COUNTY OF GLENN
AGENDA ITEM TRANSMITTAL

MEETING DATE: July 17, 2012
Submiting Department(s):
County Clerk

Contact: Sheryl Thur
Phone: 934-6400

BRIEF SUBJECT/ISSUE DESCRIPTION:
Accept the resignation of Sylvia Hoenike and appoint Lynn MacLean to the German Cemetery District.

AGENDA PLACEMENT

APPOINTMENT – Appearances by: (Specify Name & Title)

- Required Minutes
- Business – No Consent
- Correspondence Reports & Notices

AFFFECTED DEPARTMENT(S)

□ Receive Concurrence

ATTACHMENTS

□ Board Report
□ Letter
□ Minute Order
□ Contract
□ Transfer
□ Grant App.
□ Resolution

LEGAL/PERSONNEL/FISCAL

□ County Counsel
□ Personnel
□ Finance

CLERK INSTRUCTIONS

□ Return Minute Order
□ Return Certified Copy Of:
□ Other:

PUBLIC HEARINGS & COMMITTEE VACANCIES

Public Hearings:
□ Published
□ Affidavit on File w/Clerk
□ Affected Parties Notified

Committees:
□ Vacancy Posted
□ Application Attached

LEGISLATION

State
Federal

FUNDING SOURCE/IMPACT

□ General Fund Impact
□ Other:
□ Budgeted
□ Transfer Attached
□ 4/5ths Vote Required
□ Contingency Request

CONTRACTS, LEASES & AGREEMENTS

□ New
□ Renewal
□ Amendment
□ Insurance Certificate
□ Contract Report

Date of Original Contract:
Contract:
Contract No.:
Fiscal Year:

RECOMMENDED ACTION/MOTION:

Notice of unscheduled vacancy having been posted, and on the recommendation of the German Cemetery District, accept the resignation of Sylvia Hoenike and appoint Lynn MacLean to the German Cemetery District, for the term ending January 7, 2013.

Reviewed By (if applicable):

Department Head

Personnel Director

Department of Finance

CC:
German Cemetery District
Board of Trustees
PO Box 158
Artois, CA 95913

Glenn County Board of Supervisors
Willows, CA

Dear Members of the Board of Supervisors:

Our board has a vacant position and at a recent meeting of the board of trustees, we moved and approved to recommend Lynn D MacLean for appointment to our board. Lynn is a resident of Artois and she is active in several service organizations in the community. Lynn attended our meeting and expressed a desire to serve as trustee. We request your consideration of our recommendation.

Sincerely,

Jack Cavier, trustee

Ernest Pieper, trustee

Cc: Lynn MacLean
PO Box 333
Artois, CA 95913
**County of Glenn**

**APPOINTMENT APPLICATION**

Clerk of the Board of Supervisors  
P.O. Box 391, 526 West Sycamore Street  
Willows, CA 95988  
(530) 934-6400 * Fax (530) 934-6419

<table>
<thead>
<tr>
<th>Name of Commission/Committee/Board or Special District you are applying for:</th>
<th>Germantown Cemetery District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name (Last, First, Middle)</td>
<td>MacLean, Lynn, Dorothy</td>
</tr>
</tbody>
</table>
| Address (Number, Street, City, State, Zip Code) | 405 Main St. Artois, CA 95913  
PO Box 233, Artois, CA 95913 |
| Telephone | Home: 934-7421 |
| Current occupation and employer: | Seasonal Office Secretary at GMCUD |

<table>
<thead>
<tr>
<th>District Appointments:</th>
<th>Commission/Board Appointments:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you reside within the District?</td>
<td>No ☐ Yes ☑</td>
</tr>
<tr>
<td>Are you a registered voter within the District?</td>
<td>No ☐ Yes ☑</td>
</tr>
<tr>
<td>If applicable, do you reside in the Supervisors/ial District in which you will represent?</td>
<td>No ☐ Yes ☑ (Dist. # )</td>
</tr>
<tr>
<td>Volunteer work:</td>
<td>Secretary for Artois Vol. Fire Dept.</td>
</tr>
</tbody>
</table>

Are you presently serving on a County Commission/Committee/Board or Special District? If so, which one?  
Yes, Secretary for Artois Community Service District

Why do you want to be a member of this County Commission/Committee/Board or Special District?  
I have an interest in the history of area preservation.

Briefly, what do you believe are the most important issues facing the Glenn County Community at this time, and how do you believe this County Commission/Committee/Board or Special District can play a role in addressing each issue?  
Proper use of funds and time

Please specify any activities in which you are presently engaged or in which you plan to be engaged which might create a serious conflict of interest if you should be appointed to this County Commission/Committee/Board or Special District.  
None
County of Glenn

APPOINTMENT APPLICATION

Statement of qualifications: List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this County Commission/Committee/Board or Special District.

I have been and am presently doing minutes/ agendas of organization I've been a member of. Also, as stated before, an interest in history preservation of area - the cemetery has many interesting markers of past families.

(See Clerk of the Board for necessary qualifications specific to the Commission/Committee/Board or Special District you are applying for)

Certification:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

[Signature]

Date: 6/25/12

This application is provided to you by the Glenn County Clerk of the Board to assist you in providing background information to be considered by the Board of Supervisors when making appointments to various County Commissions/Committees/Boards and Special Districts. If you need additional space, please attach extra sheets. Upon review by the Board of Supervisors, appointments will be made as appropriate and you will be notified by letter. Thank you for your interest in serving the Glenn County community.

For Official Use Only:

District Appointments:

Reside within District? Yes □ No □

Registered Voter within District? Yes □ No □

Qualifications Verified by: Clerk □ Elections □

Committee Appointments:

In Supervisorial District? Yes □ No □

Notes:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

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