Cannon advised that the County must act within the constraints of Glenn County Administrative Manual Title 10.04/Employer-Employee Relations which states that all employees are represented by a Bargaining Unit other than those elected or appointed Department Heads, therefore unless an individual is appointed by contract they are not at-will;  
   d. Upon further discussion, Mrs. Cannon recommended continuing the aforesaid matter;  
   e. Supervisor Foltz requested that if changes were to be made to accommodate the hiring of at-will positions, discipline and dismissing of the employee be at the Board’s control;  
   f. Upon further discussion, on motion of Supervisor Soeth, seconded by Supervisor McDaniel, it was unanimously ordered to continue the aforesaid matter to June 17, 2014 at 9:15 a.m.; and  
   g. Orland citizen Byron Denton advised that the Unions only police employee contracts, not run Counties.
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Minute Order of the Board of Supervisors
May 20, 2014 Regular Meeting
County of Glenn, State of California

5. Cooperative Personnel Services (CPS) Classification Study
Also Present: Scott Gruendl, Health and Human Resource Agency Director
Matter: Recommendation of Health and Human Services Agency (HHSA) Director Scott Gruendl to authorize the HHSA Director, or his designee, to execute a CPS Statement of Work for Phase I, II and III of the “Classification Study” and any amendments through the three phases, upon the review by County Counsel. (No general fund impact)

Proceedings: Mr. Gruendl reviewed the aforesaid matter
Motion/Second: Supervisor Foltz/Supervisor Viegas
Order: Approve the aforesaid matter
Vote: Unanimous.
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Minute Order of the Board of Supervisors
May 20, 2014 Regular Meeting
County of Glenn, State of California

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY AIR POLLUTION CONTROL DISTRICT

6. Public Hearing – Master Fee Schedule
Matter: Pursuant to Affidavit of Publication on file in the office of the Clerk of the Board of Supervisors hold Public Hearing to consider adopting Resolution 2014-01 “Amending Fee Amounts” which changes the Stationary and Sources Fees.

Proceedings:
   a. The Chairman called the aforesaid matter for Public Hearing;
   b. Director of Finance Edward Lamb advised that the proposed increases are based on the Consumer Price Index (CPI);
   c. The Chairman opened the Hearing for public comment, whereupon Orland citizen Byron Denton advised that the City of Orland also bases their fee increases on the CPI;
   d. The Chairman closed the Hearing for public comment;
   e. The Chairman asked the Clerk for exhibits, whereby the Clerk advised there were none;
   f. On motion of Supervisor Viegas, seconded by Supervisor Murray, it was unanimously ordered to adopt Resolution 2014-01.

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY BOARD OF SUPERVISORS
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**Minute Order of the Board of Supervisors**  
May 20, 2014 Regular Meeting  
County of Glenn, State of California

7. **Resolution – Northern Sacramento Valley Integrated Regional Water Management (NSV IRWM) Plan**  
Also Present: Jim Donnelly, Agricultural Commissioner  
Matter: Recommendation of Agricultural Commissioner Jim Donnelly to adopt Resolution 2014-30 “Supporting the Northern Sacramento Valley Integrated Regional Water Management Plan for the Counties of Butte, Colusa, Glenn, Shasta, Sutter and Tehama”, required by the final Plan adopted by the NSV IRWM Governing Board.

Proceedings:  

a. Mr. Donnelly advised that the Plan has been adopted by the Integrated Regional Water Management Governing Board;  
b. Supervisor McDaniel reviewed the Plan, advised that there is no sustainable funding, and also advised that the Plan allows the opportunity for grant funding;  
c. On motion of Supervisor Viegas, seconded by Supervisor Foltz, it was ordered to adopt Resolution 2014-30 by the following roll call vote:  

  - Supervisor Foltz: Aye  
  - Supervisor McDaniel: Aye  
  - Supervisor Soeth: Aye  
  - Supervisor Viegas: Aye  
  - Supervisor Murray: Aye
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**Minute Order of the Board of Supervisors**  
**May 20, 2014 Regular Meeting**  
**County of Glenn, State of California**

8. **Water Advisory Committee (WAC) Ad Hoc Committee Report**  
Also Present: Larry Domenighini, Water Advisory Committee Chairperson  
Jim Donnelly, Agricultural Commissioner  
Matter: Recommendation Agricultural Commissioner Jim Donnelly to adopt the WAC ad hoc committee *Report on Groundwater Level Declines in Western Glenn County.*  
Proceedings:  
a. Mr. Domenighini advised that the Water Advisory ad hoc Committee made two changes to the Report on Groundwater Level Declines in Western Glenn County which were 1) Adding a water budget to be developed and 2) Adding a water element to the County’s General Plan, advised that they will begin implementing the action list developed which is broken down into foundational, critical and moderate categories, and reviewed eight categories in relation to groundwater levels that are set forth in the Report: Also advised that the Water Advisory Committee will review the Association of California Water Agency (ACWA) and the California Water Foundation Report;  
b. Supervisor Murray questioned if there is an opportunity for funding through the Governor’s Emergency Drought Response within the Governor’s May Budget Revision, whereby Mr. Domenighini advised that they will be looking for funding opportunities;  
c. On motion of Supervisor McDaniel, seconded by Supervisor Viegas, it was unanimously ordered to adopt the Water Advisory Committee ad hoc Report.
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**Minute Order of the Board of Supervisors**

*May 20, 2014 Regular Meeting*

*County of Glenn, State of California*

9. **Economic Development Strategy**

Also Present: Scott Gruendl, Health and Human Resource Agency Director

Jody Sammons, Administration Services Officer

University of California Cooperative Extension

Matter: Recommendation of Mr. Gruendl to accept the verbal report by staff on current economic development activities in the County and provide direction as appropriate on the Status of the Economic Development Strategy related to adoption and implementation of the market teams, implementation of customer service training, and the Business Services Assessment.

