The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 6:02 p.m., with members as follows:

Present: Supervisors Foltz, McDaniel, Soeth, Viegas and Murray (Chairman)
Also Present: Huston Carlyle, County Counsel
Courtney Houle, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. Minutes
Matter: Approve Minutes of April 15, 2014
Motion/Second: Supervisor Soeth/Supervisor McDaniel
Order: Approve the Minutes of April 15, 2014 and correct Minute Order 10 (d) to reflect: “it was unanimously ordered to transfer $70,000 from the Courthouse Reconstruction-Consolidation Fund and at the end of the project to restore unused funds back to the Courthouse reconstruction fund fiscal year if there is a fund balance to replace those funds.”
Vote: Unanimous.

2. Unscheduled Matters
Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.
Proceedings: a. Supervisor McDaniel spoke regarding the Water Advisory Committee and their focus on the west side, north of Artois and South of Orland, it being a critical area in regards to ground water levels;
   b. Supervisor Viegas stated that the Governor has signed another Drought Declaration, and that he has information regarding the Delta Conservation Plan by Brian E. Gray for the public to view;
   c. Supervisor Murray has available the Minutes from the Local Transportation Commission meeting for anyone to view and advised that the Supervisors will have a vehicle in the Lamb Derby Parade;
   d. The Supervisors gave reports on activities and various meetings they attended;
   e. Later this date, Supervisor Soeth noted that this evening meeting was held as a test drive night meeting, and that at the end of the meeting only seven people were in the audience, six being Department Heads, and there was not a large turn out from citizens showing support.

3. Consent Calendar
Matter: Review and take actions related to the Consent Calendar as follows:
   a. Budget Changes
      Approve the following 2013/14 Budget changes:

<table>
<thead>
<tr>
<th>Trans No.</th>
<th>Department / Budget</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5119</td>
<td>Homeland Security Grant 2011</td>
<td>Align funds within line items (for FEMA approved expenditure of appropriation) (No general fund impact)</td>
<td>$ 45,815.43</td>
</tr>
</tbody>
</table>

   b. Proclamation – Local Emergency
      Upon the recommendation of Supervisor Murray, ratify Proclamation of Local Emergency due to the multi-casualty motor coach tour bus vs. FedEx truck which began on April 10, 2014.
   c. Proclamation – Local Emergency Due to Drought
      Upon the recommendation of Supervisor Murray, ratify Proclamation of

Motion/Second: Supervisor Soeth/Supervisor Foltz
Order: Approve the Consent Calendar.
Vote: Unanimous.
   Also Present: Di Aullabaugh, Planning & Public Works Agency Deputy Director
                  Mardy Thomas, Planning & Public Works Agency Senior Planner
   Matter: Pursuant to Affidavit of Publication on file in the Clerk of the Board’s Office, hold Public Hearing to receive public comment on Unmet Transit/Transportation Needs in Glenn County and forward comments to the Glenn County Transportation Commission for consideration.
   Proceedings: a. The Chairman opened the aforesaid matter for Public Hearing;
                 b. Mr. Thomas reviewed the aforesaid matter;
                 c. The Chairman opened the Hearing for public comment;
                 d. Willows resident Doug Ross asked when a route between Corning and Willows would be available, whereby Mr. Thomas explained a short-range transit plan has been completed addressing that issue, that it will be late fall before it is in place, and that a pilot program is working on this;
                 e. The Chairman closed the Hearing for public comment;
                 f. The Chairman called for exhibits, whereby the Clerk advised there were none;
                 g. No further action was taken on this matter.

