COUNTY OF GLENN
AGENDA ITEM TRANSMITTAL

MEETING DATE: May 20, 2014

Submitting Department(s):
Planning & Public Works Agency

BRIEF SUBJECT/ISSUE DESCRIPTION:
In accordance with Glenn County Code 04.040.050
Purchases by Board of Supervisors each agency head
shall submit to the Board requests for purchases of
supplies, equipment, or for professional services in
amounts, or estimated amounts, of $20,000 or more,
unless otherwise provided in this code or the County
Administrative Manual or by Minute Order of the board.

Contact: Di Aulabaugh, Deputy Director
Phone: (530) 934-6530

AGENDA PLACEMENT

APPOINTMENT – Appearances by: (Specify Name & Title)

ATTACHMENTS

☐ Board Report
☐ Letter
☐ Minute Order
☐ Contract
☐ Transfer
☐ Grant App.
☐ Resolution
☐ Ordinance
☐ Proclamation
☐ Policy Update
☐ Code Update
☐ Other

LEGAL/PERSONNEL/FISCAL

☐ County Counsel
☐ Personnel
☐ Finance

CLERK INSTRUCTIONS

☐ Return Minute Order
☐ Return Certified Copy Of:
☐ Other:

PUBLIC HEARINGS &
COMMITTEE VACANCIES

Public Hearings:
☐ Published
☐ Affidavit on File w/Clerk
☐ Affected Parties Notified

☐ State
☐ Federal

LEGISLATION

Bill#: __
☐ Latest Version of Bill
☐ Draft Letter Attached
☐ List of Supporters/Opposers
☐ Statement of Relevance to
County Interests
☐ Description Attached

☐ General Fund Impact
☐ Other:
☐ Budgeted
☐ Transfer Attached
☐ 4/5ths Vote Required
☐ Contingency Request

FUNDING SOURCE/IMPACT

CONTRACTS, LEASES & AGREEMENTS

☐ New
☐ Renewal
☐ Amendment
☐ Insurance Certificate
☐ Contract Report

Date of Original
Contract: May 20, 2014
Contract No.: 2307.1
Fiscal Year: 2014/2015

RECOMMENDED ACTION/MOTION:

Authorize Deputy Director Planning & Public Works Agency execute amendment to agreement with Streamline
Engineering in an amount not to exceed $30,000.

Reviewed By (if applicable):

Di Aulabaugh, Deputy Director

Matthew J. Gomes, Deputy Director

Personnel Director

Department of Finance
BOARD REPORT

EXECUTIVE SUMMARY:
In accordance with Glenn County Code 04.040.050 Purchases by Board of Supervisors each agency head shall submit to the Board requests for purchases of supplies, equipment, or for professional services in amounts, or estimated amounts, of $20,000 or more, unless otherwise provided in this code or the County Administrative Manual or by Minute Order of the board.

RECOMMENDATION(S):
Authorize Deputy Director Planning & Public Works Agency execute amendment to agreement with Streamline Engineering in an amount not to exceed $30,000.

HISTORY AND BACKGROUND:
In past years PPWA management has utilized the services of Streamline Engineering and Wilidan Engineering rotating service each calendar month.

FISCAL/PERSOENNEL IMPACT(S):
Costs associated with the use of this vendor pass through the Building Inspector budget #01012200, a general funded department. However, costs are only experienced after receipt of fees are collected for service and therefore there is no adverse affect to the general fund.