Proceedings:

a. Mr. Gruendl advised that the Glenn County Economic Development Strategy was submitted, there was no feedback, that the strategy identified four market areas which were Large and Value Added Agriculture Producers, Small and Medium Sized Growers, Micro-Enterprises & Small Businesses, and New Opportunities;

b. Mrs. Samons reviewed the two Agricultural groups and advised that the groups will meet to develop goals together as well as individually, and to set objectives;

c. Mr. Gruendl advised that the business community requests that customer services be improved, advised that improvements are being implemented, training is being held, and that a plan for business services is being prepared;

d. Supervisor Viegas submitted to Mr. Gruendl a document regarding customer service and economic development training from California State Association of Counties;

e. Supervisor McDaniel questioned if the Agricultural Strategy included expansion of agriculture lands, whereby Mrs. Samons advised that it was to assist the existing businesses.
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Minute Order of the Board of Supervisors
May 20, 2014 Regular Meeting
County of Glenn, State of California

10. Ordinance – Sacramento River Labor Day Alcohol Ban
Also Present: Larry Jones, Sheriff
Matter: Recommendation of Sheriff Larry Jones to introduce Ordinance “Permanently Prohibiting the Consumption of Alcoholic Beverages and Possession of Alcoholic Beverage Containers Along Specified Portions of the Sacramento River During the Labor Day Holiday Weekend”. (Read title and waive further reading.)
Proceedings:
   a. Sheriff Larry Jones reviewed the aforesaid matter, advised that there was a reduction in incidents on the river due to last year’s ban, and that fewer personnel were deployed;
   b. Supervisor Foltz spoke of turning the event into a positive, safe event with economic development opportunities;
   c. Supervisor Viegas spoke of the liability and costs to the County being eliminated with the alcohol ban in place;
   d. Supervisor McDaniel advised that the Hamilton City citizens support the alcohol ban;
   e. Title of Ordinance having been read, on motion of Supervisor Viegas, seconded by Supervisor McDaniel, it was ordered to accept introduction of said Ordinance and waive further reading;
   f. Orland citizen Byron Denton spoke in support of the Ordinance;
   g. California Highway Patrolman Bruce Carpenter spoke of intoxicated people walking along the highway before the alcohol ban was in place, advised that he felt the ban was a big success, and stated that he doubted that there is an economic opportunity with college students;
   h. The motion in (e) above was passed by the following roll call vote:
      Supervisor Foltz: Noe
      Supervisor McDaniel: Aye
      Supervisor Soeth: Aye
      Supervisor Viegas: Aye
      Supervisor Murray: Aye
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**Minute Order of the Board of Supervisors**
**May 20, 2014 Regular Meeting**
**County of Glenn, State of California**

11. **Budget Changes**
   Matter: Approve the following 2013/14 Budget changes, 4/5 vote required:

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<th>Trans No.</th>
<th>Dept/Budget</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>5129</td>
<td>Jail SLESF 12/13</td>
<td>Appropriate and Budget Reserve Funds</td>
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</tr>
<tr>
<td>5130</td>
<td>County SLESF</td>
<td>Appropriate Reserve Funds to better align budget</td>
<td>$22,001.77</td>
</tr>
</tbody>
</table>

Motion/Second: Supervisor Soeth/Supervisor McDaniel
Order: Approve the aforesaid matter
Vote: Unanimous.
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**Minute Order of the Board of Supervisors**  
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12. **Ordinance – Rezoning a Certain Portion of the County**

Matter: Pursuant to Minute Order 9 of May 6, 2014, and Ordinance having been introduced, adopt Ordinance “Rezoning a Certain Portion of the County from “AE-80” (Exclusive Agricultural Zone, 72-acre Minimum Parcel Size) to “AP-80” (Agricultural Preserve Zone, 72 – Acre Minimum Parcel Size) for Assessor’s Parcel Number: 024-220-036”.