5. Resolution – Glenn County Farm Bureau’s 100th Anniversary
   Also Present: Lisa Humphreys, Glenn County Farm Bureau Manager
                 Glenn County Farm Bureau Representatives
   Matter: Recommendation of Ms. Humphreys to adopt Resolution 2014-23 “Recognizing the Glenn County Farm Bureau’s 100th Anniversary”.
                 b. Mrs. Humphreys thanked the Supervisors and Community for their support on behalf of the Glenn County Farm Bureau, introduced Glenn County Farm Bureau First Vice President Darren Titus and past President Mike Veresehagin whereupon they also thanked the Board members and community;
                 c. Supervisor Viegas thanked the Farm Bureau for their support regarding the water issues.
   Motion/Second: Supervisor Soeth/Supervisor Foltz
   Order: Adopt Resolution 2014-23
   Vote: Unanimous.

6. Resolution – Centennial of University of California Cooperative Extension
   Also Present: Chris Greer, University of California Cooperative Extension County Director
                 Jody Samons, University of California Cooperative Extension Administrative Services Officer
   Glenn County University of California Cooperative Extension Staff Members
   Matter: Recommendation of Mr. Greer to adopt Resolution 2014-24 “Recognizing the Centennial of University of California Cooperative Extension”.
                 b. Mr. Greer, Mrs. Samons, Rice Advisor Luis Espino, Livestock & Natural Resources Advisor Josh Davy, Dairy Program Representative Betsy Karle, Orchard Systems Advisor Dani Lightle, 4-H Youth Development Community Education Specialist Jamie Marron, Office Technician II Jennifer Cobb, and retired staff Tree Crops Advisor Bill Krueger, and Bob Salisbery, Field Crops Advisor, reviewed their specialties and activities and thanked the Board for their recognition and support.
   Motion/Second: Supervisor Murray/Supervisor Foltz
   Order: Adopt Resolution 2014-24
   Vote: Unanimous.

The Chairman adjourned to the Glenn County Board of Equalization.

7. Assessment Appeal Hearing – Avantair, Inc.
   Matter: Recommendation of the Clerk of the Board Jamie Cannon and pursuant to Minute Order 6 of September 3, 2013, hold an Assessment Appeal Hearing with Applicant Avantair, Inc. on Application No. 12-03 & 12-04, Regular Roll, for fiscal year 2012/13.
   Proceedings: a. The Chairman called Fiscal Year 2012/2013 Application No. 2012-03 and 2012-04/Advantair, Inc. for Hearing and asked if the Applicant or his Agent was present, whereby there was no response;
                 b. The Chairman asked the Clerk whether the Applicant was notified of the time and place of hearing, whereby the Clerk responded that they had;
c. The Chairman noted that the Applicant was not present, that the Assessor and her staff were present, therefore on motion of Supervisor Murray, seconded by Supervisor Foltz the application was unanimously denied.

The Chairman Adjourned to the Glenn County Board of Supervisors

8. **Proclamation – National Police Week/California Peace Officer Memorial Ceremonies/National Peace Officers Memorial Day**
   
   **Also Present:** Willows Police Officer Kelly Kuwata
   
   **Matter:** Recommendation of the Willows Police Department to Proclaim May 11-17, 2014 as “National Police Week” with special recognition of May 4-5, 2014 as “California Peace Officer Memorial Ceremonies” and May 15, 2014 as “National Peace Officer’s Memorial Day”.

   **Proceedings:**
   a. Mrs. Kuwata advised that a Memorial Ceremony will be held May 7, 2014, at 7 p.m. at the Baptist Church and it is open to the public;
   b. Supervisor Murray read aloud the Proclamation;
   c. It was the general consensus to Proclaim May 11-17, 2014 as “National Police Week” with special recognition of May 4-5, 2014 as “California Peace Officer Memorial Ceremonies” and May 15, 2014 as “National Peace Officer’s Memorial Day”.