ANALYSIS/DISCUSSION
Costs associated with plan check are directly tied to the number of and complexity of permits applied for. It will be necessary to go back out to advertise for plan check services prior to June 30, 2015 which is the expiration date of the current Streamline Engineering contract.
## Contract / Agreement Report

As directed by the Board of Supervisors, the Clerk shall maintain the official file of all Contracts. A contract Report is to be completed and submitted with all Contracts to the Board of Supervisors’ Division of the County Clerk’s Office. Department Heads are responsible for

<table>
<thead>
<tr>
<th>PPW 2307</th>
<th>1</th>
<th>Trait</th>
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<tbody>
<tr>
<td>Agreement No.</td>
<td>Delineator</td>
<td>Fiscal Year</td>
<td></td>
</tr>
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Delineators a, b, etc. = Subcontracts
.1, .2, etc. = Contract Amendments
Fiscal year = (optional to be used for new FY Contracts in same # continuing contract)

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<tr>
<td>GP/Grant pending - Original contract to be submitted if grant is awarded</td>
<td></td>
</tr>
<tr>
<td>E/Exempt - Original Contract Exempt from Filing with Clerk</td>
<td></td>
</tr>
<tr>
<td>A/Acknowledgment - Contract Acknowledgment Pending</td>
<td></td>
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### Contract Category
- Professional
  - (Construction, Franchise, Interagency, JPA, Maintenance, Miscellaneous, property Lease, Service, State Grant)

### Administering Department
- PPWA-Permit Center/Building Inspector

### Contract Executed by
- CC 4.004.050 BOS MO or Reso #

### Authority for Execution
- Deputy Director

### Contractor Name
- Streamline Engineering

### Description of Contract
- Professional Plan Checking Service

### Contractor’s Tax ID or Soc. Sec. No.
- 02-0754629

### Social Security No. required unless incorporated
- If no termination date is specified within the contract, indicate recommended review date not to exceed one year increments

<table>
<thead>
<tr>
<th>Beg. Term Date</th>
<th>7/1/2013</th>
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</thead>
<tbody>
<tr>
<td>Ending Term Date</td>
<td>6/30/2014</td>
</tr>
<tr>
<td>Recommended Review Date</td>
<td>5/30/2014</td>
</tr>
</tbody>
</table>

### Contract Amount Paid by County $:
- 50,000

### Contract Amount Paid to County $:

### Contract’s Maximum Amount $:
- 50,000
  - (Not to exceed Amount)

### Other Terms

### Insurance Required ?
- Yes

### Insurance Ending Term Review Date

### Insurance Waiver from County Counsel
- No
  - (requires County Counsel Initials)

## CONTRACT NOTES

Please indicate other changes to be made to data base and whether contract is open, closed, renewal being processed, etc.

### Clerical Notes
AMENDMENT 1.0 TO
AGREEMENT BETWEEN THE COUNTY OF GLENN AND
STREAMLINE ENGINEERING

County of Glenn
Planning & Public Works Agency
P.O. Box 1070
Willows, CA 95988
(COUNTY)

Streamline Engineering
60 Independence Circle, Ste. 201
Chico, CA 95973
(CONTRACTOR)

The parties desire to amend the terms of the agreement. The agreement is entered into between the County of Glenn ("County") and Streamline Engineering ("Contractor") for the purpose of performing varied degrees of plan review for the Planning and Public Works Agency, Building Inspection Department.

Therefore, the parties do hereby amend the Agreement by this first amendment as follows:

3. COMPENSATION
   For the complete, satisfactory, and timely performance of services provided, COUNTY shall pay CONSULTANT in accordance with the "Rate Sheet," as set forth in Exhibit "A" attached to and made a part of this agreement. No extra work shall commence until both parties have prior written approval evidenced by an executed amendment and change order to this agreement. Total compensation under this agreement shall not exceed $30,000 (Thirty Thousand Dollars).