Proceedings:

a. Supervisor Viegas made a motion to introduce the Ordinance set forth above, whereby Supervisor Soeth advised that the matter needed to be continued and Supervisor Viegas withdrew his motion;

b. On motion of Supervisor Soeth, seconded by Supervisor McDaniel, it was unanimously ordered to continue the aforesaid matter to June 17, 2014 at 9:30 a.m.
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13. **Resolution – German Cemetery District Tax Election**
   - **Matter:** Recommendation of German Cemetery District Director Jack Cavier, Jr. to adopt Resolution 2014-31 "Ordering the Consolidation with General Election and Authorizing the County Registrar of Voters to Conduct a Special Tax Election on Behalf of the Board of Directors of the German Cemetery District and to Recover Cost of the Election".
   - **Motion/Second:** Supervisor Soeth/Supervisor Foltz
   - **Order:** Adopt Resolution 2014-31
   - **Vote:** Unanimous.
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14. **Contracts – KVB Working Group**

Matter: Recommendation of Planning and Public Works Deputy Director Di Aulabaugh to approve and authorize the Chairman of the Board to execute the following:


b. Agreement with “Environmental Science Associates” for preparation of an Environmental Impact Report for a new Solid Waste Conversion Facility, cost not to exceed $191,891.70 including an additional 10% for contingency, term set forth therein;

c. Budget Transfer No. 5127 to track applicant deposits, interest earned on deposits and payment to the consultant.

Proceedings:

a. Supervisor Soeth reviewed the aforesaid matter and advised that the budget transfer sets up an account for tracking applicant deposits;

b. Mrs. Aulabaugh advised that the County will hire the consultant although no work will proceed until funds are received by the applicant to pay for the consultant;

c. On motion of Supervisor Soeth, seconded by Supervisor Foltz, it was unanimously ordered to approve the aforesaid matter;

d. Orland citizen Byron Denton spoke in support of the project.
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15. **Agreement Amendment – Streamline Engineering**  
**Matter:** Recommendation of Planning and Public Works Deputy Director Di Aulabaugh to authorize the Planning and Public Works Agency to execute Amendment to agreement with Streamline Engineering, amending the compensation to an amount not to exceed $30,000. (General fund impact)  
**Motion/Second:** Supervisor Soeth/Supervisor McDaniel  
**Order:** Approve the aforesaid matter  
**Vote:** Unanimous.
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16. **Deputy Clerk of the Board – Salary Range**

   **Matter:** Recommendation of Personnel Director Jamie Cannon to approve the E Step of Salary Range 347 for Ms. Debbie Lambert, pursuant to Minute Order 16 of May 6, 2014.

   **Motion/Second:** Supervisor Viegas/Supervisor Soeth

   **Order:** Approve the aforesaid matter

   **Vote:** Unanimous.
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**Minute Order of the Board of Supervisors**  
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17. **Assessment Election – Butte County Mosquito and Vector Control District**  
Matter: Recommendation of County Counsel Huston Carlyle to discuss and take action on whether the Board wishes to have its Chairman vote for or against the proposed parcel assessment, or to not vote at all and thus return the ballots. (No general fund impact)

Motion/Second: Supervisor Soeth/Supervisor McDaniel  
Order: Return the ballots  
Vote: Unanimous.
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**Minute Order of the Board of Supervisors**  
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18. **Hamilton City Library Fund Request**

Matter: Recommendation of Supervisor McDaniel to approve a one-time grant of $5,000.00 to the Hamilton City Library for capital expenditures and a 4% increase in annual county funds paid to the library, and identify a funding source.

Proceedings:  
- a. Supervisor McDaniel reviewed the aforesaid request;  
- b. On motion of Supervisor Foltz, seconded by Supervisor McDaniel, it was unanimously ordered to submit the request to the ad hoc budget committee and bring matter back to the Board for consideration;  
- c. Supervisor Soeth advised of future wage increase costs to all libraries, reviewed the funds received by the libraries, and advised that Hamilton City has received an additional $4,045 enhancement since budget year 2005/2006.
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**Minute Order of the Board of Supervisors**

**May 20, 2014 Regular Meeting**

**County of Glenn, State of California**

19. **Appointment – German Cemetery District**

Matter: Notice of Scheduled Vacancy having been posted, on the recommendation of the German Cemetery District reappoint Jack Cavier to the German Cemetery District for a four year term ending January 1, 2018.

Motion/Second: Supervisor Soeth/Supervisor Viegas

Order: Approve the aforesaid matter

Vote: Unanimous.
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**Minute Order of the Board of Supervisors**  
**May 20, 2014 Regular Meeting**  
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20. **Applications – Water Advisory Committee (WAC)/Technical Advisory Committee (TAC)**  
Matter: Notice of Scheduled Vacancy having been posted, on the recommendation of the Water Advisory Committee and Technical Advisory Committee appoint John Brooks as the TAC At-large (North) position and Robert Vlach as the WAC At-large Private Pumper position, to serve at the pleasure of the Board.

Motion/Second: Supervisor McDaniel/Supervisor Soeth  
Order: Approve the aforesaid matter  
Vote: Unanimous.
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**Minute Order of the Board of Supervisors**  
**May 20, 2014 Regular Meeting**  
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21. **Closed Session – Exposure to Litigation**  
Matter: Adjourn to Closed Session pursuant to Government Code Section 54956.9 (b) - Significant Exposure to Litigation: one case.

Proceedings:  
   a. The Chairman asked if there were any comments on the aforesaid Closed Session matter, whereby no comments were heard; and  
   b. Later this date, the Chairman advised that there was nothing to report under the Brown Act.