9. **Public Hearing – Williamson Act Contract/Zone Change**
   
   **Also Present:** Mardy Thomas, Senior Planner
   
   **Matter:** Pursuant to Affidavit of Publication on file in the Clerk of the Board’s Office, hold Public Hearing to consider the following:
   a. Find the execution of Williamson Act Contract 2014-001 and Zone Change 2014-001 Categorically Exempt from the California Environmental Quality Act;
   b. Adopt the Resolution “In the Matter of the Creation or Revision of Agricultural Preserves”;
   c. Approve and execute the Williamson Act Contract 2014-001 between the County of Glenn and the landowner;
   d. Introduce Ordinance “Rezoning a Certain Portion of the County from ‘AE-80’ (Exclusive Agricultural Zone, 72-acre Minimum Parcel Size) to ‘AP-80’ (Agricultural Preserve Zone, 72 – acre Minimum Parcel Size) for Assessor’s Parcel Number: 024-220-036”. (Read title and waive further reading)

   **Proceedings:**
   a. The Chairman opened the aforesaid matter for Public Hearing;
   b. Mr. Thomas reviewed the aforesaid matter, advised that this action returns land to the Williamson Act pursuant to the settlement of the eminent domain action, and that there is no landowner listed due to his passing away and the estate not yet being settled;
   c. The Chairman opened the Hearing for public comment, whereby no comments were heard;
   d. The Chairman closed the Hearing for public comment;
   e. The Chairman called for exhibits, whereby the Clerk advised there were none;
   f. Supervisor Viegas having read title of Ordinance, on motion of Supervisor Viegas, seconded by Supervisor McDaniel it was unanimously ordered to waive further reading and accept introduction of Ordinance set forth in (d) above, adopt Resolution 2014-25, and approve (a) and (c) in matter above.

10. **Title 14 – Fleet Operations Management Policy**
    
    **Also Present:** Matt Gomes, Deputy Director Planning & Public Works
    
    **Matter:** Recommendation of Mr. Gomes to authorize the Fleet Operations Manager to proceed with the replacement of four (4) midsize sedans meeting the defined replacement criteria for HHSA in accordance with the Glenn County Administrative Manual Title 14 – Fleet Management Policy. (No general fund impact)

    **Proceedings:**
    a. Mr. Gomes reviewed the aforesaid matter;
    b. Principal Staff Services Analyst Bill Krause spoke of a plan to continue to reduce fleet, miles and cost.

    **Motion/Second:** Supervisor Foltz/Supervisor Viegas
    **Order:** Approve the aforesaid matter.
    **Vote:** Unanimous.
11. **Game and Recreation Commission – Rifle/Pistol Range**
   
   Also Present: Gary Hansen, Chairman Glenn County Fish, Game and Recreation Commission
   
   Matter: Recommendation of Supervisor Soeth to hear presentation and hold discussion regarding opening a Rifle/Pistol Range at the current landfill site located at the end of County Road 33.
   
   Proceedings:
   
   a. Mr. Hansen thanked the Board for having an evening meeting, introduced John Hays Vice Chair of the Fish, Game and Recreation Commission, spoke of pursuing the opening of a shooting range for recreational sport activity and thanked Supervisor Soeth for his assistance, spoke of having a public/private partnership all-purpose range facility, advised of grants available through various programs and that the range can be used for law enforcement training;
   
   b. Supervisor Viegas, Supervisor Foltz, and Sheriff Larry Jones spoke in support of the aforesaid matter;
   
   c. Robert Faust, Vice President of the Willows Rifle Club, spoke of the lack of places for rifle clubs to shoot in and possible buildings for an indoor range and grants;
   
   d. It was a general consensus to move forward with opening a shooting range.

12. **Resolution – Valley-Wide Mosquito Abatement Assessment District**
   
   Also Present: John Bliss, Engineer
   
   Matter: Recommendation of Mr. Gruendl and Mr. Bliss to adopt Resolution "Continuing Assessments for Fiscal Year 2014-15, Preliminarily Approving Engineer's Report and Providing for Notice of Hearing, for the Glenn County Valley-Wide Mosquito Abatement District".
   
   Proceedings:
   
   Mr. Bliss reviewed the aforesaid matter, advised that the Butte County Mosquito and Vector Control District is holding an election in Hamilton City along with Butte County, and if it passes it will include Hamilton City and services will continue to be provided.