All other terms of the Agreement shall remain in force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

DATED: ________________

CONTRACTOR  COUNTY OF GLENN

__________________________
Matthew J. Gomes, Deputy Director
Approved as to Content and Fund

Availability

__________________________
Tax Identification Number

APPROVED AS TO FORM:

__________________________
HUSTON T. CARLYLE, JR., County Counsel
Glenn County, California
# Contract / Agreement Report

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- 1, 2, etc. = Contract Amendments
- Fiscal year = (optional to be used for new FY Contracts in same # continuing contract)
- Traits = P/Pending - Original Contract Not on File/to be submitted
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<tr>
<td>Contract Executed by</td>
<td>Director - John Linhart</td>
<td></td>
</tr>
<tr>
<td>Authority for Execution</td>
<td>ICC 4.004.040 up to $20,000</td>
<td></td>
</tr>
<tr>
<td>Contractor Name</td>
<td>Streamline Engineering</td>
<td></td>
</tr>
<tr>
<td>Description of Contract</td>
<td>Professional Plan Checking Service</td>
<td></td>
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<tr>
<td>Contractor’s Tax ID or Soc. Sec. No.</td>
<td>02-0754629</td>
<td>Social Security No. required unless incorporated</td>
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</table>

| Beg. Term Date | 7/1/2013 |
| Ending Term Date | 6/30/2014 |
| Recommended Review Date | 5/30/2014 |

If no termination date is specified within the contract, indicate recommended review date not to exceed one year increments

| Contract Amount Paid by County $: |
| Contract Amount Paid to County $: |
| Contract’s Maximum Amount $: 19,999.99 | (Not to exceed Amount) |

Other Terms

Insurance Required? Yes

| Insurance Ending Term Review Date |
| Insurance Waiver from County Counsel (requires County Counsel Initials) | No |

## CONTRACT NOTES

Agreement shall commence on the date of signing & shall terminate on 6/30/13. Thereafter it will cont. in full force & effect for 3 successive periods of 1 yr starting on 7/1 unless either party gives notice.

Please indicate other changes to be made to database and whether contract is open, closed, renewal being processed, etc.
PROFESSIONAL SERVICE AGREEMENT BETWEEN
GLEN COUNTY PLANNING & PUBLIC WORKS AGENCY
AND STREAMLINE ENGINEERING

This agreement entered into between the COUNTY of Glenn ("COUNTY") and Streamline Engineering ("CONSULTANT") for the purpose of performing varied degrees of plan review for the Planning & Public Works Agency, Building Inspection Division.

1. RESPONSIBILITIES OF THE CONSULTANT.
   During the term of this agreement, CONSULTANT shall provide both comprehensive plan reviews and focused plan reviews (e.g., structural only), for compliance with the COUNTY’s adopted building codes, including, but not limited to CBC Volumes I and II, CEC, CPC, CMC, all state amendments, Title 24 energy, and applicable local amendments and policies. CONSULTANT is required by law to be licensed and regulated by the California Board for Professional Engineers and Land Surveyors. Upon checking, the CONSULTANT will return all construction plans and documents along with a list of corrections or a letter of compliance ("ready for permit") to the COUNTY for COUNTY’s distribution to the permit applicant. Generally, plans will not be "marked up". The CONSULTANT agrees to deliver all comments to the COUNTY within a ten (10) working day period, with most applications being returned within five (5) to eight (8) working days. For projects in excess of $3,000,000 construction valuation, allow ten (10) to fourteen (14) working days. The CONSULTANT shall pick up and/or deliver application materials from the COUNTY as needed, generally on Monday, between the hours of 8:00 a.m. and 12:00 noon. By special arrangement, other delivery or pickup times may be mutually agreed upon. CONSULTANT shall deliver all construction plans and documents along with a list of corrections or a letter of compliance to 777 N. Colusa Street, Willows, CA 95988 to the attention of the Chief Building Official.

2. RESPONSIBILITIES OF THE COUNTY.
   COUNTY shall provide CONSULTANT with a photocopy of the permit application and one (1) set of plans, calculations, and other related materials. The COUNTY will direct the CONSULTANT in writing to provide structural plan check only or full plan check services. The COUNTY will administer all communications to the permit applicant, verbal and/or written, attaching comment(s) from the CONSULTANT as necessary. COUNTY shall make payments to CONSULTANT in a timely manner following the receipt of a detailed statement of the services rendered during the preceding month. Approval of invoice for said services shall be authorized by the Planning & Public Works Agency Director or his/her designee.

3. COMPENSATION.
   For the complete, satisfactory, and timely performance of services provided, COUNTY shall pay CONSULTANT in accordance with the “Rate Sheet,” as set forth in Exhibit “A” attached to and made a part of this agreement. The maximum compensation payable pursuant to this contract shall be up to, but not exceed $19,999.99 (nineteen thousand nine hundred ninety-nine dollars and ninety nine cents). No extra work shall commence until both parties have prior written approval evidenced by an executed amendment and change order to this Agreement.

4. BILLING AND PAYMENT.
   CONSULTANT shall submit to the Planning & Public Works Agency Director or his/her designee, a statement/invoice for services on a monthly basis. Each invoice shall indicate the specific
plans checked and the actual time required. The fee shall be paid to CONSULTANT within thirty (30) days of COUNTY’s receipt of CONSULTANT’s statement/invoice for all authorized and satisfactory actual work performed.

5. TERM OF AGREEMENT.
   This agreement shall commence on the date of signing and shall terminate on June 30, 2013. Thereafter, this agreement will continue in full force and effect for three (3) successive periods of one (1) year commencing on each July 1st, unless either party gives the other party written notice of non-renewal on or before July 1st of any year.

6. TERMINATION OF AGREEMENT.
   Either party may terminate this agreement at any time, without cause, upon thirty (30) calendar day’s written notice to the other. Upon receipt of the notice of termination, CONSULTANT shall immediately cease all work or services except as may be specifically approved by the COUNTY. CONSULTANT will be entitled to compensation for all complete, satisfactory and timely performed services rendered prior to the effective date of the notice of termination and for additional services specifically authorized by the COUNTY.
   If either party fails to perform any term, covenant or condition in this agreement and that failure continues for fifteen (15) calendar days after the no defaulting party gives the defaulting party notice of the failure to perform, this agreement may be terminated for cause; provided, however, that if during the notice period the defaulting party has promptly commenced and continues diligent efforts to remedy the default, the defaulting party will have such additional time as is reasonably necessary to remedy the default. In the event this agreement is terminated for cause by the default of the CONSULTANT, the COUNTY may, at the expense of the CONSULTANT, complete this agreement.
   All moneys due the CONSULTANT under the terms of this agreement will be retained by the COUNTY, but the retention will not release the CONSULTANT from liability for the default. Termination for cause will not affect or terminate any of the rights of the COUNTY as against the CONSULTANT, or which may thereafter accrue because available to the COUNTY under law.
   COUNTY may terminate this agreement immediately upon oral notice should funding cease or be materially decreased. Should this agreement be terminated, CONSULTANT shall provide COUNTY all finished and unfinished reports, data, studies, photographs, charts, and other documents prepared by CONSULTANT pursuant to this agreement.

7. ABANDONMENT.
   If CONSULTANT ceases or otherwise abandons the work prior to completing all of the services, CONSULTANT shall immediately deliver to COUNTY all materials and records prepared or obtained in the performance of this agreement, and shall thereafter be paid for the reasonable value of the work performed up to the time of cessation or abandonment, less a deduction for any damages or additional expenses which COUNTY incurs as a result of such cessation or abandonment.

8. ENTIRE AGREEMENT: MODIFICATION.
   This agreement supersedes all previous agreements and constitutes the entire understanding of the parties hereto. CONSULTANT shall be entitled to no other benefits other than those specified herein. No changes, amendments, or alterations shall be effective unless in writing and signed by both parties. CONSULTANT specifically acknowledges that in entering into and executing this agreement, CONSULTANT relies solely upon the provisions contained in this agreement and no others.
9. NONASSIGNMENT OF AGREEMENT.
Inasmuch as this agreement is intended to secure the specialized services of CONSULTANT, CONSULTANT may not assign, transfer, delegate or sublet any interest herein without the prior written consent of COUNTY.