   Motion/Second: Supervisor Soeth/Supervisor McDaniel
   
   Order: Adopt Resolution 2014-26
   
   Vote: Unanimous.

13. **2014/15 Department Requested Budget**
   
   Also Present: Ed Lamb, Director of Finance
   
   Matter: Recommendation of Mr. Lamb to receive the 2014/15 Department Requested Budget and hold discussions regarding the following:
   
   a. Accept the Department Head’s proposed budget;
   
   b. Provide guidance to the Director of Finance concerning actions to be taken to eliminate the projected 2014/15 budget shortfall;
   
   c. Take other appropriate action including, but not limited to, the appointment/creation of an ad-hoc committee and determine the termination day of said committee.
   
   Proceedings:
   
   a. Mr. Lamb reviewed the aforesaid matter, and advised that the budget shortfall is a result of non-revenue growth;
   
   b. Supervisor Murray suggested forming an ad hoc committee of himself and Supervisor Soeth;
   
   c. On motion of Supervisor Foltz, seconded by Supervisor Soeth it was unanimously ordered for Supervisor Soeth and Supervisor Murray to head an ad hoc committee which is to terminate upon approval of the budget or at midnight on June 30, 2014, whichever comes first.

14. **County of Glenn Investment Policy 2014**
   
   Also Present: Ed Lamb, Director of Finance
   
   Matter: Recommendation of Mr. Lamb to adopt Resolution 2014-27 "Approving the Annual Glenn County Statement of Investment Policy".
   
   Motion/Second: Supervisor McDaniel/Supervisor Viejas
   
   Order: Adopt Resolution 2014-27
   
   Vote: Unanimous.
15. **Budget Changes**

Matter: Approve the following 2013/14 Budget changes. 4/5 vote required:

<table>
<thead>
<tr>
<th>Trans No.</th>
<th>Dept/Budget</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5114</td>
<td>Probation</td>
<td>To adjust budget according to present expenditures for the fiscal year as</td>
<td>$3,999.80</td>
</tr>
<tr>
<td></td>
<td></td>
<td>required by the 2011 Public Safety Realignment Act, reducing the reserves</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>for this particular program (No general fund impact)</td>
<td></td>
</tr>
<tr>
<td>5122</td>
<td>Board Resources</td>
<td>To transfer appropriations from Department of Finance to Board Resources</td>
<td>$5,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>to cover Hunt &amp; Jeppson litigation consulting expenses referenced in Minute</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Order #29 from December 3, 2013. (No additional general fund impact)</td>
<td></td>
</tr>
<tr>
<td>5123</td>
<td>GJINTF Federal Forfeiture</td>
<td>Appropriate and Budget Funds to enable proportionate distribution to allied agencies. (No general fund impact)</td>
<td>$22,000.00</td>
</tr>
</tbody>
</table>

Motion/Second: Supervisor Viegas/Supervisor Foltz

Order: Approve the aforesaid matter.

Vote: Unanimous.

16. **Resolution – Clerk of the Board Position Allocation List**

Matter: Recommendation of Clerk of the Board/Director of Personnel Jamie Cannon to adopt Resolution 2014-28 "To Amend the Book of Class Specifications and to Amend the Clerk of the Board (Board of Supervisors) Position Allocation Lists", which reclassifies a 1.0 FTE Deputy Clerk (Range 327) to 1.0 FTE Senior Deputy Clerk (Range 347). (General fund impact)

Proceedings: Mrs. Cannon reviewed the aforesaid matter.

Motion/Second: Supervisor Soeth/Supervisor McDaniel

Order: Adopt Resolution 2014-28

Vote: Unanimous.

17. **Resolution – Amend Administrative Manual, Title 12**

Matter: Recommendation of Clerk of the Board/Director of Personnel Jamie Cannon to adopt Resolution 2014-29 "To Amend Title 12, Section 12.02.22, Discipline, of the County of Glenn Administrative Manual", which directs the Personnel Director to receive Disciplinary Action Notices, Letters and Actions for review and approval in place of County Counsel.

Proceedings: Mrs. Cannon reviewed the aforesaid matter.

Motion/Second: Supervisor Viegas/Supervisor Soeth

Order: Adopt Resolution 2014-29

Vote: Unanimous.

7:45 p.m. – The Chairman Called the Meeting in Recess

7:42 p.m. – The Chairman Called the Meeting to Order

18. **Highway Safety Improvement Program – County Road 44 Box Culvert**

Matter: Recommendation of Planning & Public Works Staff to authorize Deputy Director Matthew J. Gomes to advertise, award and construct County Road 44 Box Culvert in accordance with all funding source requirements. (No general fund impact)

Motion/Second: Supervisor Soeth/Supervisor McDaniel

Order: Approve the aforesaid matter.

Vote: Unanimous.

19. **2014 Water Bond**

Matter: Recommendation of Supervisor Viegas to execute letter encouraging the development of a broadly supportable 2014 Water Bond.

Motion/Second: Supervisor McDaniel/Supervisor Viegas

Order: Approve the aforesaid matter.

Vote: Unanimous.
20. District Attorney – Public Service Employees  
Matter: Recommendation of District Attorney Robert Maloney to approve the extension of hours beyond the 990-hour limit for the listed Public Service Employees to allow the District Attorney’s Office to meet the requirements of the State of California Office of Traffic Safety DUI Vertical Prosecution Grant, and meet the prosecution needs of the District Attorney’s Office.  
Motion/Second: Supervisor Soethi/Supervisor Viegas  
Order: Approve the aforesaid matter.  
Vote: Unanimous.  

21. Floating Holiday 2014/15  
Matter: Recommendation of Personnel Director Jamie Cannon to designate the Floating Holiday (pursuant to the General Unit and Mid Manager MOU agreements) for the 2014/15 fiscal year as Monday, November 10, 2014.  
Proceedings: Mrs. Cannon reviewed the aforesaid matter.  
Motion/Second: Supervisor McDaniel/Supervisor Viegas  
Order: Approve the aforesaid matter.  
Vote: Unanimous.  

22. Appointment – Willows Cemetery District  
Matter: Notice of Scheduled Vacancy having been posted; on the recommendation of the Willows Cemetery District, reappoint Ray Crabtree to the Willows Cemetery District for a four year term ending January 1, 2018.  
Motion/Second: Supervisor Viegas/Supervisor Murray  
Order: Approve the aforesaid matter.  
Vote: Unanimous.  

23. California Wildlife Conservation Board Meeting – Water Use Meeting/ Glenn & Colusa Counties Land  
Matter: Notice from the State California Wildlife Conservation Board advising of a meeting being held May 22, 2014 to consider a water use efficiency and habitat improvement project on privately-owned land in Glenn and Colusa County.  
Proceedings: No action was taken on the aforesaid matter  

24. Proposition 65 Notice  
Matter: Proposition 65 Notice from Glenn County Health & Human Services Agency, required of the California Health & Safety Code Section 25180.7, reporting:  
a. Approximately 2-3 gallons of used oil inadvertently drained into a drainage ditch at 2591 County Road 17, Orland, occurring approximately April 7, 2014;  
b. Approximately 100 gallons of diesel fuel spilled onto the right shoulder of Interstate 5 approximately a half mile north of Highway 32/Newville road by cause of vehicle collision on April 10, 2014.  
Proceedings: No action was taken on the aforesaid matter.  

25. The Chairman adjourned the meeting at 6:00 p.m.  

ATTEST:  

MIKE MURRAY, Chairman  

JAMIE CANNON  
CLERK OF THE BOARD OF SUPERVISORS  

BY:  
Courtney Houle, Deputy Clerk