10. INDEPENDENT CONSULTANT STATUS.
CONSULTANT shall, during the entire term of this agreement, be construed to be an independent CONSULTANT and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow COUNTY to exercise discretion or control over the professional manner in which CONSULTANT performs the services which are the subject matter of this agreement, provided always, however, that the services to be provided by CONSULTANT shall be provided in a manner consistent with the professional standards applicable to such services. In performing the services described in this Agreement, CONSULTANT will exercise the degree of care and skill ordinarily exercised by reputable individuals and companies performing the same or similar services in the same geographic area. The sole interest of COUNTY is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. CONSULTANT shall be fully responsible for payment of all taxes due to the State of California or the Federal Government that would be withheld from compensation if CONSULTANT were a COUNTY employee. COUNTY shall not be liable for CONSULTANT’s failure to make payments to any material supplier, or vendor. CONSULTANT agrees to indemnify the COUNTY with regard to any claim or lien filed against the COUNTY based upon nonpayment by the CONSULTANT. CONSULTANT shall not be eligible for coverage under COUNTY’s Workers’ Compensation Insurance Plan nor shall CONSULTANT be eligible for any other COUNTY benefit.

11. CONFLICTS.
CONSULTANT hereby covenants that at the time of the execution of this agreement, CONSULTANT has no interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement, and that CONSULTANT shall not acquire such interest during the term of this agreement. CONSULTANT also covenants that in the performance of this work, no person having any such interest shall be employed.

12. HEIRS, SUCCESSORS, AND ASSIGNS.
Except as provided otherwise herein, this agreement shall inure to the benefit of and bind the heirs, successors, executors, personal representatives, and assigns of the parties.

13. WARRANTIES AND REPRESENTATIONS.
CONSULTANT warrants and represents that neither the execution, delivery, nor performance of this agreement constitutes a breach or violation of any contract or agreement to which it is a party or by which it is in any manner bound. CONSULTANT further warrants and represents that it has no interests or obligations, nor during the term hereof will it acquire any interests or obligations, which conflict with or hamper its ability to perform as required hereby. CONSULTANT warrants and represents that it will perform any and all services hereunder in a professional and workmanlike manner and that all such work shall be free of errors and defects. CONSULTANT shall immediately correct such error or defect at no additional cost to the COUNTY. This remedy is in addition to any and all other remedies which the COUNTY may have pursuant to this agreement or otherwise. This warranty is in addition to any warranty, which may be implied or imposed by operation of law.
14. **INDEMNIFICATION.**

CONSULTANT shall hold harmless and indemnify Glenn COUNTY, its elected officials, officers, and employees, against all claims, suits, actions, costs, counsel fees, expenses, damages, judgments or decrees by reason of any person’s bodily injury, including death or property being damaged by the negligence of CONSULTANT or any person employed by CONSULTANT or in any capacity during the progress of the work. CONSULTANT shall also indemnify COUNTY of any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board against COUNTY with respect to CONSULTANT’s “independent CONSULTANT” status that would establish a liability for failure to make social security or income tax withholding.

15. **LIMITATION OF LIABILITY.**

Neither party to this Agreement shall be liable to the other party or any third party claiming through the other respective party, for any special, incidental, indirect or consequential damages of any kind including but not limited to lost profits or use, that may result from this Agreement, or out of any goods or services furnished hereunder. Notwithstanding anything contained in this Agreement to the contrary, CONSULTANT’s aggregate liability for any and all claims arising out of this Agreement, or out of any goods or services furnished hereunder, whether based on contract, negligence, strict liability, agency, warranty, trespass, indemnity or any other theory of liability shall be limited to the value of the insurance coverage required in Article 17 of this Agreement. The stated coverage amounts shall be a maximum liability amount.

16. **INSURANCE REQUIREMENTS.**

Contractor shall procure and maintain for the duration of this contract, insurance against claims for injuries to persons or damage to property that may arise from, or be in connection with, the performance of the work hereunder by Contractor, Contractor’s agents, representatives, employees, and subcontractors. At the very least, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

The agency responsible for administering a contract is also responsible for enforcing insurance requirements described below. This includes securing certificates of insurance before work under the contract is begun. Contractor shall furnish to the County certificates of insurance. All certificates of insurance to be received and approved by the County before work under the contract has begun. The County reserves the right to require complete, certified copies of all insurance policies required by this contract. Contractor agrees to notify County within two working days of any notice from an insuring agency that cancels, suspends, and reduces in coverage or policy limits the insurance coverages described herein.

Any deductibles or self-insured retention must be declared on certificates of insurance and approved by the County. At the option of the County, either the contractor shall reduce or eliminate such deductibles or self-insured retentions, as respects the County, its officers, officials, employees and volunteers, or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claims administration and defense expenses.

Insurance is to be placed with insurers who are licensed to sell insurance and who possess a Best rating of A or higher.

**Exception:** Workers’ Compensation coverage issued by the State Compensation Insurance Fund (SCIF) shall be acceptable.
17. INSURANCE.
   A. General liability: At least $1,000,000 combined single limit per occurrence coverage for bodily injury, personal injury and property damage. If a general aggregate limit is used, then each of the general aggregate limit shall apply separately to this project/location, or the general aggregate limit shall be twice the required per occurrence limit. The contractor or contractor’s insurance carrier shall notify the County if incurred losses covered by the policy exceed 50% of the annual aggregate limit.
   B. Automobile Liability: At least $100,000 to cover bodily injury for one person and $300,000 for two or more persons, and $50,000 to cover property damages. However, policy limits for construction projects shall be at least $1,000,000 combined single limit per accident for bodily injury and property damage for autos used by the contractor to fulfill the requirements of this contract, and coverage shall be provided for “any auto” code 1 as listed on the Acord form “Certificate of Insurance.”
   C. Workers’ Compensation and Employer’s Liability: Workers’ Compensation insurance up to statutory limits and Employer Liability insurance with policy limits of at least $1,000,000 for bodily injury or disease.
   D. Professional Liability insurance: Professional liability insurance covering professional services shall be provided in an amount of at least $1,000,000 per occurrence or $1,000,000 on a claims-made basis. However, if coverage is written on a claims-made basis, the policy shall be endorsed to provide at least a two-year extended reporting provision.

   Such insurance shall include Glenn County, its elected officials, officers, and employees as an additional insured, and shall not be reduced or canceled without 30 days written prior notice delivered to County. Contractor shall provide County with a certificate of insurance as evidence of insurance protection provided. Insurance certificates provided by any insurance company or underwriter shall not contain the language “endeavor to” and “but failure to mail such notice shall impose no obligation or liability of any kind upon the company,” or similar language. Contractor's insurance must act as primary coverage, not excess or contributing coverage. If Contractor has employees, he/she shall obtain and maintain continuously Workers’ Compensation Insurance to cover Contractor and Contractor’s employees and partners.

18. FORCE MAJEURE.
   CONSULTANT will not be responsible for any delay or failure of performance caused by labor dispute, government or military action, act of god, act or omission of COUNTY or their other CONSULTANTS, failure of any government authority to timely review or to approve the services or any other cause beyond CONSULTANT’s reasonable control.

19. NON-DISCRIMINATION.
   CONSULTANT will not discriminate in employment practices or in the delivery of services on the basis of race, color, creed, national origin, sex, age, marital status or physical handicap.

20. NOTICES.

   Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first-class mail to the following addresses:

   If to COUNTY:   Glenn County Planning & Public Works Agency
                    Building Division
                    777 N. Colusa Street
                    Willows, CA 95988
                    (530) 934-6546 Phone
21. APPLICATION OF LAW.
   This Agreement shall be governed in accordance with all the laws of the State of California. In performing this agreement, CONSULTANT shall comply with all applicable laws, statutes, ordinances, rules and regulations, whether federal, state, or local in origin.

22. DOCUMENT RETENTION.
   CONSULTANT and COUNTY agree to retain all documents relevant to this Agreement for five (5) years from the termination of the Agreement or until all Federal/State audits are complete, whichever is later. Upon request, consultant shall make available these records to COUNTY or Federal/State government representatives.

23. BANKRUPTCY AND INSOLVENCY.
   CONSULTANT agrees that in the event any proceedings under the Bankruptcy Act or any amendment thereto are commenced by or against CONSULTANT and, if against CONSULTANT, such proceedings are not dismissed either before an adjudication in bankruptcy or the confirmation of a composition, arrangement, or plan of reorganization, or in the event CONSULTANT is adjudged insolvent or makes an assignment for the benefit of creditors, then CONSULTANT shall be in default of this Agreement and this Agreement shall be void and services terminated unless the COUNTY affirms the agreement in writing.

24. DISPUTES.
   If a claim or dispute arises out of this Agreement or its performance, the parties agree to endeavor in good faith to resolve it equitably through negotiation or, if that fails, through nonbinding mediation under the rules of the American Arbitration Association, before having recourse to the courts. However prior to or during negotiation or mediation, either party may initiate litigation that would otherwise become barred by a statute of limitations.

25. TAXPAYER IDENTIFICATION NUMBER.
   CONSULTANT shall furnish COUNTY with a federal taxpayer identification or social security number for the Department of Finance's use in processing CONSULTANT's payments for services rendered.
IN WITNESS WHEREOF, COUNTY and CONSULTANT have executed this agreement on the day and year set forth below.

DATED:

CONSULTANT
Streamline Engineering
Jeff Richelieu
Tax ID Number: 02-0754629
CA License Number: 53590

COUNTY OF GLENN
John Linhart, Director
Approved as to Content & Fund Availability

APPROVED AS TO FORM:
Huston T. Carlyle Jr., County Counsel
Glenn County, California
EXHIBIT “A”

PLAN REVIEW SERVICES-RATE SHEET

The following fees are for complete plan reviews as check-marked by the Glenn County Building Inspection Division, including compliance with the most recently adopted codes by Glenn County, including but not limited to, CBC Volumes I and II, NEC, CPC, CMC, CFC, and all state amendments, Title 24 energy, and all applicable local amendments and policies.

A. COMPREHENSIVE PLAN REVIEWS:

☐ Non-residential/commercial or multi-family residential plan review will be provided at the rate equivalent to seventy percent (70%) of the plan check fee collected by the County. The fee covers the original submittal and one re-submittal. Re-submittals beyond the first re-submittal will be billed at a rate of one hundred-thirty ($130.00) per hour.

☐ R-3 one- and two-family residential plan review will be provided at the rate equivalent to eighty percent (80%) of the plan check fee charged by the County. The fee covers the original submittal and one re-submittal. Re-submittals beyond the first re-submittal will be billed at a rate of one hundred-thirty ($130.00) per hour.

B. FOCUSED PLAN REVIEWS:

☐ Structural-only or any other focused plan review will be provided at the rate equivalent to fifty percent (50%) of the plan check fee charged by the County. The fee covers the original submittal and one re-submittal. Re-submittals beyond the first re-submittal will be billed at a rate of one hundred-thirty ($130.00) per hour.

☐ Plan reviews done strictly on an hourly basis will be billed at a rate of one hundred-thirty ($130.00) per hour.

C. PLAN REVIEW TURNAROUND TIMES:

☐ Normal turnaround will be 5 – 8 working days.

☐ Allow 10 – 14 working days for projects in excess of $3,000,000 construction valuation or multiple projects exceeding five at one time.

☐ Expedited plan reviews (48 hour turnaround) shall be charged at one and one-half times the hourly rate upon written agreement by both parties.